

Audit Committee 26 June 2008

Actions list

Executive summary and recommendations

### **Introduction**

Attached is the actions list as agreed at the last public meeting of this committee.

### **Decision**

The Committee is requested to note the document. No decision is required.

### **Background information**

Please refer to individual minutes and papers for the background to each decision.

### **Resource implications**

None

### **Financial implications**

None

### **Background papers**

None

### **Appendices**

None

### **Date of paper**

18 April 2008.

## Action Points

### Audit Committee - Public meeting

27 February 2008

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	External audit: The Committee approved the Baker Tilly audit plan for 2007-8 accounts.  (27 February 2008, 7.5)	Baker Tilly	Ongoing to 26 June 2008	Actioned. See paper on audit findings, included on the agenda for 26 June 2008.
2	External audit: The Committee approved the National Audit Office audit strategy for 2007-8 accounts.  (27 February 2008, 8.5)	National Audit Office	Ongoing to 26 June 2008	Actioned. See paper on audit findings, included on the agenda for 26 June 2008.
3	Internal audit: The Committee approved the internal audit plan for 2008-9, subject to PKF considering whether the planned allocation of days to approvals and monitoring and Continuing Professional Development was appropriate.  (27 February 2008, 9.3 and 9.5)	PKF	Ongoing to March 2009	PKF is due to make progress reports at each meeting.  Reports on each completed internal audit will be received at meetings during the year.
4	Risk register update: Risk register to be updated to reflect the risk of a mistake in the registration process leading to a potential liability for compensation to a registrant or applicant.  (27 February 2008, 13.2)	SL/ RH	26 June 2008	
5	Annual report 2006-7: Chief Executive and Registrar should write a letter to the minister concerned, asking for action to be taken by the government to finally clarify HPC's status.  (27 February 2008, 14.4)	MJS	29 February 2008	The 2006-7 annual report and accounts were laid in Parliament on 31 March 2008 and have been published.