

# **Management Information Pack**

Marc Seale, Chief Executive & Registrar Report to Council meeting 12 May 2011

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**Status** Final DD: None

Int. Aud. Public RD: None

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Chie	ef Executive:	Mr Marc Seale	
1. Completed Meetings 1 March to 30 April 2011		British Psychological Society	13 Apr
Council Open Day	1 Mar	College of Occupational Therapists	13 Apr
Professional Standards Programme Board	2 Mar		·
Society of Radiographers	2 Mar	2. Scheduled Meetings	
Council for Healthcare Regulatory Excellence	3 Mar	Registration Council for Clinical Physiologists	3 May
General Social Care Council conference	4 Mar	Social Services Strategy and Improvement Division	4 May
National Clinical Assessment Service	9 Mar	Welsh Assembly Government	
British Chiropody and Podiatry Association	9 Mar	College of Occupational Therapists	5 May
Social Work Regulation Oversight Group	10 Mar	Association for Perioperative Practice	5 May
Department of Health (Leeds)	14 Mar	Council member visit (University of Hertfordshire)	9 May
Chief Executives Steering Group	15 Mar	UK Public Health Register	10 May
British Society of Hearing Aid Audiologists	16 Mar	Society of Chiropodists and Podiatrists	10 May
Complementary and Natural Healthcare Council	16 Mar	Chief Executives Steering Group	10 May
Chartered Society of Physiotherapy	17 Mar	British Academy of Audiology	11 May
Law Commission	18 Mar	Association of Educational Psychologists	11 May
British Association of Art Therapists	18 Mar	Project Board (re unlicensed herbal medicines)	26 May
Paul Burstow MP (Minister of State for Care	21 Mar	EC Steering Group on European Professional Card	30 May
Services)		Chief Scientific Officer, Department of Health	6 June
'Meet the HPC' event (Holyhead)	22 Mar	Social Work Regulation Oversight Group	7 June
Northern Ireland Social Care Council	24 Mar	Professional Standards Programme Board	8 June
'Meet the HPC' event (Derry)	24 Mar	NHS Education for Scotland	13 June
Care Council for Wales, Northern Ireland, Social	29 Mar		
Care Council, Scottish Social Services Council			
professional regulatory seminar			
Scottish Government Regulators Liaison Group	30 Mar		
Project Board (re unlicensed herbal medicines)	31 Mar		
EC Steering Group on European Professional Card	5 Apr		
UK Home Care Association	6 Apr		
Council for Healthcare Regulatory Excellence	6 Apr		
British Association of Dramatherapists	6 Apr		
General Social Care Council	11 Apr		

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## 1. Human resources

There are no changes. The Director of Operations' new PA has started (Ruth Cooper transferred from Registrations) and is already assisting us.

## 2. Quality Management System (QMS) review meetings and internal audits

The internal audit schedule for 2010 – 2011 is running.

## 3. QMS process updates

Project prioritisation processes have been updated to allow changes to organisational priorities or legislative timetable to be accommodated more easily. This aligns with the new workplan process.

## 4. BSI Audit

The ISO9001:2008 audit on 5 April with our new auditor, John Doyle, looked at the international application process, the whole Quality Management System function at HPC, plus workplace and IT provision. He has a markedly different approach to the previous auditor. Changes to the management system documentation have been suggested. HPC passed the audit.

## 5. Business continuity

There are no changes currently, other than monthly list updates. Options for making the plan more accessible on paper and electronically will be evaluated in the autumn.

Comprehensive planning for the 2011 three-day exercise is ongoing.

Further changes will be required when the debit/credit card charging Semafone PCI-DSS compliant solution is rolled out to.

## 6. Information security management

75 employees throughout HPC have passed the information security training to date. They are achieving pass-marks between 70-100%.

Work to fit the information asset classification policy (ISO27001 deliverable) into existing departmental processes is ongoing.

## 7. Information & data management

Automated document control with Microsoft Office 2010 is under test for departments not using MS Sharepoint-based systems. This will be rolled-out as soon as possible following successful testing.

Trial restoration of historic hardcopy registers has been underway since early February. Documents are currently being cleaned and neutralised, before rebinding. Awaiting progress report.

## 8. Risk register

The next round of scheduled risk register changes is due to take place over the summer.

Specific risk groups will continue to be monitored closely.

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## 1. Media and public relations

Media releases issued include the launch of the consultation on updating the Guidance on health and character, re-appointment of Anna van der Gaag as Chair for four more years and no fee increase for registrants for one year. Five releases were issued on Fitness to Practise (FtP) hearings on strike off and suspension outcomes during the month of March 2011.

For the month of March we had 22 mentions across national and regional media regarding FtP hearings. We had 28 mentions on general HPC issues, 6 mentions related to social workers. 10 mentions related to the regulation of herbalists. traditional Chinese medicine practitioners and the Command Paper, and 24 mentions in professional body publications.

We launched our social media communications on 17 March and have issued 30 tweets and 7 Facebook updates so far. We have developed a social media content planner and will continue to implement this.

Work continues on the e-learning module with Citizens Advice Scotland.

The referrers' campaign was extended to the end of March and has now finished. The content on the microsite was refreshed regularly and the campaign featured in the weekly bulletins to GPs. Almost 4,000 doctors visited the microsite 7,080 times which is an average of 1.8 visits per doctor.

The Google adwords campaign is resulting in an average of 73 people a day clicking through to the Register and website. We

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continue with our sponsored advertising on thomsonlocal.com encouraging members of the public to check that their chiropodist / podiatrist and physiotherapist is HPC-registered. Our targeted Yellow Pages directory advertising also continues for these two professions.

We met with the Chartered Society of Physiotherapy in March and the media lead at the Football Association to discuss taking forward a protection of title campaign.

#### 2. Stakeholder communications

Health Hotel discussions in regards to Westminster party conferences are now underway and we have been exploring possible themes for our fringe events and seeking relevant partners to work with. This work is on-going until the autumn. The Health and Social Care Public Bill Committee came to a close at the end of March. We provided written briefings to the Department of Health (for the Minister) on a range of HPCrelated issues and attended the session on part 7 of the Bill relevant to HPC. We also submitted written evidence to the Public Bill Committee which was published as memorandum along with new amendments and clauses to the Health and Social Care Bill.

Stakeholder visits to Northern Ireland and Brussels are currently being planned for May 2011.

#### 3. Web

We have had a positive uptake from employees since implementing the new web requests in-box in February 2011. By promoting the inbox on both the intranet and in the

employee newsletter, HPC Update, we received 33 requests in March and 23 in April. All requests are responded to within three working days, either informing of the completed work or providing a timescale for completion. This new method enables us to keep an accurate record of changes that are requested and completed to both the website and intranet.

The HPC registration logo was downloaded 196 times in March and April. Two of these downloads were from people not on the Register. In these cases the details were forwarded to the Fitness to Practise Department to follow up.

#### 4. Publications

New and revised publications for March and April have included:

- Alternative mechanisms for resolving disputes: a literature review (published April)
- How to complete your registration renewal form (published with revisions March)
- Periods of adaptation (published March)
- Returning to practice (published with revisions April)

We are currently working on producing:

- An Easy Read version of How to raise a concern
- An introduction to HPC Education processes (to be published July 2011)
- Annual report and accounts (to be published August 2011)
- Continuing professional development annual report (to be published August 2011)

- date, we received 33 requests in ests are responded to within rming of the completed work or eletion. This new method enables
  Council and Committee meeting mini-calendar (to be published July 2011)
  Joint regulators leaflet
  Tom Berrie's report on the history of the CPSM
  - Updated version of renewal poster (to be published May 2011)

All publication requests continue to be dealt with within three working days and publications of particular interest are:

- Continuing professional development.(299 copies);
- Standards of conduct performance and ethics (229 copies);
- Guidance on conduct performance and ethics for students (214 copies); and
- Standards of proficiency for paramedics (180 copies).

These copies are in addition to publications distributed at HPC events and external conferences.

We received 102 requests from registrants for public awareness packs in March and April 2011. We are also including renewal posters and leaflets on promoting your registration in these packs.

Issue 34 of our e-newsletter HPC In Focus was published on Friday 8 April. The next issue will be published on Friday 3 June 2011.

## 5. Events

During March the HPC exhibited at BAPO, Health and Wellbeing at Work and The Care Show.

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During April the HPC exhibited at Unison and were show partners once again at Naidex National. It was a successful event with over 500 visits to the stand over the three days. The CPD sessions were very well attended and a large number of publications were distributed. Planning is underway to continue our partnership with Naidex at their London and Glasgow shows later in the year.

The HPC will be exhibiting at the British Psychological Society Annual Conference and at Primary Care. We will also have a speaking slot at the British Dietetic Association's Annual Conference in May 2011 as well as a joint workshop with the GSCC at Community Care Live.

Meet the HPC events took place in Anglesey and Derry. All four events were well attended and we received positive feedback. Dates and locations have now been confirmed for the Meet the HPC Events in 2011-2012.

#### 6. Internal communications

Issue 13 of HPC Update was published on Friday 8 April 2011.

The last all employee meeting took place on Friday 8 April, with the next scheduled for Friday 10 June.

Planning is underway for the All Employee Training Awayday, which takes place on 20 May at the Royal Geographical Society in Kensington.

7. Communications work for organisational activities Transfer of social workers (England) Register: A joint communications plan has been drafted and both the GSCC and HPC communications teams will review and update regularly.

We had speaking slots at the UK Standing Conference of Stakeholders in Social Work Education and Training and at GSCC events in Leeds and London.

Planning for the joint GSCC and HPC workshop at Community Care Live in May is underway and the HPC will also be participating in Advice Clinics which will be managed by the College of Social Work as part of their involvement in the conference. The intention is to be available for social workers to discuss aspects of regulation with the HPC.

Parliamentary and media monitoring continues, and media and events planning is underway for professional press and employer and social worker events as well as relevant professional conferences. Information about the Social Workers PLG was published in the April issue of HPC In Focus

**Registration renewals**: Registration renewal meetings have been taking place with professional bodies, with several more planned throughout the year. Areas discussed include joint work to communicate the renewal processes, with particular emphasis placed on online renewal.

