

The Health Professions Council

COUNCIL MEETING

Thursday 14 December 2006

10.30 am

The thirty-sixth meeting of the Health Professions Council will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

The Council meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

Niamh O'Sullivan,
Secretary to Council
Monday 4 December 2006

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

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Agenda – Part One – Open to Members of the Public

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| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | |
| 3. | Minutes of the Council meeting held on 4 October 2006
From Niamh O’Sullivan – Secretary to Council | Enclosure 1
Paper HPC155/06 |
| 4. | Matters Arising
From Niamh O’Sullivan – Secretary to Council | Enclosure 2
Paper HPC156/06 |
| 5. | President’s Report | Verbal |
| 6. | Chief Executive’s Report | Enclosure 3
Paper HPC157/06 |

Items for Discussion/Approval

Strategy and Policy

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| 7. | Equality and Diversity Project
From Kelly Johnson – Director of Fitness to Practise | Enclosure 4
Paper HPC158/06 |
| 8. | Review of Standards of Proficiency for Operating Department Practitioners
From Michael Guthrie – Policy Officer | Enclosure 5
Paper HPC159/06 |
| 9. | Standards Workplan
From Michael Guthrie – Policy Officer | Enclosure 6
Paper HPC160/06 |
| 10. | Health Professions Council – Home Country Engagement
From Rachel Tripp – Director of Policy and Standards | Enclosure 7
Paper HPC161/06 |
| 11. | Allegations
From Kelly Johnson – Director of Fitness to Practise | Enclosure 8
Paper HPC162/06 |
| 12. | Consultation on Guidance for Standards of Education and Training
From Sam Mars – Policy Officer | Enclosure 9
Paper HPC163/06 |
| 13. | Scenario Planning
From Niamh O’Sullivan – Secretary to Council | Enclosure 10
Paper HPC164/06 |

Corporate Governance

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| 14. | Council Members’ Performance and Development Review System | Enclosure 11 |
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	From Anna van der Gaag – President	Paper HPC165/06
15.	Committee Self – Assessment From Anna van der Gaag – President	Enclosure 12 Paper HPC166/06
16.	Role of the Vice-President From Niamh O’Sullivan – Secretary to Council	Enclosure 13 Paper HPC167/06
17.	Standing Orders From Niamh O’Sullivan – Secretary to Council	Enclosure 14 Paper HPC168/06
18.	Chair’s Committee From Niamh O’Sullivan – Secretary to Council	Enclosure 15 Paper HPC169/06
19.	HPC Risk Management From Simon Leicester – Director of Finance	Enclosure 16 Paper HPC170/06
20.	The Future of the Approvals Committee From Marc Seale – Chief Executive	Enclosure 17 Paper HPC171/06
21.	Revised Standing Orders for the Education and Training Committee From Niamh O’Sullivan– Secretary to Council	Enclosure 18 Paper HPC172/06
22.	Revised Standing Orders for the Communications Committee From Niamh O’Sullivan– Secretary to Council	Enclosure 19 Paper HPC173/06
23.	Council Elections 2007 From Niamh O’Sullivan – Secretary to Council	Enclosure 20 Paper HPC174/06
24.	Nomination of Chairman of Communications Committee From Niamh O’Sullivan– Secretary to Council	Enclosure 21 Paper HPC175/06
25.	Appointment of New Council Members to Committees From Niamh O’Sullivan– Secretary to Council	Enclosure 22 Paper HPC176/06
26.	Minutes of the Board of Directors of 22/26 Stannary Street From Niamh O’Sullivan – Secretary to Council	Enclosure 23 Paper HPC177/06

Minutes

27.	Minutes of the Finance and Resources Committee held on 18 September 2006 From Robert Clegg – Chairman of the Committee	Enclosure 24 Paper HPC178/06
28.	Unconfirmed Minutes of the Finance and Resources Committee held on 20 November 2006 From Robert Clegg – Chairman of the Committee	Enclosure 25 Paper HPC179/06
29.	Minutes of the Audit Committee held on 26 September 2006 From Paul Acres – Chairman of the Committee	Enclosure 26 Paper HPC180/06
30.	Minutes of the Communications Committee held on 27 October 2006 From Pat McFadden – Nominated Chairman of the Committee	Enclosure 27 Paper HPC181/06

Items to Note

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| 31. | Fee Consultation Document
From Michael Guthrie – Policy Officer | Enclosure 28
Paper HPC182/06 |
| 32. | Council Membership
From Niamh O’Sullivan– Secretary to Council | Enclosure 29
Paper HPC183/06 |
| 33. | Resolutions Agreed Since the Last Meeting
From Niamh O’Sullivan– Secretary to Council | Enclosure 30
Paper HPC184/06 |
| 34. | Return of Election Expenditure
From Marc Seale – Returning Officer | Enclosure 31
Paper HPC185/06 |
| 35. | Reports from Council Representatives at External Meetings
From Niamh O’Sullivan – Secretary to Council | Enclosure 32
Paper HPC186/06 |
| 36. | Dates of Council Meetings 2007/8
From Niamh O’Sullivan – Secretary to Council | Enclosure 33
Paper HPC187/06 |
| 37. | Dates of Committee Meetings 2007/8
From Niamh O’Sullivan – Secretary to Council | Enclosure 34
Paper HPC188/06 |
| 38. | Notes from Away Day Break-Out Sessions
From Niamh O’Sullivan – Secretary to Council | Enclosure 35
Paper HPC189/06 |
| 39. | Minutes of the Health Committee held on 7 September 2006
From Tony Hazell – Chairman of the Committee | Enclosure 36
Paper HPC190/06 |
| 40. | Minutes of the Health Committee held on 7 November 2006
From Tony Hazell – Chairman of the Committee | Enclosure 37
Paper HPC191/06 |
| 41. | Minutes of the Investigating Committee held on 14 September 2006
From Morag MacKellar – Chairman of the Committee | Enclosure 38
Paper HPC192/06 |
| 42. | Minutes of the Conduct and Competence Committee held on 19 September 2006
From Keith Ross– Chairman of the Committee | Enclosure 39
Paper HPC193/06 |
| 43. | Unconfirmed minutes of the Conduct and Competence Committee held on 22 November 2006
From Keith Ross– Chairman of the Committee | Enclosure 40
Paper HPC194/06 |
| 44. | Minutes of the Education and Training Committee held on 28 September 2006
From John Harper – Vice Chairman of the Committee | Enclosure 41
Paper HPC195/06 |

Items for Information

45. **Any Other Business**
46. **Date & Time of Next Meeting**
Thursday 29 March 2006 at 10.30am

Resolution

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.