

Health Professions Council
Council 1 March 2006

AMENDMENTS TO COUNCIL AND COMMITTEE DATES

Executive Summary and Recommendations

Introduction

The Secretariat and the Finance Department have been carrying out a review of the timetabling of milestones in the Council and committee meetings cycle. These include consideration of the budget, accounts, remuneration and appointment of Council members following the elections. An analysis of the dates Council and committee dates which were agreed at the December meeting of Council has thrown up a number of anomalies and therefore it has become necessary to amend the timetable of the Remuneration Committee, Audit Committee and Council. The amended meeting dates are set out below. The amendments are shown in italics.

Decision

The Council is asked to approve the amended dates of the Remuneration Committee, Audit Committee and the Council.

Council 2006/7

Thursday 29 March 2007 – changed from Thursday 1 March 2007

Thursday 31 May 2007 – changed from Thursday 10 May 2007

Date of Annual meeting 2007 – to be held on same day as September 2007 Council meeting.

Remuneration Committee 2006/7

Thursday 8 March 2007

Current practice is that the Finance and Resources Committee meets as the Remuneration Committee on the same day as its March meeting. The Council is being asked to agree that the Finance and Resources Committee meets as the Remuneration Committee on 8 March and then again (as agreed in December) as the Finance and Resources Committee on Wednesday 21 March.(i.e. an additional meeting of the Committee).

Audit Committee 2006/7

26 September 2006

6 December 2006

28 February 2007

26 June 2007

Background information

None

Resource implications

None

Financial implications

Attendance allowance and expenses for an additional meeting of the Finance and Resources Committee (meeting as the Remuneration Committee on 8 March 2007). The number of Audit Committee meetings has been increased from 3 to 4 meetings per year and therefore attendance allowance and expenses will increase accordingly.

Appendices

Appendix 1 – Calendar of Council meetings for 2006/7 including proposed revisions

Appendix 2 – Calendar of Finance and Resources and Remuneration Committee meetings for 2006/7 including proposed revisions.

Appendix 3 – Calendar of Audit Committee meetings for 2006/7 including proposed revisions.

Date of paper

12 April 2006

Appendix 1

(Revised)-Dates of Council Meetings 2006/7

As of 11 July 2006, all Council meetings will start at 10.30am.

Tuesday 11 July 2006

Monday 17 July 2006 (as required)

Tuesday 12 September 2006

Wednesday 4 October and Thursday 5 October 2006 Council meeting and 'away day'

Thursday 14 December 2006

Thursday 29 March 2007

Thursday 31 May 2007

Thursday 5 July 2007 – Council meeting

The 2007 annual meeting will be held on the same day as the September 2007 Council meeting.

Appendix 2

(Revised) – Dates of Finance and Resources Committee Meetings 2006/7

Friday 28 July 2006

Monday 18 September 2006

Monday 20 November 2006

Wednesday 7 February 2007

Thursday 8 March 2007 (Remuneration Committee)

Wednesday 21 March 2007

Thursday 26 April 2007

Thursday 21 June 2007

Appendix 3

(Revised) – Dates of Audit Committee Meetings 2006/7

26 September 2006

6 December 2006

28 February 2007

26 June 2007

All previously agreed dates should be deleted.

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