Information about the practitioner psychologist renewal dates was published in the April issue of In Focus and an article was submitted to The Psychologist magazine, which published

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information in the March edition. We also uploaded information to our Facebook page and issued a tweet.

**Name change**: We have appointed an agency to redraw the main logo, registration logo, Welsh identity and other subsequent visual identity changes when our name changes. We have also completed some initial scoping work and will be working with the Projects team to develop a comprehensive project plan and timeline

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## 1. Approval process

The Department is still in a period of peak approvals activity. There are currently 26 visits reviewing 44 programmes scheduled from May – September 2011. This includes a number of smallscale multi-professional visits and one largescale multi-professional visit covering five professions. The schedule of visits is now closed until November 2011, as we require six months' notice.

## 2. Annual monitoring process

The Department is currently preparing for the annual monitoring assessment days on 24 and 26 May 2011, and week beginning 27 June 2011. It is envisaged that the majority of annual monitoring visitors' reports will be considered by the Education and Training Panels in June and July 2011. The deadline for the next annual monitoring submission is Tuesday 31 May 2011. Monthly reminders continue to be sent to ensure submission of documentation from education providers. Following the peak activity in the winter months between December 2010 – March 2011, we expect to see a decline in the submission of declarations as we move into the summer months.

## 3. Major change process

Following the high volume of major change notifications received between January – March 2011, there has been a decrease in the number of submissions. Since the last Council meeting on 31 March, we have received 24 new notifications, covering 20 programmes.

## 4. Practitioner psychologists

The Department has spent the last month scheduling the 24 practitioner psychologists' visits across 32 programmes, which are due to be held in the next (2011 - 2012) academic year. 12 out of the 24 visits have now been scheduled and we have until December 2011 to schedule the remainder.

## 5. Hearing aid dispensers

There are no updates specific to the Department since the last Council meeting on 31 March 2011.

## 6. Social workers (England)

Members of the Department continue regularly to meet the General Social Care Council (GSCC) Social Work Education Group to discuss the transfer of approved programmes. and implementation of our approval and monitoring after the transfer, both of which are proceeding as planned.

Members of the Department have also met a wider range of social work stakeholders to discuss the strategic aspects of the transfer process and communications activities. This has provided an opportunity for clarity on our system of regulation and the functions undertaken by the GSCC which will not be transferred the HPC, such as the funding of practice placements or the post-qualifying education framework.

## 7. Communications with education providers and stakeholders

Members of the Department met following groups between March – May 2011:

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- College of Operating Department Practitioners
- The Social Work Reform Board Education Working Group
- Department for Education Policy and Performance Division
- The British Psychological Society
- The Quality Assurance Agency for Higher Education
- Exchange opportunities for Health Sciences stakeholder meeting (organised by NUS Scotland)
- The Professional statutory and regulatory bodies forum
- The Children's Workforce Development Council
- Academic Registrars Council Subjects Allied to Medicine group

#### 8. Partners

Members of the Department have been involved in the recruitment for chiropodist, paramedic, physiotherapist, speech and language therapist and radiographer visitors this month, with interviews scheduled for June 2011.

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#### 1. Employees

There are six permanent employees including the Facilities Manager. Services provided include reception, building maintenance, postroom, catering, health & safety and building project management.

#### 2. Health & Safety

There were no Health & Safety incidents since the last report.

#### 3. Electrical testing

The statutory five-year electrical testing of the circuitry within Park House and 20 Stannary Street took place over the weekends of 26/27 March and 1/2 April. No major faults were detected, but a total of 13 minor faults were highlighted. These have now been rectified and we are awaiting the certification.

#### 4. Water quality testing

This is scheduled to take place on Friday 6 May

#### 5. Additional premises

The Facilities Manager is now working with the IT Department on the feasibility of utilising additional office space located at 33 Stannary Street.

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#### 1. General

Since the last Council meeting, the Finance Department has produced the draft year-end accounts up to March 2011.

#### 2. Supplier payments

At the end of March, 96% by value of the £506K creditor payments were in the 30 days or less category.

#### 3. Fee adjustments and income receipts handling

At the end of March, there was no backlog in registrant directdebit cancellations and amendments against a two-day backlog target. We had no backlog on rejected payments/refunds against a two-day backlog target and no backlog on mid-cycle lapsing of registrants. The banking of registrant cheques is up to date and there was no backlog on credit-card reconciliations against a two day backlog target.

#### 4. Income collection cycle

Direct debit collections of registrants' fees (covers approximately 80% of registrants) are processed by the Finance Department, with collections made two months in advance. Occupational therapist and physiotherapist collections occurred in March. Art therapist, biomedical scientist, ODP and practitioner psychologist collections are scheduled for April. Most of the income comprises of renewal fees collected.

#### 5. Funds under management

At the end of March 2011, £3.1M was invested in Lloyds instant access account earning 0.75% per annum and £471k was invested in the Nat West Special Interest-bearing Account (SIBA) earning 0.50% per annum. The following have been

Ver. Dept/Cmte Date Doc Type CER 2009-07-29 INF Front page template invested for 3 months (maturing early May 2011) at fixed rates: £516k invested in Barclays money market account earning 0.62%, £1.0m invested in Nat West deposit account earning 1.25% and £3.0M in Lloyds TSB money market account earning 1.25%

As reported previously the investment portfolio has been closed and the funds transferred to the Lloyds instant access account.

#### 6. Pensions

In March, there were 65 active members in the Friends Provident scheme.

#### 7. Employee training and levels

There are eight full-time employees in the Department. Temporary employees are periodically hired to cover for employees on annual or sickleave and to help achieve Finance Department service level targets.

#### 8. Sage system support and development

A new version of Sage is planned for the 2011 – 2012 financial year and PRS enhancements.

## Significant Financial Projects/Issues (next few months)

- The Finance team is currently working on the 2010 2011 year-end accounts with the year end audit visit by the NAO planned for two weeks commencing 3 May 2011.
- The purchase order product, PRS, has been reviewed by the finance team. It is planned to roll-out a new version of the product at the same time as a new release of the Sage accounting system. PRS is a product of Sicon who are now

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a Sage business partner. This will improve compatibility between the accounting and purchase order systems.

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## 1. Number of allegations

Between January to March 2011, 209 allegations/enquiries were received.

## 2. Number of open cases pre-Investigating Committee Panel

At the end of March 2011, there was an open pre-ICP case load of 380 cases. At the start of the financial year, there were 390 cases.

## 3. Length of time

For cases that have been considered at Investigating Committee panel between April 2010 and March 2011, the mean and median length of time was 6 and 5 months.

At the end of March 2011 there were 53 cases over 5 months old where the request for observations from the registrant had not been sent. In 47 of those cases we are waiting for information from third parties. This includes waiting for information where a police or employer investigation has not yet concluded.

## 4. Case to answer percentage

Of cases considered by an Investigating Committee panel between April 2010 and March 2011, the case to answer percentage was 57 per cent. Taking into account cases that are closed before consideration by an Investigating Committee panel (for instance as they do not meet the standard of acceptance for allegations), the percentage of cases that were referred to final hearing in the same period was 39 per cent

## 5. Number of cases awaiting hearing

At the end of March 2011, there were 214 (at the start of the year 240) cases awaiting consideration by a substantive panel.

## 6. Length of time

Of the cases that concluded at final hearing between April 2010 and March 2011 the total length of time taken for a case to conclude is a mean of 15 months and a median of 14 months, which compares to a mean and median of 18 and 16 months for 2009-10.

## 8. Case considered

532 cases were considered by panels of the Investigating Committee in 2010 - 2011 (499 in 2009 - 2010). 314 cases were concluded at final hearing panel in 2010 - 2011 (254 in 2009 - 2010). A total of 673 public hearings took place in 2010 - 2011 (567 in 2009 - 2010).

## 9. Protection of title

Between April 2010 and March 2011, 318 complaints about misuse of title have been received. At the end of March 2011 there were 59 open cases.

## 10. Registration appeals

Seven new appeals were received during March 2011.

## 11. Health and character

72 new health and character declarations were received in January to March 2011. At the end of March there were 35 open cases.

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#### 12. Meetings

Employer Event, Swansea CHRE Employer Event, Plymouth Locktons (Insurance Brokers) Employer Event, Newcastle College of Paramedics Institute of Chiropodists and Podiatrists GSCC Conduct Team Kingsley Napley GSCC Meeting GSCC Meeting Employer Event Belfast SOCA Meeting Department of Health, Leeds Employer Event, Aberdeen Kingsley Napley	3 Feb 7 Feb 8 Feb 11 Feb 15 Feb 16 Feb 28 Feb 2 Mar 4 Mar 8 Mar 11 Mar 14 Mar 15 Mar 21 Mar
Bircham Dyson Bell COTED (Occupational Therapists)	21 Mar 29 Mar

#### 13. Resources

We have recently recruited for the newly created posts of Hearings Manager and Information Compliance Officer. Jonathan Dillon has now taken over the post of Hearings Manager. Jonathan was previously a Lead Hearings Officer.

James Malcolm has been appointed to the position of Information Compliance Officer. James was previously a Case Support Officer. Tamara Etzmuss – Noble, previously a Scheduling Officer has now been appointed as a Hearings Officer.

Emily Furse has tendered her resignation as lead case manager. Alan Shillabeer, previously a Case Manager at HPC, has now been appointed as Lead Case Manager.

#### 14 Other

The CHRE audit of the initial stages of HPC's fitness to practise processes took place in December 2010. The final report was published at the end of March 2011

Work continues on the development and implementation of the case management system. Back-fill arrangements have been organised to ensure users can be freed to undertake user assurance testing.

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## Human Resources: Ms Teresa Haskins

## 1. Employee resourcing

#### **Fitness to Practise**

Following external and internal advertising campaigns:

- Alan Shillibeer, formally a Case Manager, was appointed to the replacement post of Lead Case Manager, with effect from 3 May.
- James Malcolm, formerly a Case Support Officer, was appointed to the new post of Compliance Officer, with effect from 18 April.
- Tamara Etzmuss-Noble, formerly a Scheduling Officer, was appointed to the new post of Hearings Officer, with effect from 18 April.

