

---

<b>Council</b>
----------------

**The 72nd meeting of the Health Professions Council will take place as follows:-**

**Date:** Tuesday 6 December 2011

**Time:** 10:30am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Mary Clark-Glass  
Malcolm Cross  
John Donaghy  
Sheila Drayton  
Julia Drown  
John Harper  
Richard Kennett  
Jeff Lucas  
Morag Mackellar  
Arun Midha  
Penelope Renwick  
Keith Ross  
Deep Sagar  
Eileen Thornton  
Annie Turner  
Joy Tweed  
Diane Waller

**Enquiries:** Louise Hart, Secretary to Council  
020 7840 9711  
louise.hart@hpc-uk.org

- |    |  |                          |
|----|--|--------------------------|
| 1. | <b>Chair's welcome and introduction</b>  | verbal                   |
| 2. | <b>Apologies for absence</b>   | verbal                   |
| 3. | <b>Approval of agenda</b>  | verbal                   |
| 4. | <b>Declaration of Members' interests</b>   | verbal                   |
| 5. | <b>Minutes of the Council meeting of 19 October 2011</b><br>Louise Hart - Secretary to Council | enclosure 1<br>HPC139/11 |
| 6. | <b>Matters arising</b><br>Louise Hart - Secretary to Council                                   | enclosure 2<br>HPC140/11 |
| 7. | <b>Chair's report</b><br>Anna van der Gaag – Chair of HPC                                      | enclosure 3<br>HPC141/11 |
| 8. | <b>Chief Executive's report</b><br>Marc Seale - Chief Executive and Registrar                  | enclosure 4<br>HPC142/11 |

#### Items for discussion/approval

#### Strategy and Policy

- |     |  |                           |
|-----|--|---------------------------|
| 9.  | <b>Outcomes of the consultation on our proposals for post-registration qualifications</b><br>Charlotte Urwin – Policy Manager                    | enclosure 5<br>HPC143/11  |
| 10. | <b>Consultation on the registration cycle for social workers in England</b><br>Alison Croad – Policy Officer                                     | enclosure 6<br>HPC144/11  |
| 11. | <b>Revalidation: Service user involvement</b><br>Michael Guthrie – Director of Policy and Standards  | enclosure 7<br>HPC145/11  |
| 12. | <b>Social Workers – recognition and reciprocity of training and registration in the UK</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 8<br>HPC146/11  |
| 13. | <b>CHRE Audit of the Initial Stages of the NMC's Fitness to Practise Process</b><br>Kelly Johnson – Director of Fitness to Practise              | enclosure 9<br>HPC147/11  |
| 14. | <b>Cost powers</b><br>Kelly Johnson – Director of Fitness to Practise  | enclosure 10<br>HPC148/11 |

- |     |   |                           |
|-----|---|---------------------------|
| 15. | <b>Standard of Acceptance for Allegations</b><br>Kelly Johnson – Director of Fitness to Practise                              | enclosure 11<br>HPC149/11 |
| 16. | <b>Practice Note: Case to Answer</b><br>Kelly Johnson – Director of Fitness to Practise                                       | enclosure 12<br>HPC150/11 |
| 17. | <b>Transfer of regulatory functions from General Social Care Council to HPC</b><br>Marc Seale – Chief Executive and Registrar | enclosure 13<br>HPC151/11 |

## Corporate Governance

- |     |  |                           |
|-----|--|---------------------------|
| 18. | <b>Succession planning for Chairs of Committees</b><br>Louise Hart – Secretary to Council                          | enclosure 14<br>HPC152/11 |
| 19. | <b>Education and Training Committee’s Standing Orders</b><br>David Christopher – Head of Education Development     | enclosure 15<br>HPC153/11 |
| 20. | <b>Nomination of Committee Chairs</b><br>Louise Hart – Secretary to Council  | enclosure 16<br>HPC154/11 |
| 21. | <b>Minutes of the Fitness to Practise Committee held on 13 October 2011</b><br>Keith Ross – Chair of the Committee | enclosure 17<br>HPC155/11 |
| 22. | <b>Minutes of the Audit Committee held on 20 October 2011</b><br>Jeff Lucas – Chair of the Committee               | enclosure 18<br>HPC156/11 |
| 23. | <b>Minutes of the Communications Committee held on 8 November 2011</b><br>Chair of the Committee                   | enclosure 19<br>HPC157/11 |

## Items to Note

- |     |   |                            |
|-----|---|----------------------------|
| 24. | <b>Voluntary registers</b><br>Michael Guthrie – Director of Policy and Standards                        | enclosure 20<br>HPC 158/11 |
| 25. | <b>Update on Health and Safety at the Health Professions Council</b><br>Steve Hall – Head of Facilities | enclosure 21<br>HPC159/11  |
| 26. | <b>Reports from Council representatives at external meetings</b><br>Louise Hart – Secretary to Council  | enclosure 22<br>HPC160/11  |
| 27. | <b>Any other business</b><br>Previously notified and agreed by the Chair                                |                            |
| 28. | <b>Date &amp; time of next meeting:</b>   |                            |

Thursday 9 February 2012 at 10:30am.

29. **Resolution**

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

<b>Item</b>	<b>Reason for Exclusion</b>
30	iv

**Part 2 – Private Agenda**

**Items for discussion/approval**

30. **Transfer of regulatory functions from General Social Care Council to HPC**  
Marc Seale – Chief Executive and Registrar

enclosure 23  
HPC161/11

31. **Any other business for consideration in private**  
Previously notified and agreed by the Chair