

## THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the third meeting of the Approvals Panel held on **Thursday 2 March 2006** at Park House, 184 Kennington Park Road, London SE11 4BU.

**PRESENT:** Ms G Pearson (Chairman)  
Miss E Thornton  
Mrs A Turner

### **IN ATTENDANCE:**

Mr C Bendall, Secretary to the Panel  
Ms A Creighton, Education Manager  
Mr G Ross-Sampson, Director of Operations

### **Item 1.06/16 APPOINTMENT OF PANEL CHAIRMAN**

- 1.1 The Panel agreed that Ms Pearson should act as Chairman for the meeting.

### **Item 2.06/17 APPROVAL OF AGENDA**

- 2.1 The Panel approved the agenda.

### **Item 3.06/18 MINUTES OF THE APPROVALS PANEL HELD ON 2 FEBRUARY 2006**

- 3.1 It was agreed that the minutes of the second meeting of the Approvals Panel should be confirmed as a true record and signed by the Chairman.

### **Item 4.06/19 MATTERS ARISING**

- 4.1 The Panel noted that the action points arising from the second meeting of the Panel had been dealt with.

### **Item 5.06/20 GUIDANCE FOR THE APPROVALS PANEL**

- 5.1 The Panel received a paper to note from the Executive.

- 5.2 The Panel noted the guidance in the paper setting out options which could be considered by the Panel following the receipt of the Visitors' Report and any observations by the education provider.

**Item 6.06/21 PROGRAMMES FOR APPROVAL**

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel agreed that the following programme should be approved upon recommendation from the HPC Visitors in attendance at the event:-

| <b>Education Provider</b> | <b>Programme Name</b>   | <b>Mode of Delivery</b> |
|---------------------------|-------------------------|-------------------------|
| University of Bolton      | Non-Medical Prescribing | Full time/Part time     |

**Action: AC (by 6 April 2006)**

- 6.3 The Panel noted that the library learning centre and specialist teaching accommodation had not been inspected by the Visitors and noted that the latter would not be applicable in a Non-Medical Prescribing programme.
- 6.4 The Panel agreed that, as more Visitors' reports were completed, this would inform the approvals process and ensure that conditions were appropriate and consistent.

**Item 7.06/22 REPORT OF MINOR AMENDMENTS**

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel approved the following as minor changes in line with recommendations from the HPC Executive or Visitors:-

| <b>Education Provider</b>                        | <b>Programme</b>                             | <b>Summary</b>   |
|--|--|--|
| Aston University -<br>Matthew Boulton<br>College | BSc (Hons) Podiatry                          | Introduction of new clinical facilities on a new site  |
| University of<br>Central England                 | BSc (Hons) Speech<br>and Language<br>Therapy | Introduction of two new modules and changes to the teaching, learning and assessment methods of a number of existing modules |

|                           |  |                                 |
|---------------------------|--|---------------------------------|
| University of East Anglia | BSc (Hons) Speech and Language Therapy | Introduction of two new modules |
| York St John College      | BSc (Hons) Physiotherapy               | Increase in student cohort      |

**Action: AC (by 6 April 2006)**

**Item 8.06/23 VISITORS' REPORTS**

- 8.1 The Panel received a paper to note from the Executive.
- 8.2 The Panel noted the Visitors' Report for the following programme which was in the process of meeting conditions set by the HPC:-

| <b>Education Provider</b>     | <b>Programme Name</b> | <b>Mode of Delivery</b> |
|-------------------------------|-----------------------|-------------------------|
| University of West of England | MA Music Therapy      | Part time               |

- 8.3 The Panel noted that the Report indicated that the deadline for conditions to be met was 16 December 2005 and the proposed date for the programme to commence was 22 January 2006. The Panel agreed that the Executive should confirm the situation.

**Action: AC (by 6 April 2006)**

- 8.4 The Panel noted that, on occasion, education providers decided to commence programmes prior to approval being given by the HPC and some members felt that this was inappropriate. The Panel noted that the HPC had the option to not approve a programme although such a decision would have to be justified.

**Item 9.06/24 ANY OTHER BUSINESS**

- 9.1 There was no other business.

**Item 10.06/25 DATE AND TIME OF NEXT MEETING**

- 10.1 The next meeting would be held on Thursday 6th April 2006.

Subsequent meetings:-  
 Wednesday 17th May 2006 (same day as Approvals Committee)

Thursday 8th June 2006

Tuesday 4th July 2006

Thursday 3rd August 2006

Tuesday 5th September 2006 (same day as Approvals Committee)

Tuesday 10th October 2006

Thursday 2nd November 2006 (same day as Approvals Committee)

Wednesday 13th December 2006

**CHAIRMAN**

**DATE**