Following internal advertising campaigns:

- Hayley Fulcher was appointed to the fixed term post of Case Manager with effect from 5 May.
- Jonathan Dillon, formerly Lead Hearings Officer, was appointed to the new post of Hearings Manager

Recruitment is in progress for the following posts:

- Scheduling Officer (replacement post)
- Case Manager (replacement post)
- Head of Adjudication (maternity cover, to replace Alison Abodharam) who goes on maternity leave in early July
- Case Support Officer (replacement post)
- Acting Lead Hearings Officer

## Operations

Following interviews in March, Ruth Cooper, formerly a Registration Adviser, was appointed to the post of PA to the Director of Operations.

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**Projects** Recruitment is in progress for the new post of Project Manager (12 month fixed term contract).

## Partners

Recruitment is in progress for the maternity cover post of Partner Manager to replace Kathryn Neuschafer, who will go on maternity leave in early July.

## 2. Other HR activities GSCC Transfer work

Work on the GSCC transfer continues to be a key area of activity. Recent work has included provision of detailed information to the GSCC and an in-depth comparison of GSCC and HPC terms and conditions of employment.

## Training

The HPC's management development programme is continuing, and the HR team is analysing training needs identified during the APDRs (Annual Performance Development Reviews).

**Pay Review:** Processing of the pay review and production of letters took place in early April.

#### Information Technology: Mr Guy Gaskins

Strategic objective 1 – "To drive efficiencies within the organisation by the use of Information Technology and Information Systems."

• **Database upgrade:** A project to upgrade a number of databases to a more recent version has started. This will ensure continued support for the applications.

The Reporting database has now been converted and is being tested with our Information team.

Strategic objective 2 – "To apply Information Technology within the organisation where it can create business advantage."

• Fitness to Practise (FtP) case management system project: This project provides status reports to the FtP Committee. The design is now complete and costs are being confirmed for the implementation phase. The project is running to plan and to expectation.

The document and records management system (DRM) has been installed along with the new scanning solution. The case management system is planned to be installed in mid-April 2011.

• Education service: We have engaged with an external development company to deliver a series of small changes to the Education system.

This application upgrade has now been implemented on 5

April 2011.

• **Desktop applications upgrade:** Prepare for the upgrade of the desktop operating system by auditing and replacing applications that are not certified with Windows 7.

Office 2010 has now been rollout successfully. The implementation was supported with two days of floor walking by a Microsoft expert and eight classroom style training sessions; the ten super users were also given more in-depth and targeted training.

Strategic objective 3 – "To protect the data and services of HPC from malicious damage and unexpected events."

• Network encryption project: The new encryption product has been purchased and installed. The tool allows very granular control by user and by personal computer, called Port Control. It can be used to determine who is able to write data to removable media and whether it is required to be encrypted.

The FtP team will be the pilot group for this new functionality. A kick-off meeting has been held and we are now waiting for the pilot group to be identified by FtP.

• **Credit-card handling:** Support the project to outsource credit-card handling to reduce organisation risk of fraud.

PCI DSS (Payment Card Industry Data Security Standards) expert advice has been sort to identify potential solutions

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and industry best practice for handling credit-card payments by telephone.

We have received a revised Statement of Work (SOW), recognising the changes to the service, to address the issues that have been previously identified. A teleconference was set up for mid-April to confirm with Semafone the solution and revised plan.

• **Remote access security:** This project aims to improve the security provision for employees and external support organisations when they connect to the HPC services remotely.

The software has been installed and is being tested by the IT team. This is now going to be piloted by the FtP team along with the Network Encryption Project pilot.

• **Penetration testing:** Conduct quarterly independent penetration tests of our environment to assure adequate security controls.

The web changes have now been released and we are planning the next penetration test. There is a fault with one function of the new release and we are waiting for this to be resolved before commissioning the testing.

• **Escrow:** A full application Escrow validation test has been completed for the Registration service (Netregulate) on 28 March.

This test involves an independent third party escrow company validating that the NetRegulate application can be recovered from source-code held by the Escrow company.

This gives HPC the confidence that if the vendor of the application were to fail commercially then HPC would have access to the source code and be able to continue to use the application.

#### • Service availability

**Online renewals and online register outage:** On Sunday 3 April electricians conducting electrical safety testing shutdown the air-conditioning to the server-room; this caused the servers to shutdown automatically when the temperature exceeded 30 degrees.

A member of the IT team went to the offices to bring back the services.

The online renewals and register applications were unavailable between 09:00 and 14:00.

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Partners: Ms Kathryn Neuschafer											
<b>1. Recruitment</b> There were a number of appointments made following interviews in March. Five operating department practitioner panel members and one prosthetist and orthotist panel member were appointed. Five prosthetist and orthotist panel member vacancies were unfilled. This campaign has been extended to 6 May, with notification of the vacancies distributed to all prosthetist and orthotist registrants.	Scoring of the panel member and panel chair profiles is in progress for the 43 partners whose agreements are due for renewal.										
Four visitor arts therapists, two practitioner psychologists visitors and four registration assessor practitioner psychologists were appointed to vacancies.											
We are currently recruiting for visitors in six professions; physiotherapy, speech and language, chiropodist/podiatrist, radiographer, prosthetist and orthotist, and paramedic. Applications close on 6 May.											
<b>2. Training</b> There was no training scheduled for February and March 2011. New registration assessor training was held on 8 April 2011.											
<b>3. Partner resignations</b> There was one panel member paramedic resignation in March 2011.											
<b>Partner appraisals</b> Twenty-five visitors were appraised across three annual monitoring days and visits during March. Seven panel members also underwent appraisal.											

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#### 1. Meetings attended

Department of Health, Leeds	14 Mar
Department of Health: Safeguarding Adults, London	15 Mar
Complementary and Natural Healthcare Council	16 Mar
Meet the HPC event, Anglesey, Wales	22 Mar
Department of Health: AHP Prescribing Board,	22 Mar
London	
Meet the HPC event, Derry, Northern Ireland	24 Mar
UK Standing Conference of Stakeholders in	25 Mar
Social Work Education, Birmingham	
GSCC, London	25 Mar
Regulating Health and Social Care Professionals	1 Apr
Northern Ireland	
Social Work Reform Board: Education Workstream	4 Apr
UK Home Care Association (UKHCA)	6 Apr
Council for Healthcare Regulatory Excellence (CHRE	E) 6 Apr

## 2. Consultations

#### Guidance on health and character

The consultation on revised guidance on health and character has now been launched and will run from 11 April 2011 to 1 July 2011. The results of the consultation will be considered by the Education and Training Committee in September 2011 and by the Council in October 2011.

#### 3. Closed consultations Generic standards of proficiency

The consultation closed on 20 October 2010 on draft revised generic standards of proficiency. The Council agreed new generic standards on 31 March 2011.

Work will now commence to begin reviewing the professionspecific standards on a rolling basis, consulting on changes and republishing in line with the new structure of 15 generic statements. The Education and Training Committee will receive a paper to note outlining the detailed timetable for this work at its meeting in June 2011.

## **Post-registration qualifications**

The consultation closed on 1 February 2011. We received approximately 95 responses to the consultation. The responses are being analysed and will be considered by the Education and Training Committee in the first instance at its meeting in June 2011.

## 4. Professional Liaison Groups

Standards of proficiency for social workers (England only) The final meeting of the PLG took place on 11 April 2011. The draft standards and draft consultation document will be considered by the Education and Training Committee and the Council at their meetings in June 2011 and July 2011. A consultation will then be held between July 2011 and November 2011.

Alongside this, the Education and Training Committee and the Council will also be asked to approve consultations on two other matters:

- The threshold level of qualification for entry to the Register ٠ for social workers in England.
- Changes to the Registration and Fees Rules to establish the • registration cycle, as well as any necessary miscellaneous

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amendments to the HPC's other rules, in light of the regulation of social workers in England from April 2012.

In relation to the first bullet point above, the timescale will be the same as for the standards of proficiency consultation. In relation to the consultation on Rules changes, it is anticipated that the consultation will run for 12 weeks through to October 2011 to ensure that Education and Training Committee and Council approval is received to allow sufficient time for Rules to be laid and agreed in time for the opening of the Register.

#### 5. Independent prescribing

A request has been received from the DH AHP Prescribing Board that the HPC might own the curriculum framework which is currently being developed to cover supplementary prescribing for radiographers, podiatrists and physiotherapists, and the planned extension of independent prescribing to physiotherapists and podiatrists.

The Education and Training Committee first considered this at its meeting in March 2011, but required further clarification, including the views of the professional bodies. This will be considered further by the Committee in June 2011 and may be subsequently brought to the Council in July 2011.

The Executive has continued to liaise with Department of Health civil servants regarding the proposals for extending independent prescribing for physiotherapists and podiatrists and plans to update the Education and Training Committee in June 2011 with any developments in this area.

## 6. Service user involvement in the design and delivery of education and training programmes

At its meeting in March 2011, the Education and Training Committee agreed to commission research looking at exploring the involvement of service users in the design and delivery of education and training programmes, to help inform a future discussion about whether the HPC should amend the standards of education and training and/or guidance to better support and/or compel this activity.

A research brief has been written and it is anticipated that it will be circulated with invitation for proposals to be submitted in early May 2011. The Education and Training Committee is due to consider the outcomes of the research in November 2011.

## 7. Establishing voluntary registers and voluntary registration of students Please see papers at this meeting.

## 8. Revalidation

The revalidation programme of internally delivered and externally commissioned research is due to conclude with a report to the Council from the Executive in December 2011.

The first reports from the professionalism studies are due to be presented to the Council at this meeting.

The Executive is currently reviewing the projects included to ensure that they will be successfully delivered by December 2011 and to ensure the available Department of Health grant is

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utilised appropriately. A short update will be provided to the Council in July 2011.

The General Chiropractic Council (GCC) previously consulted on its proposals for a revalidation scheme. However, in light of the recent Command Paper, they have announced that they intend to undertake no further work on revalidation. The Command Paper said that the Government would only consider changes to legislation to introduce revalidation 'where there is evidence to suggest significant added value in terms of increased safety or quality of care for users of healthcare'.

