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<b>Council</b>
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**The 61st meeting of the Health Professions Council will take place as follows:-**

**Date:** Thursday 20<sup>th</sup> May 2010

**Time:** 10:30am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Patricia Blackburn  
Mary Clark-Glass  
Malcolm Cross  
John Donaghy  
Sheila Drayton  
Julia Drown  
John Harper  
Richard Kennett  
Jeff Lucas  
Morag Mackellar  
Arun Midha  
Penelope Renwick  
Keith Ross  
Deep Sagar  
Eileen Thornton  
Annie Turner  
Joy Tweed  
Diane Waller  
Neil Willis

**Enquiries:** Louise Hart, Secretary to Council  
020 7840 9711  
louise.hart@hpc-uk.org

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|----|---|-------------------------|
| 1. | <b>Chair's welcome and introduction</b>   | verbal                  |
| 2. | <b>Apologies for absence</b>  | verbal                  |
| 3. | <b>Approval of agenda</b>   | verbal                  |
| 4. | <b>Declaration of Members' interests</b>  | verbal                  |
| 5. | <b>Public Minutes of the Council meeting of 25 March 2010</b><br>Louise Hart - Secretary to Council | enclosure 1<br>HPC52/10 |
| 6. | <b>Matters arising</b><br>Louise Hart - Secretary to Council  | enclosure 2<br>HPC53/10 |
| 7. | <b>Chair's report</b><br>Anna van der Gaag – Chair of HPC   | enclosure 3<br>HPC54/10 |
| 8. | <b>Chief Executive's report</b><br>Marc Seale - Chief Executive                                     | enclosure 4<br>HPC55/10 |

#### Items for discussion/approval

#### Strategy and Policy

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|-----|---|--------------------------|
| 9.  | <b>CHRE – Health Professional regulators' Register</b><br>Michael Guthrie - Director of Policy and Standards              | enclosure 5<br>HPC56/10  |
| 10. | <b>Building the National Care Service</b><br>Michael Guthrie – Director of Policy and Standards                           | enclosure 6<br>HPC57/10  |
| 11. | <b>Whistleblowing Policy</b><br>Alison Dittmer – Policy Officer   | enclosure 7<br>HPC58/10  |
| 12. | <b>Appointment of Registrant Assessors</b><br>Kelly Johnson – Director of Fitness to Practise                             | enclosure 8<br>HPC59/10  |
| 13. | <b>Partner Code of Conduct</b><br>Kathryn Neuschafer – Partner Manager  | enclosure 9<br>HPC60/10  |
| 14. | <b>Changes to the 'Absence and Sickness Policy' and other HR policies</b><br>Teresa Haskins – Director of Human Resources | enclosure 10<br>HPC61/10 |
| 15. | <b>HR Policies</b><br>Teresa Haskins – Director of Human Resources  | enclosure 11<br>HPC62/10 |

## Corporate Governance

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|-----|--|--------------------------|
| 16. | <b>Draft Health Professions Council Annual Report</b><br>Jonathan Jones – Publications Manager                                 | enclosure 12<br>HPC63/10 |
| 17. | <b>Public Minutes of the Finance and Resources Committee held on 17 March 2010</b><br>Richard Kennett - Chair of the Committee | enclosure 13<br>HPC64/10 |
| 18. | <b>Public Minutes of the Finance and Resources Committee held on 29 April 2010</b><br>Richard Kennett - Chair of the Committee | enclosure 14<br>HPC65/10 |

## Items to Note

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|-----|---|--------------------------|
| 19. | <b>Revalidation Update</b><br>Megan Scott – Policy Manager  | enclosure 15<br>HPC66/10 |
| 20. | <b>Health of health professionals report</b><br>Michael Guthrie – Director of Policy and Standards                              | enclosure 16<br>HPC67/10 |
| 21. | <b>Annual Departmental Work Plans</b><br>Marc Seale – Chief Executive   | enclosure 17<br>HPC68/10 |
| 22. | <b>Policy and Standards Department Update</b><br>Michael Guthrie – Director of Policy and Standards                             | enclosure 18<br>HPC69/10 |
| 23. | <b>Reports from council representatives at external meetings</b><br>Louise Hart - Secretary to Council                          | enclosure 19<br>HPC70/10 |
| 24. | <b>Public Minutes of the Education and Training Committee held on 10 March 2010</b><br>Eileen Thornton – Chair of the Committee | enclosure 20<br>HPC71/10 |

25. **Any other business**  
Previously notified and agreed by the Chair

26. **Date & time of next meeting:**

**Wednesday 7 July 2010 at 10.30am**

27. **Resolution**  
The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

Item	Reason for Exclusion
28	v
29	-
30	v
31	vii
32	ii
33	iii, iv
34	iii, iv
35	vii
36	-

## Part 2 – Private Agenda

### Items for discussion/approval

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|-----|---|--------------------------|
| 28. | <b>Minutes of the Private part of the Council meeting held on 25 March 2010</b><br>Louise Hart - Secretary to Council | enclosure 21<br>HPC72/10 |
| 29. | <b>Matters arising</b><br>Louise Hart - Secretary to Council  |                          |
| 30. | <b>Judicial Review</b><br>Marc Seale – Chief Executive  | enclosure 22<br>HPC73/10 |
| 31. | <b>Licensing of Healthcare Support Workers</b><br>Marc Seale – Chief Executive  | enclosure 23<br>HPC74/10 |

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|-----|---|--------------------------|
| 32. | <b>New Appointments to the Education and Training Committee</b><br>Louise Hart - Secretary to Council                                       | enclosure 24<br>HPC75/10 |
| 33. | <b>Minutes of the private part of the Finance and Resources Committee held on 17 March 2010</b><br>Richard Kennett – Chair of the Committee | enclosure 25<br>HPC76/10 |
| 34. | <b>Minutes of the private part of the Finance and Resources Committee held on 29 April 2010</b><br>Richard Kennett – Chair of the Committee | enclosure 26<br>HPC77/10 |

Items to Note

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|-----|--|--------------------------|
| 35. | <b>Minutes of the private part of the Education and Training Committee held on 10 March 2010</b><br>Eileen Thornton – Chair of the Committee | enclosure 27<br>HPC78/10 |
| 36. | <b>Any other business for consideration in private</b><br>Previously notified and agreed by the Chair  |                          |