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Audit Committee 9 December 2009

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Appendices**

None

**Date of paper**

5 November 2009

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-11-05	a	F&R	PPR	Executive summary action points list public meeting Audit Committee 9 December 2009	Final DD: None	Public RD: None

## Action points

### Audit Committee - Public meeting

29 September 2009

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	Poynter Review: Executive to report on its response at the next meeting.  (6.3)	RD	9 December 2009	See further paper on agenda for 9 December 2009.
2	22-26 Stannary Street Limited: Committee agreed that Baker Tilly should write to HM Revenue and Customs for a pre-transaction ruling. The response would be submitted to the Committee for consideration.  (8.5)	Baker Tilly	7 October 2009	This proposal was agreed by the Council on 7 October 2009.
3	Internal audit charter: Subject to an amendment to the section 'Head of Internal Audit', Committee approved the internal audit charter for ratification by Council at a later date.  (9.5)	GB	10 December 2009	Due to be considered by the Council on 10 December 2009.
4	Internal audit report – Fitness to Practise: Minor error in the report, which described it as a draft version, to be corrected. Corrected version to be circulated to members.  (10.6)	PKF/ CB	29 September 2009	Actioned. Revised version circulated by e-mail to members on 29 September 2009.
5	Internal audit progress report: Committee agreed that PKF should report on a regular basis on progress against recommendations from previous internal audit reports.  (11.2)	PKF	Ongoing	

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