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22 Status Final DD: None

#### **Registration: Mr Richard Houghton**

## 1. Operational performance

#### a) Telephone calls

i) UK telephone calls: During the period from 1 March 2011 to 31 March 2011 the team answered a total of 7.003 telephone calls which is 2,237 more than the same period two years ago.

ii) International telephone calls: During the period from 1 March 2011 to 31 March 2011 the team answered a total of 1,241 telephone calls, which is 642 less than the same period last year.

## b) Application processing

i) UK applications: A total of 566 new applications were received during this period and 556 individuals were registered, which is 138 less than the same period last year. Applications were processed within our service standard of ten working days of receipt.

Applications for readmission were processed within our service standard of ten working days of receipt.

ii) International applications: A total of 204 new international applications were received in this period and 198 individuals were registered which is 69 more than the same period last year.

iii) Grandparenting applications: A total of 10 new grandparenting applications were received in this period and 1 individual was registered, which is 14 less than the same period last year.

## c) Emails

i) UK emails: The team received approximately 100 emails per day and responded to these on average within one day of receipt, which is within our service standard of 48 working hours.

ii) International emails: The team received approximately 20 emails per day and managed to respond to these on average within two days of receipt, which meets our service standard of 48 working hours response time.

## d) Continuing Professional Development (CPD) audit

Assessment days continued to be held during this period.

## e) Registration renewals

At the start of March 2011, 17,095 practitioner psychologists were invited to renew their registration and registrants have until 31 May 2011 to renew their registration. As at 12 April, 6,983 registrants had renewed their registration with 79% renewing online.

## 2) Resource

## a) Employees

The Department is operating within the budgeted headcount.

Status DD: None

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#### Secretariat: Miss Louise Hart

## 1. HPC Annual report

The Council will be asked to consider and approve the draft annual report at this meeting. Following the decision of Council in December last year to revise the format of the report, this will be presented in a different format to previous years. The information relating to the accounts will be submitted to the July Council meeting for approval having first been considered by the Finance and Resources and Audit Committees.

## 2. Appointment of Council members

The appointment process to recruit two registrant members of Council is currently being undertaken by the Appointments Commission. Shortlisting of applications has now taken place and interviews are scheduled for 16 - 17 May, with the appointments being made by the Health and Social care Appointments Committee in June for terms starting in July 2011.

## 3. Freedom of Information requests

This year has seen a rise in the number of Freedom of Information requests received by the HPC. In the first quarter of 2011, 60 have been received compared with 45 for the same period in 2010. The number of subject access requests remains stable.

## 4. Social Workers Professional Liaison Group

The fourth and final meeting of the Professional Liaison Group formed to prepare draft standards of proficiency for Social Workers (England) met on 11 April 2011. The meeting was constructive and the Chair of the Group, Jeff Lucas, thanked members for their positive contribution.

At the June meeting of the Education and Training Committee meeting, consideration will be given to the draft standards and draft consultation document before being submitted to Council in July. The Committee will also consider and make recommendations on the threshold level of qualification.

## 5. External meetings

Naidex exhibition	7 Apr
Health regulators' governance group meeting	21 Mar

## 6. Training for employees

Members of the Secretariat team attended the following training:

March 2011: all team members were trained on Microsoft 2010

Wednesday 2 March – Friday 4 March: Training the Trainer Course

Tuesday 15 March: Briefing on Health and Social Care Bill

Monday 18 April: Management development module – change management

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# **Management Information Pack**

Marc Seale, Chief Executive & Registrar Report of figures for April 2010 to March 2011 to Council



## Management Reporting Information to Council Health Professions Council Figures for April 2010 to March 2011

Education	Programme approvals and visits	2a
	Programme monitoring	2b
	Major change submissions	2c
Feedback	Feedback	3
Finance	Consolidated Income and Expenditure	4a
	Consolidated Income budgeted & actual	4b
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	Consolidated Department Monthly Variances	5
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	Consolidated Cash Flow Actual and Forecast	7
Human Resources	HR Information	8
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	New International Applications Received	16
	International Registrations	17
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Fitness to Practise	Total Cases Considered	25
	Enquiries and allegations: source	26
	Enquiries and Allegations: Profession & source of complaint	27
	Total Investigating Panel decisions and referrals Investigating Panel Decisions by profession and source of allegation	28 29
	Interim Orders by profession	30
	Panel Hearings, Decisions Conduct and Competence Committee	31
	Panel Hearings Decisions Health and Investigating	32
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	Final hearings (CCC and HC) representation	34
	Hearings: decisions by profession	35
	Length of time: Allegations	36
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	Allegations made: conclusion of final hearing 2003-4 to 2009-10	38
	Allegations made - conclusion of final hearing percentages	39
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	Allegations made - Investigating Panel percentages	41
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Registration Appeals	Registration Appeals	44
Protection of Title	Protection of Title	45
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Health Professions Council





	2009	9								2010												2011			2005/
	Apr	r May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE
Overview of approval visits																									
Number of visits	6	5	6	0	0	1	2	3	2	2	3	8	10	5	8	5	2	5	1	3	1	5	7	6	l
Number of programmes visited	12	24	8	0	0	2	2	3	2	4	7	16	18	14	14	11	3	8	1	4	1	5	13	9	

2005/6 FYE	2006/7 FYE	2007/8 FYE	2008/9 FYE	09/10 FYE	10/11 YTD		
0	101	63	42	38	58		
27	117	86	84	80	101		



YE	2007/8 FYE	2008/9 FYE	09/10 FYE	10/11 YTD
06/7	2007/9	2008/0	00/10	10/11
	- Other			
	Other			
_	+ Result	of annual m	nonitoring	
-	-Result	of a major o	change	
-	New p	rofession		

	2009	)								2010												2011		
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Reason for programme visited																								
New programme (pre-registration)	3	5	6	0	0	0	1	0	1	2	0	7	2	3	4	5	3	3	0	1	1	1	6	0
New programme (post-registration)	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
New profession	0	0	0	0	0	0	0	0	0	0	4	3	5	3	5	1	0	0	1	1	0	3	7	5
Result of a major change	9	19	2	0	0	0	1	0	0	2	3	6	11	8	5	5	0	3	0	1	0	0	0	4
Result of annual monitoring	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	2	0	1	0	1	0	0
Other	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	12	24	8	0	0	2	2	3	2	4	7	16	18	14	14	11	3	8	1	4	1	5	13	9

2005/6	2006/7	2007/8	2008/9	09/10	10/11
FYE	FYE	FYE	FYE	FYE	YTD
0	18	32	21	25	29
5	29	1	0	1	0
5	16	4	0	7	31
5	32	26	53	42	37
5	1	3	3	3	4
5	21	2	0	2	0
25	117	68	77	80	101



#### Health Professions Council Programme Monitoring April 2009 - March 2011

10/11

YTD

232

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	2009								2	010											2	2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul /	Aug S	бер	Oct I	Nov I	Dec 、	Jan I	Feb N	lar	Apr N	lay J	Jun	Jul	Aug \$	Sep	Oct I	Nov I	Dec .	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	YTD
Major change submissions																														
Number of submissions	7	6	9	13	8	8	14	16	10	3	12	9	4	4	5	11	9	9	4	9	9	11	16	13	16	51	62	66	115	104
Number of programmes considered	13	9	13	36	10	11	21	26	13	3	15	9	8	5	6	13	20	18	6	15	13	20	28	17	25	97	109	141	179	169

Health Professions Council

Feedback April 2009 to March 2011



	2009										2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Ма	y Jun	J	ul /	Aug 🖇	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Application process	0		0 0	)	0	0	0	0	0	0	0	1	3	1	3	4	4	4	7	1	4	3	6	1	1	39	23	28	29	4	39
Registration proces	9		6 4	Ļ	5	17	25	11	13	17	24	15	17	20	20	10	13	15	6	8	9	7	13	7	8	169	88	122	361	163	136
External comms	0		0 0	)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	24	6	6	4	1	1
Responsiveness	0		0 0	)	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	2	0	0	2	0
Partner managemen	2		1 0	)	1	0	0	0	0	0	0	0	0	0	3	2	1	1	0	1	0	0	0	0	0	0	4	2	4	4	8
Rules/legislation	0		1 1		1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17	11	10	3	5	0
Other	0		3 1		1	4	2	4	4	10	3	8	5	7	8	1	4	5	0	1	0	3	4	0	5	7	16	18	44	45	38
Total complaints	11	1	11 6	i	9	23	28	15	17	27	28	24	25	28	34	17	22	25	13	11	13	13	24	8	14	262	262	186	445	224	222
Positive feedback	3		3 7		9	6	9	11	10	13	4	1	5	10	6	9	10	5	2	6	8	4	4	7	8	187	19	27	37	81	79

