

HEALTH PROFESSIONS COUNCIL

COMMUNICATIONS COMMITTEE

STANDING ORDERS - DRAFT

1. CONSTITUTION

The Health Professions Council resolves to establish a sub-committee of the Council to be known as the Communications Committee (The Committee)

2. MEMBERSHIP OF THE COMMITTEE

Membership of Committee

The Committee shall be appointed by the Council from among the full Council members, and shall consist of not less than 5 members.

Quorum

A quorum shall be the Chairman and two other members

Chairman

The Committee shall be chaired by a Council member and elected by members of the Committee. In the absence of the Chairman the Committee will vote for a new Chairman.

3. DUTIES OF THE COMMITTEE

- To advise the HPC and its Executive on its overall communications strategy in pursuit of aims and objectives.
- To review and approve the Communications strategy.
- To monitor the outcomes of the Communications strategy.
- To recommend to the Council an appropriate level of funding.

4. CONDUCT OF BUSINESS

Meetings of the Committee

The Committee shall meet at least three times a year in order to carry out its responsibilities.

The role and function of the Communications Committee will be carried out in accordance with the full Standing Orders of the Council and the terms of reference set for its other committees.

Reports of the Committee

The minutes of the Communications Committee meetings shall be formally recorded and submitted to the Council for approval