

Audit Committee, 25 June 2013

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None.

**Appendices**

None.

**Date of paper**

17 June 2013

## Action points

### Audit Committee - Public meeting

13 March 2013

	<b>Action point (and location in the minutes)</b>	<b>For the attention of/ Comment on progress</b>
1	<p><b>Item 8.13/08 National Audit Office (NAO) interim management letter (report ref: AUD 05/13)</b></p> <p>Executive to present a report on the individual HCPC Director roles and duties, information on how other independent regulators report the remuneration of their directors and any recommendations to the Finance and Resources Committee and Council.</p> <p>(8.5)</p>	<p>Executive.</p> <p>Complete. This action forms a later paper on this agenda.</p>
2	<p><b>Item 9.13/09 Internal audit strategy and fees 2013-14 (report ref: AUD 06/13)</b></p> <p>Mazars to include an audit of Partners Management in the audit plan for 2013-14</p> <p>(9.4)</p>	<p>Mazars</p> <p>Complete</p>
3	<p><b>Item 9.13/09 Internal audit strategy and fees 2013-14 (report ref: AUD 06/13)</b></p> <p>Secretariat to arrange internal training for Audit Committee members with input from Mazars and the NAO.</p> <p>(9.5)</p>	<p>Secretariat</p> <p>Complete, training will take place following this meeting.</p>
4	<p><b>Item 10.13/10 Risk register &amp; Top Ten Risks (report ref: AUD 07/13)</b></p> <p>Head of Business Process Improvement to enhance the loss of reputation mitigation narrative and include details of any incidents relevant to a risk since the last report. Also to decrease the likelihood of risk 8.2.</p> <p>(10.3)</p>	<p>Head of Business Process Improvement.</p> <p>To be presented to the Committee at a future meeting.</p>
5	<p><b>Item 11.13/11 internal audit report – Corporate Governance and Risk Management (report ref: AUD 08/13)</b></p> <p>Secretary to Council to include details of the recommendation 6.2 in the communication to Council members about travel booking.</p> <p>(11.5)</p>	<p>Secretary to Council.</p> <p>Complete.</p>

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2013-06-23	a	F&R	PPR	Executive summary action points list public meeting Audit Committee 25 June 2013	Final DD: None	Public RD: None

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