	2010									2011			Total to	Budget		Annual
	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD	YTD	Variance	Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
INCOME																
Desistantian la sur	4 007	4 000	4 0 4 0	4 440	4 400	4 400	4 404	4 000	4 400	4 000	4 070	4 40 4	40.045	40.004		40.004
Registration Income	1,327	1,380	1,319	1,418	1,420	1,466	1,461	1,399	1,460	1,383	1,379	1,434	16,845	16,834	11	16,834
Cheque/credit card write off	(0)	0	0	0	0	0	0	(1)	(1)	(0)	0	(67)	(70)	(3)	(67)	(3)
TOTAL INCOME*	1,327	1,380	1,319	1,418	1,420	1,466	1,461	1,398	1,459	1,383	1,379	1,367	16,775	16,837	(62)	16,831
EXPENDITURE																
Chair	2	9	2	7	1	12	1	5	4	4	8	6	60	50	(10)	50
Chief Executive	23	34	24	26	29	55	32	(2)	126	33	43	39	462	313	(148)	313
Council & Committees	6	16	28	18	12	19	35	29	16	12	31	35	256	400	144	400
Communications	77	117	75	58	84	77	101	85	62	53	99	101	987	1,122	134	1,122
Depreciation	49	51	35	40	43	43	43	43	44	44	44	12	489	541	51	541
Education	66	69	67	59	60	52	60	64	46	57	67	54	721	745	25	745
Facilities Manangement	56	85	63	71	104	91	68	64	72	69	59	68	870	895	25	895
Finance	48	53	58	45	43	50	64	53	65	24	52	73	628	647	18	647
Fitness to Practise	500	502	563	651	537	605	599	736	514	717	607	672	7,203	7,146	(58)	7,146
Human Resources & Partners	45	87	65	60	37	27	68	102	70	53	28	46	687	932	245	932
IT Department	72	88	62	79	59	81	72	76	109	82	83	75	938	1,041	103	1,041
Operations Office	35	47	44	41	39	38	46	49	34	31	46	44	494	502	8	502
Policy & Standards	12	18	15	25	24	15	21	17	15	16	15	24	217	313	96	313
Major Projects	31	109	(0)	3	6	30	51	(51)	9	10	6	8	211	296	85	296
Registration	199	175	125	113	128	136	121	145	151	131	124	167	1,715	1,616	(99)	1,616
Secretariat	14	19	26	15	23	17	17	22	32	15	17	32	249	252	3	252
TOTAL EXPENDITURE	1,236	1,478	1,250	1,312	1,228	1,348	1,398	1,436	1,369	1,349	1,329	1,455	16,188	16,811	623	16,811
OPERATING SURPLUS/(DEFICIT)	91	(98)	68	106	192	118	62	(38)	90	33	51	(88)	587	26	561	20

\* Total Income is excluding investment income

Note: No accurals have been posted for April







	2010									2011			Total to	Budget	Total
	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar	Mar	Expenditure
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
EXPENDITURE															
Chair	2	(5)	3	0	0	0	0	(5)	1	0	(4)	(2)	(10)	50	60
Chief Executive	4	(9)	1	3	(4)	(28)	(7)	31	(101)	(6)	(18)	(14)	(148)	313	462
Council & Committees	7	12	16	6	(4)	34	10	2	8	39	9	4	144	400	256
Communications	9	(3)	(14)	52	(16)	58	20	36	11	23	(22)	(20)	134	1,122	987
Depreciation	(3)	(4)	9	4	1	2	3	3	1	1	1	34	51	541	489
Education	2	(2)	17	6	(6)	5	(5)	(13)	3	6	(9)	21	25	745	721
Facilities Manangement	22	(2)	10	2	(31)	(15)	5	10	1	4	14	4	25	895	870
Finance	2	(1)	(3)	12	10	2	(8)	2	(12)	34	1	(21)	18	647	628
Fitness to Practise	71	64	68	(68)	46	49	(20)	(156)	106	(142)	(27)	(48)	(58)	7,146	7,203
Human Resources & Partners	32	(9)	12	26	41	52	8	(26)	4	29	47	29	245	932	687
IT Department	8	(3)	36	7	24	1	12	11	(17)	4	3	19	103	1,041	938
Operations Office	3	(3)	(2)	(1)	4	6	(4)	(3)	3	3	(6)	8	8	502	494
Policy & Standards	8	10	7	(3)	3	15	14	17	4	5	11	4	96	313	217
Major Projects	21	(45)	15	12	6	(13)	(8)	72	6	2	6	10	85	296	211
Registration	(9)	29	11	14	10	(22)	(4)	(19)	(35)	(16)	(12)	(46)	(99)	1,616	1,715
Secretariat	5	1	1	6	(4)	5	5	(1)	(11)	3	5	(10)	3	252	249
TOTAL BUDGET VARIANCE	184	30	185	76	78	151	22	(39)	(28)	(13)	(1)	(25)	623	16,811	16,188
TOTAL MONTHLY BUDGET	1,421	1,507	1,436	1,388	1,306	1,499	1,421	1,397	1,342	1,337	1,328	1,430			16,811
TOTAL EXPENDITURE	1,236	1,478	1,250	1,312	1,228	1,348	1,398	1,436	1,369	1,349	1,329	1,455			16,188

\* Total Income is excluding investment income

	Actual	2010									2011		
		April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Non-current Assets													
Property, Plant and Machinery	2,567	2,574	2,587	2,613	2,611	2,599	2,590	2,578	2,567	2,610	2,602	2,588	2,600
Intangible assets	964	926	963	947	945	927	911	903	1,122	1,179	1,189	1,208	1,395
TOTAL FIXED ASSETS	3,531	3,500	3,550	3,560	3,556	3,526	3,501	3,481	3,689	3,789	3,791	3,796	3,995
CURRENT ASSETS													
Other current assets	207	489	445	374	359	349	318	271	241	210	179	294	501
Financial assets	1,926	1,912	1,834	1,766	1,851	1,829	1,967	2,019	1,978	2,099	2,064	0	0
Bank & Cash	5,649	5,822	5,269	4,772	5,427	5,384	6,406	6,904	6,072	4,780	5,608	6,575	8,722
	7,782	8,223	7,548	6,912	7,637	7,562	8,691	9,194	8,291	7,089	7,851	6,869	9,223
CURRENT LIABILITIES													
Trade and other payables	(426)	(352)	(573)	(536)	(601)	(851)	(545)	(660)	(761)	(442)	(462)	(615)	(503)
Other Liabilites	(1,129)	(817)	(925)	(855)	(887)	(897)	(946)	(994)	(1,059)	(970)	(975)	(1,028)	(1,172)
Deferred income	(8,814)	(9,518)	(8,751)	(8,223)	(8,665)	(8,114)	(9,251)	(9,545)	(8,734)	(7,830)	(8,528)	(7,282)	(9,799)
	(10,369)	(10,687)	(10,249)	(9,614)	(10,153)	(9,862)	(10,742)	(11,199)	(10,554)	(9,242)	(9,965)	(8,925)	(11,474)
Total assets less liabilites	944	1,036	849	858	1,040	1,226	1,450	1,476	1,426	1,636	1,677	1,740	1,744
Represented by:													
Revaluation Reserve	4	4	4	4	4	4	4	4	4	4	4	4	4
Income and expenditure account	940	1,032	845	854	1,036	1,222	1,446	1,472	1,422	1,632	1,673	1,736	1,740
	944	1,036	849	858	1,040	1,226	1,450	1,476	1,426	1,636	1,677	1,740	1,744

\* Balance sheet includes investment income
	Actual	2010								:	2011			Total
	Mar 10	April	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Opening Balance		5,649	5,820	5,269	4,771	5,914	5,382	6,406	6,904	6,072	4,780	5,608	6,574	
Registration Income		1,327	1,380	1,318	1,419	1,419	1,466	1,243	1,400	1,460	1,383	1,271	1,434	16,520
Investment Income		2	6	7	13	5	7	0	24	11	0	2	32	109
Investment Sales		12	0	12	13	11	10	0	14	0	36	2,126	(25)	2,209
Deferred Income Movements		705	(766)	(531)	929	(1,038)	1,139	510	(810)	(902)	697	(1,139)	2,517	1,311
Department of Health funding														0
Miscellous Income													70	70
Total Cash Receipts		2,046	620	806	2,374	397	2,622	1,753	628	569	2,116	2,260	4,028	20,219
Expenditure		1,236	1,478	1,250	1,312	1,212	1,439	1,629	1,440	1,369	1,457	1,510	1,327	16,659
Depreciation		(49)	(51)	(35)	(40)	(42)	(43)	(43)	(43)	(44)	(44)	(44)	(11)	(489)
Asset disposal / writeoff		0	0	0	0	0	0	0	0	0	0	0	0	0
Aged Cred / Accrual Movements		387	(325)	107	(97)	(251)	154	(305)	(165)	407	(37)	(188)	6	(307)
Debtor Movements		282	(44)	(72)	(14)	(11)	(30)	(47)	(30)	(31)	(31)	(48)	338	262
Payments to Creditors		1,856	1,058	1,250	1,161	908	1,520	1,234	1,202	1,701	1,345	1,230	1,660	16,125
Capital Expenditure		19	100	42	38	21	24	17	205	146	(57)	64	270	889
Capital write-off								0	0	0	0	0	0	0
Investment Purchases		0	13	12	32	0	54	4	53	14	0	0	(50)	132
														0
Other Payments		19	113	54	70	21	78	21	258	160	(57)	64	220	1,021
Closing Balance	5,649	5,820	5,269	4,771	5,914	5,382	6,406	6,904	6,072	4,780	5,608	6,574	8,722	

\* Cash flow includes investment income

Human Resources Department



	2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
EMPLOYEES													-					-												i
Budgeted employees	132	132	132	132	132	132	132	132	132	132	132	132	144	144	144	144	144	144	144	144	144	144	144	144				124	132	144
Total employees	118	120	121	128	128	126	128	129	128	131	133	136	136	133	137	140	139	138	138	139	140	142	142	142	78	79	107	116	136	142
Full-time	115	117	118	124	124	121	123	124	123	126	126	128	128	124	128	132	131	130	130	131	131	134	133	131	73	75	104	113	124	131
Part-time	3	3	3	4	4	5	5	5	5	5	7	8	8	9	8	8	8	8	8	8	8	8	9	11	5	4	3	3	5	11
FTE	117	119	120	126	126	124	126	127	126	129	131	134	134	131	134	138	138	138	138	138	138	142	141	140	76	77	106	115	127	140
Permanent	115	116	117	122	123	123	123	126	125	128	129	131	130	129	132	134	131	132	130	131	132	134	133	134	74	78	101	113	126	134
Starters (permanent)	4	5	1	5	2	1	3	3	2	5	4	2	1	0	4	3	1	0	0	2	1	1	1	1	6	46	42	36	37	15
Leavers (permanent)	1	1	2	0	3	2	3	2	2	3	2	1	0	2	1	1	2	3	0	1	0	0	0	1	3	20	17	22	22	11
Voluntary turnover%YTD*	20	18	19	19	19	20	21	18	19	21	22	22	21	22	21	22	21	22	19	18	16	13	11	11	*	30	26	19	20	18
Overall turnover% YTD*	20	18	19	19	19	20	21	18	19	21	22	22	22	23	21	22	22	23	19	18	16	13	11	11				20	20	18
Fixed-Term Contracts	4	4	4	6	5	3	4	3	3	3	3	5	6	4	5	5	7	7	7	8	8	10	9	8	4	1	5	4	3	8
Starters (fixed-term)	0	0	0	3	1	1	1	0	0	0	1	1	1	0	1	0	1	3	0	1	0	2	1	0		1	13	7	8	10
Leavers (fixed-term)	0	0	0	1	0	1	0	1	0	0	0	0	1	1	0	0	1	1	0	0	0	0	0	0		1	8	3	3	4
Agency days	77	33	34	30	55	118	200	147	154	95	187	255	21	27	13	3	3	10	14	79	44	27	49	70	95	2590	2742	1,149	1385	360
% work days lost to sickness	3	2	2	1	2	3	2	6	2	4	5	3	3	3	2	2	2	2	3	2	2	2	2	3	*	4	3	4	3	2
Average sick-days YTD	7	7	7	6	6	6	6	6	6	7	7	7	7	8	8	8	8	7	8	7	7	7	6	6				8	7	7
Sick-days	65	50	46	44	40	79	53	163	59	113	128	103	85	73	58	63	50	54	101	64	70	62	60	103	846	795	777	847	943	843
O.H. Refs	1	0	0	1	1	1	0	2	0	0	1	3	3	0	2	2	0	0	1	1	1	0	1	2	0	18	19	27	10	13

