

<h2>Communications Committee</h2>
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**The 31st meeting of the Communications Committee will take place as follows:**

**Date:** Thursday 17 February 2011

**Time:** 11:00 am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Sheila Drayton (Chair)  
Julia Drown  
Morag MacKellar  
Arun Midha  
Joy Tweed  
Diane Waller

**Enquiries:** Colin Bendall, Secretary to the Committee  
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## Agenda – Open to the public

- |   |   |                        |
|---|---|------------------------|
| 1 | <b>Apologies for absence</b>  | verbal                 |
| 2 | <b>Approval of agenda</b>   | verbal                 |
| 3 | <b>Declaration of members' interests</b>  | verbal                 |
| 4 | <b>Minutes of the Communications Committee meeting of 4 November 2010</b><br>Colin Bendall – Secretary to the Committee                     | enclosure 1<br>CC 1/11 |
| 5 | <b>Minutes of the private part of the Communications Committee meeting of 4 November 2010</b><br>Colin Bendall – Secretary to the Committee | enclosure 2<br>CC 2/11 |
| 6 | <b>Notes of Communications Committee strategy meeting of 4 November 2010</b><br>Colin Bendall – Secretary to the Committee                  | enclosure 3<br>CC 3/11 |
| 7 | <b>Matters arising</b><br>Colin Bendall – Secretary to the Committee  | enclosure 4<br>CC 4/11 |
| 8 | <b>Director of Communications report</b><br>Jacqueline Ladds – Director of Communications   | verbal                 |

### Items for discussion/approval

- |    |  |                        |
|----|--|------------------------|
| 9  | <b>Communications department progress report for quarter 3</b><br>Jacqueline Ladds – Director of Communications                          | enclosure 5<br>CC 5/11 |
| 10 | <b>Draft communications strategy and departmental workplan 2011-12</b><br>Jacqueline Ladds – Director of Communications                  | enclosure 6<br>CC 6/11 |
| 11 | <b>Transfer of social workers Register (England):<br/>Draft communications workplan</b><br>Jacqueline Ladds – Director of Communications | enclosure 7<br>CC 7/11 |

### Items to note

- |    |   |                        |
|----|---|------------------------|
| 12 | <b>Communications department draft budget 2010-2011 headline figures</b><br>Jacqueline Ladds – Director of Communications | enclosure 8<br>CC 8/11 |
| 13 | <b>Committee membership</b><br>Colin Bendall – Secretary to the Committee   | enclosure 9<br>CC 9/11 |

14 **Dates of Committee meetings in 2012**  
Colin Bendall – Secretary to the Committee

enclosure 10  
CC 10/11

15 **Any other business**  
Previously notified and agreed by the Chair

16 **Date & time of next meeting:**  
11.00 am Wednesday 22 June 2011

**Subsequent meetings at 11.00 am:**  
Thursday 8 November 2011

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
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