

**Health Professions Council
Council Meeting – 31 May 2007**

**RATIFICATION OF RE-APPOINTMENT OF
NON-COUNCIL COMMITTEE MEMBER**

Executive Summary and Recommendations

Introduction

At its March 2007 meeting Council agreed a process for the re-appointment of non-council committee members to Council.

The terms of appointment of the following Non-Council Committee Members will come to an end on 10 July 2007;

Dr Nigel Callaghan – Investigating Committee
Dr Christina Kenny - Health Committee
Dr Gopal Sharma – Conduct and Competence Committee

Dr Kenny and Dr Sharma have decided not to seek reappointment¹.

Dr Callaghan has completed the reappointment process and his application has been considered by a panel of 3 members, Miss Morag MacKellar, Chairman of the Investigating Committee, Dr Anna van der Gaag, HPC President, and Mr Michael Schofield, Independent Assessor from the Office of the Commissioner for Public Appointments. The panel has agreed unanimously that Dr Callaghan should be reappointed.

Decision

The Council is asked to ratify the above decision.

Background information

See Appendix 1 – reappointments process.

Resource implications

None

Financial implications

None

Appendices

Appendix 1

¹ A decision regarding the recruitment of replacement members has been delayed pending further information regarding the timetable for the implementation of the governance changes proposed in the White Paper

Date of paper

21 May 2007

Appendix 1

PROCESS FOR THE REAPPOINTMENT OF NON-COUNCIL COMMITTEE MEMBERS TO THE HEALTH PROFESSIONS COUNCIL

1. The terms of office of non-Council Committee members (NCCM's) on the Health Professions Council are set out in their letters of appointment. A table laying out the respective terms of office is attached at appendix one.
2. All current NCCM's are eligible to stand for reappointment. No member may be appointed for more than three consecutive terms. The reappointment process is carried out by the HPC.

The process is as follows:

3. The Secretary to the Committee organises all Council members' and NCCMs' performance reviews. The Secretariat will aim to organise the performance reviews for NCCM's by the end of April each year.
4. The Chairman of the relevant Committee undertakes the NCCMs' performance review.
5. The Secretary to Committees contacts (by way of a standard letter) NCCM's whose current term of office is coming to an end and asks them to indicate whether they wish to be considered for reappointment. Those members who wish to be considered for reappointment will be required submit a statement supporting their reappointment. The form is returned to the Secretary to Committees.
6. A panel of 3 members is convened which will include the President, the Chairman of the relevant committee and a representative from the Office of the Commissioner for Public Appointments (OCPA). The panel will only meet if necessary. The HPC President will take the decision as to whether a meeting of the panel is necessary. Each member of the panel will consider the reappointment documents and will submit these to the Secretary to Committees.
7. The recommendation is considered at the March or May meeting of Council.
8. The Secretary to Committees writes to the NCCMs with a new contract.
9. The appointment process is activated to replace any NCCM who does not wish to seek re-appointment or has been unsuccessful in the process. The Secretariat will work with the Appointments Commission to fill the vacancy.

Agreed at 29 March 2007 Council meeting

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-03-09	a	SEC	PPR	Process for the reappointment of NCCM's to the HPC	Final DD: None	Internal RD: None

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