\* Voluntary Turnover: This figure records voluntary resignations only and excludes leavers due to expiries of fixed term contracts, redundancies, dismissals, & compulsory retirements. Prior to April 2009 only expiries of fixed term contracts were excluded

\* Overall Turnover: this figure records turnover for all leavers, collected from April 2008 onwards

FTE: Full-time equivalent O.H.Refs: Occupational health referrals Item 08 - enc 4 a1 - management info pack



	2009									2010											:	2011			2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE
NetRegulate reg system	99.94	99.96	100.00	99.98	100.00	100.00	99.99	99.97	99.93	100.00	99.97	100.00	100.00	100.00	99.57	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	99.99	99.87	99.89	99.98	99.96
Telephone system	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	99.83	100.00	100.00	100.00	100.00	100.00	99.97	100.00	100.00	100.00	99.99	99,83	99.92	100.00	99.98
Website availability	100.00	100.00	100.00	99.98	100.00	100.00	99.98	100.00	99.98	100.00	99.99	99.99	98.31	100.00	99.93	100.00	100.00	99.95	100.00	97.33	100.00	100.00	99.26	99.26	99.99	100.00	100.00	99.99	99.50

Performance targets	Uptime	
Telephone system	98.45	
NetRegulate reg system	97.85	
Website availability	98.30	





**Office Services** 



	2009									2010											:	2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	YTD
Mail bags	18	20	34	51	88	93	71	45	43	51	75	56	62	37	48	35	33	30	27	40	19	29	24	32	654	341	429	314	645	416
Special																														
Delivery	762	656	1,791	1,989	2,547	3,530	4,209	2,604	1,561	1,536	2,104	1,498	1,905	1,437	2,082	2,561	2,306	1,734	1,427	1,561	793	1,366	1,071	944	13,641	10,469	19,076	20,383	24,787	19,187



[	2009								:	2010												2011			2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE
AS	2,592	2,602	2,621	2,636	2,659	2,690	2,718	2,740	2,755	2,768	2,779	2,785	2,797	2,796	2,650	2,688	2,720	2,765	2,792	2,818	2,838	2,860	2,880	2,900	2,509	2,576	2,785	2,900
BS	22,413	22,418	22,484	22,546	22,546	22,569	22,516	22,533	21,703	21,786	21,836	21,894	21,946	21,981	22,056	22,113	22,228	22,305	22,403	22,431	22,522	22,542	22,604	22,626	21,560	22,381	21,894	22,626
СН	12,595	12,596	12,609	12,723	12,812	12,837	12,875	12,894	12,899	12,876	12,885	12,897	12,870	12,858	12,788	12,823	12,465	12,577	12,640	12,673	12,704	12,706	12,716	12,737	13,055	12,581	12,897	12,737
cs	4,434	4,453	4,467	4,456	4,454	4,434	4,326	4,351	4,372	4,394	4,408	4,444	4,474	4,491	4,504	4,519	4,535	4,534	4,551	4,551	4,566	4,577	4,597	4,622	4,183	4,405	4,444	4,622
DT	6,722	6,735	6,777	6,920	6,995	7,035	7,097	7,122	7,126	7,137	7,146	7,160	7,142	7,126	6,841	6,981	7,101	7,163	7,229	7,259	7,267	7,293	7,299	7,323	6,663	6,700	7,160	7,323
HAD+													1,577	1,575	1,578	1,579	1,536	1,546	1,552	1,555	1,565	1,572	1,583	1,587				1,587
от	30,166	30,245	30,321	30,567	30,914	30,954	27,524	29,805	30,016	30,127	30,205	30,351	30,440	30,494	30,562	30,743	31,083	31,395	31,588	31,764	31,782	31,920	31,998	32,134	28,107	30,122	30,351	32,134
ODP	9,633	9,636	9,645	9,665	9,687	9,791	9,938	9,969	10,012	10,048	10,063	10,085	10,130	10,134	10,099	10,087	10,122	10,293	10,450	10,500	10,165	10,247	10,292	10,314	9,458	9,587	10,085	10,314
OR	1,276	1,275	1,270	1,277	1,283	1,237	1,250	1,257	1,263	1,263	1,262	1,260	1,261	1,261	1,260	1,270	1,290	1,301	1,306	1,305	1,305	1,306	1,301	1,303	1,239	1,278	1,260	1,303
PA	15,075	15,154	15,186	15,281	15,338	15,072	15,300	15,444	15,537	15,589	15,683	15,766	15,866	15,905	15,950	16,019	16,090	16,198	16,355	16,471	16,562	16,615	16,693	16,785	13,703	15,019	15,766	16,785
PH	42,669	42,840	42,997	43,700	44,176	44,387	44,551	44,690	44,777	44,734	44,791	44,651	42,436	42,629	42,875	43,350	43,862	44,174	44,409	44,584	44,695	44,842	44,926	45,002	42,490	42,676	44,651	45,002
PYL*				15,536	15,553	15,600	15,794	16,071	15,038	15,244	15,379	15,583	15,723	15,813	15,955	16,058	16,146	16,257	16,508	16,719	16,869	17,001	17,094	17,161			15,583	17,161
РО	877	874	876	873	872	870	846	854	860	865	867	869	869	870	869	871	873	872	887	893	895	898	901	901	832	877	869	901
RA	25,357	25,338	25,494	26,001	26,217	26,323	26,466	26,471	26,465	26,319	26,260	25,195	25,307	25,334	25,460	25,850	26,172	26,336	26,447	26,511	26,554	26,857	26,544	26,614	23,541	25,318	25,195	26,614
SL	12,195	12,186	12,203	12,304	12,403	12,458	12,099	12,216	12,258	12,298	12,315	12,371	12,418	12,440	12,461	12,565	12,694	12,794	12,908	12,948	13,001	13,040	13,064	13,086	11,375	12,169	12,371	13,086
Total	186,004	186,352	186,950	204,485	205,909	206,257	203,300	206,417	205,081	205,448	205,879	205,311	205,256	205,707	205,908	207,516	208,917	210,510	212,025	212,982	213,290	214,276	214,492	215,095	178,715	185,689	205,311	215,095

NOTE: Information captured last day of each calendar month Item 08 - enc 4 a1 - management info pack

\*Practitioner psychologists section of register opened 1st July 2009 +Hearing aid dispensers section of register opend 1April 2010



#### **Registration Department**

3

11

15



NOTE: Information covers grandparenting applications status progress only

Represents the current workload within the grandparenting section as at the end of the month

NB the practitioner psychologists section of register opened 1st July 2009

#### New Grandparent Applications Received April 2009 - March 2011 **Registration Department**

FYE

170



\* Practitioner psychologists section of register opened 1st July 2009



\* Practitioner psychologists section of register opened 1st July 2009



#### **Health Professions Council** Status of international applications at end of each month April 200 - March 2011

**Registration Department** 

09/10 10/11

FYE

82

184

78

344

FYE

46

320

140

506

FYE

84

99

26

209

NOTE: Information covers international applications status progress only

Represents the current workload within the International Department as at the end of the month



	2009								:	2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Arts Therapists	1	1	1	0	0	0	2	0	2	1	0	4	0	2	3	4	2	5	1	2	0	1	2	1	14	15	14	16	12	23
Bio. Scientists	27	22	28	19	25	35	22	9	29	18	25	31	12	33	14	31	19	41	26	32	23	15	14	13	756	496	323	307	290	273
Chirops/ Pods	1	1	4	4	3	5	0	1	4	7	1	3	2	7	0	3	1	3	3	2	0	1	0	3	40	51	41	23	34	25
CI Scientists	5	6	5	5	4	5	4	4	5	8	6	4	1	10	4	7	4	9	8	7	4	7	5	6	65	62	59	50	61	72
Dietitians	20	17	14	12	13	7	5	7	10	10	9	13	9	16	7	16	6	16	15	16	6	16	7	9	192	149	119	132	137	139
Hearing aid disps+													0	0	0	0	0	0	0	4	0	0	0	2						6
OTs	30	27	24	19	44	33	19	21	40	30	29	24	20	54	14	29	20	54	46	42	29	30	22	21	774	464	330	404	340	381
ODPs	3	0	1	1	2	0	0	0	0	1	1	1	0	2	0	2	0	1	0	0	1	1	1	1	29	25	6	8	10	9
Orthoptists	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	1	2	0	0	5	7	5	3	1	5
Paramedics	2	6	7	2	3	2	3	4	3	4	8	6	3	4	3	6	1	8	4	2	1	2	2	3	17	39	23	46	50	39
Physiotherapists	69	71	74	48	83	50	46	35	63	73	59	74	31	97	38	70	42	95	78	86	58	76	54	71	1,665	1,131	791	774	745	796
Pract psychs*				2	11	13	13	16	28	22	21	30	14	27	14	24	11	34	26	25	11	20	14	16					156	236
Prosth/Orthotists	0	1	1	0	0	0	0	0	0	0	1	0	0	0	1	0	1	1	2	2	0	1	0	2	10	9	6	9	3	10
Radiographers	25	25	37	29	26	26	23	20	28	23	26	24	20	48	17	43	25	61	37	47	26	30	29	34	810	903	444	364	312	417
SLTs	11	9	20	5	19	19	9	5	23	12	22	19	7	18	6	11	8	15	13	24	14	18	10	22	249	153	139	154	173	166
Total	194	187	216	146	233	195	146	122	235	209	208	233	120	318	121	246	140	344	259	291	174	220	160	204	4,626	3,504	2,300	2,290	2,324	2,597

All received applications, including those that may subsequently be returned, rejected or withdrawn.

