

Executive Summary and Recommendations

Introduction

From time to time vacancies will arise on statutory and non-statutory committees because of the resignation of a member from that committee (although not from Council).

It is proposed that in such a situation the procedure for appointment of a new member will be as follows;

- (i) Outgoing member resigns in writing to the Chief Executive
- (ii) The Council Secretary will contact the relevant members of Council i.e. lay members if the vacancy created is for a lay member, registrant or alternate if the vacancy is from that group, to request applications for the vacant position
- (iii) If there is only one application an appointment will be made –unless doing so would be contrary to the Order
- (iv) Where there is more than one application the Council Secretary will recommend to the President that the Council member with the skills or background most relevant to the work of the committee be appointed e.g. an accountant for the Finance and Resources Committee. Otherwise the Secretary will recommend the applicant who is a member of the least number of committees
- (v) Where applications are received from a number of individuals with membership of an equal number of other committees, the President will decide which of the applicants is appointed.
- (vi) The person appointed shall serve for the remainder of the term of the member he has replaced.

Where vacancies are created by the resignation of a member from Council, new members will be appointed to the vacancies which the resignation creates, unless doing so would be contrary to the Order.

Decision

The Committee is requested to approve the above proposal