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Health Professions Council – 26 March 2009

Actions list

Executive summary and recommendations

### **Introduction**

Attached are two actions list as agreed at the last two public meetings of the Council held on 11 December 2008 and 10 February 2009.

### **Decision**

The Council is requested to note the document. No decision is required.

### **Background information**

Please refer to individual papers and minutes for the background to decisions.

### **Resource implications**

None

### **Financial implications**

None

### **Background papers**

None

### **Appendices**

None

### **Date of paper**

9 March 2009

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-03-26	a	CNL	PPR	Actions - Council 1 October 2008	Final DD: None	Public RD: None

Actions - Health Professions Council meeting 11 December 2008

	Action point (and location in minutes)	Action for	Action by (date)	Comment
1	<p><b>6.08/198/6.3 – President’s Report</b></p> <p>The Council noted that the progress on raising awareness of HPC amongst older people would be reported to the Communications Committee and the Council in due course.</p>	Jacqueline Ladds	Ongoing	
2	<p><b>8.08/200 – CPD: Proposed Consultation</b></p> <p>The Council agreed that a consultation should be held and that the proposed amendment to the standards of CPD should require registrants to confirm that CPD profiles were their own work.</p>	Michael Guthrie	June 2009	Text of the consultation document agreed at the February Council meeting.
3	<p><b>9.08/201 – Regulation of Assistants and Expanding Professional Regulation</b></p> <p>The Council noted that a further paper would be submitted to the Strategy meeting scheduled for 10 February 2009.</p>	Marc Seale	10 Feb 09	Paper submitted to Council strategy meeting 10/2/09 for further discussion.
4	<p><b>11.08/203 – Guidance on Conduct and Ethics for Students</b></p> <p>The Council agreed the consultation document on guidance on ethics and conduct for students.</p>	Charlotte Urwin	Ongoing to July 2009	This consultation will take place alongside the consultation noted in 5.
5	<p><b>12.08/204 Health and Character Guidance</b></p> <p>The Council agreed the consultation document on the Health and Character process for applicants, education and training providers and registrants.</p>	Charlotte Urwin	Ongoing to July 2009	This consultation will take place alongside the consultation noted in 4.

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<b>6</b>	<b>13.08/205 Review of Sanctions</b>  The Council approved the Sanctions Policy subject to the amendments discussed.	<b>Kelly Johnson</b>	<b>March 2009</b>	
<b>7</b>	<b>16.08/208 Five year plan update</b>  The Council noted that the cost per registrant was forecast to increase over the next five years. It was agreed that further discussion would take place at the next meeting of the Finance and Resources Committee.	<b>Simon Leicester</b>		This was further discussed at the Finance and Resources Committee held on 3 February 2009.
<b>8</b>	<b>20.08/212 Annual Report and Accounts 2009</b>  The Council agreed that the annual report should be prepared as a word document which would meet the minimum reporting requirements set out in the Government Financial Reporting Manual and that an additional document describing the activities in terms which would be more accessible to a broad range of stakeholders should be produced.	<b>Finance/ Secretariat/ Communications</b>	<b>July 2009</b>	
<b>9</b>	<b>21.08/213 Risk Register Update</b>  The Council noted that some Members felt that recommendations from Committees should be presented by the Chairman of the relevant Committee. The Council agreed that this should be considered at a future meeting.	<b>Secretariat / President / Committee Chairs</b>	<b>Ongoing</b>	
<b>10</b>	<b>22.08/214 Audit Committee Appointment Process</b>  The Council agreed that the process for appointment of members to the Audit Committee should be amended to require Council members to state their knowledge of subjects outlined in paragraph 22.2 of the report and that this should apply to appointments made after 1 January 2009.	<b>President</b>	<b>Ongoing</b>	

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11	<p><b>23.08/215 Declaration of Interests Policy</b></p> <p>The Council agreed that all Committee and council agendas would include an item for Members to declare their interests in any item under discussion at that meeting, at the start of the agenda.</p>	<p><b>Council / Committee Members</b></p>	<p><b>Ongoing</b></p>	
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Actions - Health Professions Council meeting 10 February 2009

	Action point (and location in minutes)	Action for	Action by (date)	Comment
1	<p><b>6.09/06 Constitution Order Consultation</b></p> <p>The Council agreed that the final approval for the consultation paper relating to the Practice Committees Rules would rest with the President under Standing Order No. 26.</p>	Michael Guthrie	20 May 2009	Consultation currently running with the documentation having been signed off by the President
2	<p><b>7.09/07 HPC Strategy Ratification</b></p> <p>The Council agreed that the draft Strategic Intent for 2009-2014 should be amended, with the final document presented for approval at the March Council meeting.</p>	President	26 March	Please see agenda item.
3	<p><b>8.09/08 Extending Professional Regulation</b></p> <p>The Council agreed that the discussion paper should be amended and resubmitted to Council for approval.</p>	Marc Seale	Ongoing	
4	<p><b>9.09/09 Continuing Professional Development Standards Consultation</b></p> <p>The Council agreed the consultation document and noted that the consultation would run for three months from 11 February 2009 until 11 May 2009.</p>	Michael Guthrie	20 May 2009	There will be a report back to Council in May regarding the consultation findings.
5	<p><b>10.09/09 Modernising Scientific Careers Consultation</b></p> <p>The Council agreed the consultation response to be submitted to the UK Departments of Health.</p>	Michael Guthrie	6 March 2009	HPC's consultation response was submitted before the deadline.

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2009-03-26	a	CNL	PPR	5 Actions - Council 1 October 2008	Final DD: None	Public RD: None

<b>6</b>	<b>11.09/11 Fees Rules 2009</b> The Council agreed the amended Fee Rules Changes	<b>Simon Leicester</b>	<b>1 April 2009</b>	The Fees Rules 2009 were laid on 13 Feb 2009.
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