\* Practitioner psychologists section of register opened 1st July 2009 + Hearing aid dispensers section of register opened 1st April 2010 Item 08 - enc 4 a1 - management info pack Page 16



	2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Arts therapists	0	0	0	0	0	1	1	0	0	1	1	0	2	0	1	1	0	0	3	1	3	2	2	0	3	6	8	6	4	15
Bio. scientists	8	18	20	14	11	12	14	9	30	5	6	15	10	12	14	14	15	13	23	8	33	29	23	8	417	439	231	236	162	202
CI scientists	1	4	3	1	0	1	3	4	0	1	1	3	1	1	2	1	4	0	3	0	3	3	2	6	26	35	30	28	22	26
Chirops/ pods	0	0	2	0	6	2	1	0	0	2	2	0	0	1	4	0	3	1	0	1	3	2	0	2	25	37	39	27	15	17
Dietitians	7	6	5	16	9	5	4	6	2	5	9	6	5	2	4	17	8	7	2	5	6	12	9	11	93	138	94	97	80	88
Hearing aid disps+													0	0	0	0	0	0	0	0	0	2	2	0						4
OTs	32	29	14	32	16	9	9	42	18	21	17	16	18	17	16	25	25	17	7	38	21	46	28	31	615	509	302	283	255	289
ODPs	0	2	1	0	0	1	0	1	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1	6	7	5	2	5	3
Orthoptists	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	3	3	4	2	0	1
Paramedics	2	1	6	0	0	10	0	1	1	2	0	2	1	2	2	0	0	5	0	0	2	4	1	6	6	16	14	22	25	23
Physiotherapists	12	113	46	39	38	37	43	34	20	14	29	35	10	70	29	29	31	43	38	46	48	75	40	41	1,193	985	567	608	460	500
Pract psychs*				0	1	0	5	5	5	5	8	8	4	7	9	13	8	9	8	12	10	27	6	14					37	127
Prosth/orthotists	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	1	2	1	6	4	6	3	1	6
Radiographers	31	28	26	21	11	16	16	12	6	6	4	29	17	8	11	19	23	15	22	32	29	27	7	60	496	820	428	336	206	270
SLTs	9	9	15	11	4	2	23	13	4	5	4	15	12	11	11	8	12	3	14	7	8	17	10	17	218	173	134	105	114	130
Total	102	210	139	134	96	96	119	127	86	67	81	129	80	131	104	130	129	113	121	150	166	247	132	198	3,107	3,172	1,862	1,755	1,386	1,701

\* Practitioner psychologists section of register opened 1st July 2009 + Hearing aid dispensers section of register opened 1st April 2010



## Status of UK applications at end of each month April 2009 - March 2011



	2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Minimum info	471	152	70	475	487	202	156	145	145	144	141	139	138	139	136	136	134	134	133	133	133	133	133	133	477	279	302	632	227	135
At scrutiny	17	35	15	50	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	33	84	51	31	11	1
Pending reg fee	4	1	1	1	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	28	6	2	1	1
Total	492	188	86	526	491	205	158	147	147	146	143	141	140	141	138	138	136	136	135	135	135	135	135	135	512	391	359	665	239	137
																											AVEF	AGE		

NOTE: Information covers UK applications only

Represents the current workload within the UK section as at the end of the month



	2009								:	2010											:	2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Arts therapists	22	14	23	22	35	24	26	23	14	10	6	15	18	15	14	29	29	37	31	23	8	21	16	16	234	184	170	235	234	257
Bio. scientists	45	44	45	93	106	85	94	88	78	56	46	51	43	50	64	83	122	105	99	78	77	73	48	52	912	690	689	836	831	894
Chirops/pods	33	4	32	144	89	39	28	19	8	6	10	17	1	4	15	134	114	67	40	18	14	10	3	7	155	145	167	282	429	427
CI Scientists	6	22	20	12	18	13	16	16	19	19	18	39	32	18	18	23	19	9	18	17	16	17	20	33	399	341	415	469	218	240
Dietitians	16	8	54	151	60	36	51	13	15	6	2	32	17	10	34	145	84	44	62	16	8	9	6	18	367	331	359	452	444	453
Hearing aid disps+													1,577	2	5	2	13	10	13	10	9	4	12	4						1,661
OTs	55	41	90	318	356	243	231	145	73	46	54	111	44	40	47	235	384	263	229	132	84	99	59	104	1,544	1,327	1,321	1,873	1,763	1,720
ODPs	34	16	9	16	61	120	121	37	35	19	12	28	38	10	10	11	70	182	171	30	32	21	16	31	754	668	804	636	508	622
Orthoptists	0	0	1	12	11	6	9	4	3	0	0	0	0	0	1	14	26	5	5	0	0	0	1	1	34	41	41	106	46	53
Paramedics	64	89	87	110	83	84	202	120	78	50	91	100	66	69	56	101	92	112	211	98	90	73	102	93	1,247	807	931	1,402	1,158	1,163
Physiotherapists	50	35	189	670	469	200	204	80	76	57	64	127	43	57	87	554	465	237	216	100	61	76	53	77	2,051	2,120	2,276	2,531	2,221	2,026
Pract psychs*			1	5564**	68	92	250	317	256	98	111	160	92	93	117	73	70	88	253	175	145	87	73	76					1,352	1,342
Prosth/orthotists	1	1	1	1	3	1	12	8	3	4	1	1	1	1	0	1	1	2	19	5	3	2	1	3	46	32	35	51	37	39
Radiographers	11	26	212	480	217	98	100	24	17	8	7	51	6	11	124	449	300	121	97	36	17	19	23	18	1,008	1,051	1,108	1,377	1,251	1,221
SLTs	28	10	27	111	162	122	100	62	38	31	21	47	24	22	24	126	140	112	107	62	39	34	16	33	746	582	655	834	759	739
Total	365	310	790	2,140	1,738	1,163	1,444	956	713	410	443	779	2,002	402	616	1,980	1,929	1,394	1,571	800	603	545	449	566	9,497	8,319	8,971	11,084	11,251	12,857

\* Practitioner psychologists section of register opened 1st July 2009 number in July represents transfer from BPS register

\*\* Practitioner psychologists migrated in bulk not included in monthly total for July 2009

+Hearing Aid Dispensers migrated on in April 2010





	2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
_	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Renewal																														
notices																														
sent	0	0	16,409	17,552	30,548	38,086	6 0	0	26,481	0	44,714	2,780	7,165	14,451	0	0	0	10,141	0	0	0	0	(	0 17,095	142,363	27,711	153,982	29,138	176,570	48,852
Final																														
notices																														
sent	0	0	0	0	4,391	(	0 10,456	5,396	0	0	8,440	0	12,116	1,700	0	4,335	0	0	0	3,409	0	0	(	) 0	36,261	25,909	50,531	9,546	28,683	21,560
Total	0	0	16,409	17,552	34,939	38,086	6 10,456	5,396	26,481	0	53,154	4,043	19,281	18,355	162	4,650	565	10,141	0	3,409	0	0	(	) 17,095	178,624	53,620	204,513	38,684	205,253	70,412
Registrant s lapsed	0	0	0	0	0	462	2 645	1,534	2,355	0	0	1,263	0	2,204	162	315	565	0	0	0	465	0	(	) 0	9,448	5,388	8,885	5,550	6,259	3,711

Health Professions Council





Apps	2009								2	2010											:	2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
Received	Apr	May	Jun	Jul *	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
G/pting*				1	8	5	7	1	30	28	12	1	17	15	23	6	10	20	31	11	21	2	4	10	2,479	20	0	92	93	170
Intern	194	187	216	146	233	195	146	122	235	209	208	233	120	318	121	246	140	344	259	291	174	220	160	204	4,626	3,504	2,300	2,290	2,324	2,597
UK	365	310	790	2,140	1,738	1,163	1,444	956	713	410	443	779	2,002	402	616	1,980	1,929	1,394	1,571	800	603	545	449	566	9,497	8,319	8,971	11,084	11,251	12,857
Total	559	497	1,006	2,287	1,979	1,363	1,597	1,079	978	647	663	1,013	2,139	735	760	2,232	2,079	1,758	1,861	1,102	798	767	613	780	16,602	11,843	11,271	13,466	13,668	15,624

**NB** The data relates to application forms received, not total fees received.

\* No grandparenting applications until practitioner psychologists section of register opened 1st July 2009



\* No grandparenting registrations until practitioner psychologists section of register opened 1st July 2009



