

<h2>Communications Committee</h2>
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**The 33rd meeting of the Communications Committee will take place as follows:**

**Date:** Tuesday 8 November 2011

**Time:** 11:00 am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Sheila Drayton  
Julia Drown  
Morag MacKellar  
Arun Midha  
Joy Tweed  
Diane Waller

**Enquiries:** Colin Bendall, Secretary to the Committee  
020 7840 9710  
[colin.bendall@hpc-uk.org](mailto:colin.bendall@hpc-uk.org)

**Note:** The Communications Committee meeting will be followed by a strategy workshop from 1.00 – 3.00 pm. The workshop is not open to the public.

## Agenda – Open to the public

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|----------------------|---|-------------------------|
| 1                    | <b>Nomination of Committee chair</b><br>Colin Bendall – Secretary to the Committee  | enclosure 1<br>CC 18/11 |
| 2                    | <b>Apologies for absence</b>  | verbal                  |
| 3                    | <b>Approval of agenda</b>   | verbal                  |
| 4                    | <b>Declaration of members' interests</b>  | verbal                  |
| 5                    | <b>Minutes of the Communications Committee meeting of 22 June 2011</b><br>Colin Bendall – Secretary to the Committee  | enclosure 2<br>CC 19/11 |
| 6                    | <b>Matters arising</b><br>Colin Bendall – Secretary to the Committee  | enclosure 3<br>CC 20/11 |
| 7                    | <b>Director of Communications report</b><br>Jacqueline Ladds – Director of Communications   | verbal                  |
| Items for discussion |   |                         |
| 8                    | <b>Communications department progress report</b><br>Jacqueline Ladds – Director of Communications   | enclosure 4<br>CC 21/11 |
| 9                    | <b>Review of consultation methodology and analysis</b><br>Charlotte Urwin – Policy Manager  | enclosure 5<br>CC 22/11 |
| 10                   | <b>Service user engagement – update and review</b><br>Jacqueline Ladds – Director of Communications<br>Ebony Gayle – Media and Public Relations Manager<br>Sarah Oliver – PA to the Director of Policy and Standards/<br>PA to the Director of Communications | enclosure 6<br>CC 23/11 |
| 11                   | <b>Transfer of regulatory functions from General Social Care Council to HPC – Progress report on communications plan</b><br>Sarah Oliver – PA to the Director of Policy and Standards/<br>PA to the Director of Communications                                | enclosure 7<br>CC 24/11 |
| 12                   | <b>Developing our e-communications activities – an update</b><br>Tony Glazier – Web Manager   | enclosure 8<br>CC 25/11 |
| 13                   | <b>Any other business:</b> Previously notified and agreed by the Chair  |                         |
| 14                   | <b>Date &amp; time of next meeting:</b> 11.00 am Thursday 23 February 2012<br><b>Subsequent meetings at 11.00 am:</b> Wednesday 13 June 2012<br>Tuesday 6 November 2012   |                         |