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The 69th meeting of the Health Professions Council will take place as follows:-

Date: Thursday 7 July 2011

Time: 10:30am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Anna van der Gaag (Chair)
Mary Clark-Glass
Malcolm Cross
John Donaghy
Sheila Drayton
Julia Drown
John Harper
Richard Kennett
Jeff Lucas
Morag Mackellar
Arun Midha
Penelope Renwick
Keith Ross
Deep Sagar
Eileen Thornton
Annie Turner
Joy Tweed
Diane Waller

together with our two new registrant Council members

Enquiries: Louise Hart, Secretary to Council
020 7840 9711
louise.hart@hpc-uk.org

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| 1. | Chair's welcome and introduction | verbal |
| 2. | Apologies for absence | verbal |
| 3. | Approval of agenda | verbal |
| 4. | Declaration of Members' interests | verbal |
| 5. | Public Minutes of the Council meeting of 12 May 2011 Louise Hart - Secretary to Council | enclosure 1 HPC71/11 |
| 6. | Matters arising Louise Hart - Secretary to Council | enclosure 2 HPC72/11 |
| 7. | Chair's report Anna van der Gaag – Chair of HPC | enclosure 3 HPC73/11 |
| 8. | Chief Executive's report Marc Seale - Chief Executive and Registrar | enclosure 4 HPC74/11 |

Items for discussion/approval

Strategy and Policy

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| 9. | Establishing voluntary registers and making recommendations for statutory regulation Michael Guthrie – Director of Policy and Standards | enclosure 5 HPC75/11 |
| 10. | CHRE Fitness to Practise Audit Report: Audit of health professional regulatory bodies' initial decisions Kelly Johnson – Director of Fitness to Practise | enclosure 6 HPC76/11 |
| 11. | Ownership of the outline curriculum framework for independent and supplementary prescribing Charlotte Urwin – Policy Manager | enclosure 7 HPC77/11 |
| 12. | Consultation on draft standards of proficiency for social workers in England Charlotte Urwin – Policy Manager | enclosure 8 HPC78/11 |
| 13. | Consultation on threshold level of qualification for entry to the Register for social workers in England Charlotte Urwin – Policy Manager | enclosure 9 HPC79/11 |
| 14. | Fitness to Practise Annual report 2010 - 2011 Kelly Johnson – Director of Fitness to Practise | enclosure 10 HPC80/11 |

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| 15. | Practise Note: Article 30(2) Kelly Johnson – Director of Fitness to Practise | enclosure 11 HPC81/11 |
| 16. | Practise Note: Standard of Acceptance for allegations Kelly Johnson – Director of Fitness to Practise | enclosure 12 HPC82/11 |
| 17. | Indicative Sanctions Policy Kelly Johnson – Director of Fitness to Practise | enclosure 13 HPC83/11 |
| 18. | Partner Complaints Procedure Teresa Haskins – Director of Human Resources | enclosure 14 HPC84/11 |
| 19. | Expenses Policies Gary Butler – Director of Finance | enclosure 15 HPC85/11 |
| 20. | Transfer of regulatory functions from General Social Care Council to HPC Marc Seale – Chief Executive and Registrar | enclosure 16 HPC86/11 |

Corporate Governance

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| 21. | 2010-2011 Draft HPC annual report and accounts Gary Butler – Director of Finance | enclosure 17 HPC87/11 |
| 22. | Company and Business names Marc Seale – Chief Executive and Registrar | enclosure 18 HPC88/11 |
| 23. | Committee appointments Louise Hart – Secretary to Council | enclosure 19 HPC89/11 |
| 24. | Minutes of the Fitness to Practise Committee held on 26 May 2011 Keith Ross – Chair of the Committee | enclosure 20 HPC90/11 |
| 25. | Minutes of the Communications Committee held on 22 June 2011 Sheila Drayton – Chair of the Committee | enclosure 21 HPC91/11 |

Items to Note

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| 26. | Council members' performance and development review 2010-2011 Anna van der Gaag – Chair of Council | enclosure 22 HPC92/11 |
| 27. | Revalidation Update Michael Guthrie – Director of Policy and Standards | enclosure 23 HPC93/11 |
| 28. | Outcomes of the consultation on our proposals for post registration qualifications Charlotte Urwin – Policy Manager | enclosure 24 HPC94/11 |

29. **National Audit Office external audit completion report** To be tabled
Gary Butler – Director of Finance
30. **Annual review of actions taken in 2010-11: Public meetings** enclosure 25
Louise Hart – Secretary to Council HPC95/11
31. **Reports from Council representatives at external meetings** enclosure 26
Louise Hart – Secretary to Council HPC96/11
32. **Minutes of the Education and Training Committee held on 9 June 2011** enclosure 27
Eileen Thornton – Chair of the Committee HPC97/11
33. **Any other business**
Previously notified and agreed by the Chair
34. **Date & time of next meeting:**
Thursday 22 September 2011 at 10:30am (followed by HPC Annual meeting).
35. **Resolution**
The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.

| Item | Reason for Exclusion |
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| 36 | iii, iv |
| 37 | - |
| 38 | iv |
| 39 | ii |

Part 2 – Private Agenda

Items for discussion/approval

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| 36. | Minutes of the Private part of the Council meeting held on 12 May 2011 Louise Hart - Secretary to Council | enclosure 28 HPC98/11 |
| 37. | Matters arising Louise Hart - Secretary to Council | |
| 38. | Transfer of regulatory functions from General Social Care Council to HPC Marc Seale – Chief Executive and Registrar | enclosure 29 HPC99/11 |
| 39. | CPSM Pension Scheme Louise Hart – Secretary to Council | enclosure 30 HPC100/11 |
| 40. | Any other business for consideration in private Previously notified and agreed by the Chair | |