

AGENDA

Audit and Risk Assurance Committee

A meeting of the Audit and Risk Assurance Committee will take place as follows:

Date: Thursday 18 September 2025

Time: 2pm

Venue: Videoconference (Microsoft Teams)

Please contact the Committee Secretary by email to secretariat@hcpc-uk.org if you are unable to attend or in the case of any enquiries.

	Lead	Format	Time
Public meeting			
1. Welcome and introduction	Committee Chair	Verbal	2.00
2. Apologies for absence	Committee Secretary	Verbal	
3. Approval of agenda To approve the agenda, including agreement to any change to the order of business at the meeting	Committee Chair	Verbal	
4. Declaration of members' interests in relation to agenda items To disclose any personal interest in any matter under consideration at the meeting, whether or not declared previously	Committee Chair	Verbal	
5. Minutes of the Audit and Risk Assurance Committee meeting held in public on 11 June 2025 To approve	Committee Secretary	Paper	
6. Matters arising To note the responses to the actions from the previous meeting(s) held in public	Committee Secretary	Paper	

Risk and assurance

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|-----|--|---|-------|------|
| 7. | Strategic risk register
To discuss | Head of
Assurance and
Compliance | Paper | 2.05 |
| 8. | Operational risk register annual review
To discuss | Chief Information
Security and Risk
Officer | Paper | 2.20 |
| 9. | Financial regulations
To recommend to the Council for approval | Financial
Controller | Paper | 2.30 |
| 10. | Reserves policy
To recommend to the Council for approval | Head of Finance | Paper | 2.40 |

Internal audit

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| 11. | Internal audit recommendations tracker
To note | Improvement and
Compliance
Specialist | Paper | 2.50 |
| 12. | Internal audit progress report
To discuss | BDO LLP | Paper | 3.00 |
| 13. | Internal audit report:
<ul style="list-style-type: none"> • Fitness to Practise To discuss | BDO LLP | Paper | 3.10 |

Governance

- | | | | | |
|-----|--|------------------------|--------|------|
| 14. | Committee forward plan
To note the plan | Committee
Secretary | Paper | 3.20 |
| 15. | Resolution to move the meeting to private session
To resolve that the remainder of the meeting will be held in private because the matters being discussed relate to matters which, in the opinion of the Chair, are confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions. | Committee Chair | Verbal | |

Break 3.20-3.30

Private meeting

16.	Minutes of the Audit and Risk Assurance Committee meeting held in private on 11 June 2025 To approve	Committee Secretary	Paper	3.30
17.	Matters arising To note the responses to the actions from the previous meeting(s) held in private	Committee Secretary	Paper	
18.	Unified assurance report To discuss	Head of Assurance and Compliance/ Chief Information Security and Risk Officer	Paper	3.35
19.	Audit completion report and audit certificate To discuss	NAO	Paper	3.45
20.	Annual Report and Accounts 2024-25 To recommend to the Council for approval	Executive Director of Resources	Paper	3.55
21.	Internal audit performance review To discuss	Improvement and Compliance Specialist	Paper	4.05
22.	Any other business To be notified to and agreed by the Chair	Committee Chair	Verbal	4.15
23.	Committee reflection To offer views on the meeting, including what went well and what could be improved and how the HCPC's values have been reflected in discussions and decisions	Committee Chair	Verbal	4.20
24.	Close Date and time of next meeting: 20 November 2025 at 2pm	Committee Chair		4.30