

## DEPARTMENT OF EDUCATION – Sharon Woolf

### Approvals Visit

There have been four Approval Visits since the last council meeting on the 18<sup>th</sup> July. The last month has been particularly quiet due to the holiday period in UK education providers.

This has allowed the department time to review and refine internal processes based on last years experiences.

### Annual Monitoring

The Executive has a complete working draft of the HPC annual monitoring process based on the commonalities of best practice within UK education providers, the key decisions of the consultation and the Health Professions Order.

The process is currently being refined based on internal operational review, development of systems, legal advice and possible budget requirements.

### Minor and Major Changes

A draft minor and major change process has been designed to ensure that the tracking of cumulative minor amendments and changes as well as notification of major change is complimentary with the approvals and annual monitoring processes. This draft process builds on the key decisions of the consultation and Health Professions Order.

### Visitors Training

The second and third Visitor training sessions took place on 19<sup>th</sup> July and August 16<sup>th</sup> 2005 respectively. A total of 18 partners were trained at the July event, with 19 attending in August. Overall, 137 partners

have now been trained. Further training days are to be held in October and December 2005.



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