## **Registration Department**



		2009								2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Intl & GP																														
Intl & GP received	1,054	1,046	1,044	999	1,010	1,249	1,240	1,148	798	1,211	1,419	2,130	1,471	1,438	1,651	1,584	1,348	1,667	1,396	1,395	953	1,433	1,096	1,270	40,070	19,612	14,428	12,732	14,348	16,702
Answered	1,009	982	1,699	981	995	1,197	1,163	1,052	746	1,157	1,321	1,883	1,347	1,371	1,551	1,499	1,261	1,608	1,366	1,347	925	1,382	1,071	1,241	33,467	17,896	13,388	11,397	14,185	15,969
Calls answered (%)	96	94	98	98	99	96	94	92	94	96	93	88	92	95	94	95	94	97	98	97	97	96	97	98	84	92	93	90	95	96
Adandoned	45	64	23	18	15	52	77	96	52	54	98	247	124	42	100	85	87	59	30	48	32	51	25	29	6,627	1,716	1,040	1,335	841	712
Avg answer time (sec)	24	21	15	18	20	34	44	54	42	34	52	75	65	56	50	50	54	38	31	32	31	38	25	24	25	14	13	36	36	41
Avg talk time (min)	3.14	3.11	3.16	3.17	3.14	3.06	3.18	3.19	3.23	3.27	3.35	3.17	3.41	3.44	3.49	3.49	3.51	3.32	3.31	3.54	3.40	3.47	3.23	3.31	2.32	2.64	2.79	3,25	3.18	3.41
υκ																														
UK received	3,912	3,476	6,334	10,658	11,570	15,463	19,097	11,668	5,329	8,034	12,693	11,653	12,034	7,611	7,782	9,883	6,688	7,907	7,190	7,118	3,902	5,293	4,386	7,096	70,233	72,488	123,967	92,018	119,887	86,890
Answered	3,896	3,457	6,308	10,478	11,301	14,283	16,034	10,171	5,108	7,789	11,951	10,797	11,081	7,256	7,352	9,205	6,430	7,645	7,010	6,965	3,814	5,151	4,306	7,003	50,518	67,493	91,923	78,293	111,573	83,218
Calls answered (%)	99	99	99	99	98	92	84	87	96	97	94	93	92	95	95	93	96	97	98	98	98	97	97	99	70	93	79	92	95	96
Adandoned	16	19	26	180	269	1,180	3,063	1,497	221	245	742	856	953	355	430	678	258	262	180	153	68	142	80	93	10,719	6,335	32,034	13,725	8,314	3,652
Avg answer time (sec)	14	14	12	21	26	61	118	137	35	32	48	60	62	42	45	59	40	36	29	27	27	29	21	20	64	45	102	85	48	36
Avg talk time (min)	2.43	2.49	2.25	2.18	2.26	2.27	2.35	2.48	2.43	2.37	2.41	2.53	2.54	2.54	2.47	2.35	2.42	2.32	2.37	2.50	2.47	2.54	2.54	2.58	1.78	2.16	2.65	2,58	2.37	2.47

Health Professions Council



Number of registrants with supplementary prescribing rights 2009-11



	2009								:	2010											:	2011			2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE
Chirop/podiatry	97	98	101	105	106	111	111	111	112	112	112	112	115	116	119	124	125	131	133	137	138	127	129	129	15	40	78	112	129
Physiotherapy	115	117	123	130	134	135	137	138	144	147	148	148	150	153	158	164	166	170	171	174	176	177	178	182	28	74	109	148	182
Radiography	19	19	19	19	19	19	20	21	21	21	20	20	20	21	22	22	22	22	22	22	22	23	23	23	0	7	19	20	23
Total	231	234	243	254	259	265	268	270	277	280	280	280	285	290	299	310	313	323	326	333	336	327	330	334	43	121	206	280	334

Fitness to Practise Department



		2009									2010											:	2011			2007/8	2008/9	09/10	10/11
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE
	Investigating (case to answer panels)	30	31	38	38	38	30	38	61	36	57	53	49	68	23	39	41	51	63	45	43	38	40	35	47	297	363	499	533
	Investigating (incorrect entry)	1	1	0	0	0	0	0	0	0	0	1	1	0	0	1	1	0	0	0	0	0	1	0	0	19	1	4	3
	Conduct & Competence Healtn	20	19	27	26	24	35	36	28	31	34	33	35	29	27	33	45	26	38	34	38	29	44	33	46	176	203		
s	Review cases	1 3	0 9	0 8	0 2	0 9	2 9	1 10	1 14	0 8	3 9	1 10	0 5	1 8	0 3	2 13	1 7	3 6	1 14	0 9	4 16	2 16	2 5	3 11	0 8	9 67	3 93	9 96	_
c Panels	Interim order (application)	9	2	3	2	3	4	2	2	7	4	5	3	4	4	2	6	5	2	5	2	3	3	5	7	20	30	46	48
Public	Interim order (review)	5	8	8	7	5	8	11	6	7	4	18	9	6	11	11	7	11	12	5	12	12	17	6	13	52	54	96	123
	Total public panels	39	39	46	37	27	58	60	51	53	54	68	53	48	45	62	67	51	67	53	72	62	72	58	74	343	384	599	731
	Total panels	69	70	84	75	79	88	98	112	89	111	121	102	116	68	101	108	102	130	98	115	100	112	93	121	640	747	1098	1264

This table displays how many cases were considered by each type of panel



														1																	
		2009									2010												2011					2007/8		09/10	10/11
_	1	Apr	Мау	Jun	Jul		Sep			Dec		Feb		-					Sep			Dec			Mar	FYE	FYE	FYE	FYE	FYE	FYE
	Total enquiries	5	19	17	45	19	22	24	19	15	15	14	29	19	17	21	29	17	14	18	30	10	44	26	30			109	142	243	275
	Employer	3	9	8	10	8	10	15	5	4	2	3	1	3	5	5	8	2	1	4	6	2	4	5	3			44	50	78	48
<u>-</u>	Public	0	8	4	30	6	10	4	4	9	11	7	21	8	10	11	10	8	6	8	18	7	18	5	11			32	42	114	120
nbu	Police	0	0	2	0	0	0	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0			3	4	4	1
fer																										Not re	corded				
e e	Professional body	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			1	2	0	0
ouro	Public Police Professional body Registrant Other	1	1	1	2	1	1	2	6	1	0	0	2	6	1	5	5	4	3	3	3	1	7	2	4			13	19	18	44
Š	Other	0	0	0	2	2	1	1	3	0	1	3	1	0	0	0	0	0	0	0	0	0	2	2	0			2	10	14	4
	Article 22(6)/Anon	1	1	2	1	2	0	2	1	0	1	1	3	2	1	0	5	3	4	3	3	0	13	12	12			14	15	15	58
	Total allegations	26	27	28	82	47	35	51	49	41	34	61	48	55	39	27	55	40	34	50	52	23	39	31	39	316	322	315	341	529	484
ç	•	12		12	26	13	10	18	11	11	15	20	13	21	19	12	15	9	17	13	17	7	16	8	15	113		127	149	182	169
atio	Bublic	3	1	7	33	16	0	14	15	15	0	17	15	21	10	10	12	15	10	15	14	, 6	6	7	10	61	77	76	67	152	136
lleg	Delies		، م	,	55	10	0	14	10	10	5		-	21	10	10	12	10	10	15	14	0	0	1							
of al	Employer Public Police Professional body Registrant Other	3	2	2	4	4	4	2	2	2	5	3	3	4	1	1	5	3	1	2	2	0	4	1	0	27	31	32	32	36	24
e	Professional body	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	1	1	0	0	0	0	0	0	1	6	1	1	3
our	Registrant	4	1	1	3	3	4	5	6	2	2	5	9	0	1	1	2	4	0	6	5	2	5	0	4	30	16	22	30	45	30
S	Other	1	0	1	6	1	2	3	2	2	0	1	2	3	2	0	2	0	0	0	0	2	4	1	0	13	7	3	14	21	14
	Article 22(6)/Anon	3	2	5	10	10	6	9	13	9	4	15	6	5	6	3	19	9	5	13	14	6	4	14	10	57	23	49	48	92	108
	Misconduct	14	16	13	53	32	23	41	33	28	23	42	36	41	30	18	40	30	31	39	46	21	27	25	33	205	228	177	223	354	381
	Lack of	6	4	10	15	0	7	7	7	F	6	10	6	4	2	F	4	4	0	F	4	4	0	4	2	22	4.4	20	50	01	07
e	competence Convict/caution	6	4	10	15 12	0	7	/ 2	7	э 5	0 5	10	0	4	2	о 2	4	I E	0	5 5	1	1	0	ו 5	3 3	33 41	44 41	29 49	50 51	91 68	27 60
, ty	Health	1	0	4	1	4	0	0	1	1	0	6 0	0	2	0	1	1	1	0	1	4	0	0	0	0	2	41	49	7	5	6
Allegation type	Other regulator	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	2	1	0	1
ega	Incorrect or	Ŭ	Ũ	Ũ	Ŭ	Ũ	Ũ	Ū	Ũ	Ũ	Ũ	Ū	Ŭ	Ũ	Ū	Ũ	Ũ	·	Ũ	Ū	Ũ	Ũ	Ū	0	Ũ		0	-		Ũ	
AII	fraudulent entry	0	1	1	1	2	0	0	1	2	0	2	0	0	0	0	0	0	0	0	1	0	0	0	0	33	3	4	6	10	1
	Not classified	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	1	0	0	0	0	0	0	0			24	3	0	4
	Inclusion on a barring list						N/	/A						0	0	0	0	0	0	0	0	0	4	0	0						4
	/enquiries														-			÷	÷	-	÷			5							
	received	31	46	45	127	66	57	75	68	56	49	75	77	74	56	48	84	57	48	68	82	33	83	57	69	314	318	424	483	772	759
L		·					- '					• •															•				

Item 08 - enc 4 a1 - management info pack

#### Enquiries and Allegations: Profession & source of complaint April 2010 - March 2011

Fitness to Practise Department

				Professional			Article
	Employer	Public	Police	Body	Registrant	Other	22(6)/Anon
Arts therapists	4	1	0	0	2	0	2
Biomedical scientists	19	3	0	0	2	0	12
Chiropodists & podiatrists	15	36	5	0	10	1	7
Clinical scientists	3	3	0	0	0	0	4
Dietitians	6	0	0	0	2	0	1
Hearing aid dispensers	11	28	0	2	0	3	0
Occupational therapists	16	20	2	0	11	3	11
ODPs	16	3	2	1	2	0	15
Orthoptists	0	0	0	0	0	0	0
Paramedics	58	27	4	0	13	2	84
Physiotherapists	26	40	7	0	16	4	11
Practitioner psychologists	11	85	0	0	12	4	5
Prosthetists & orthotists	0	0	0	0	1	0	0
Radiographers	25	2	3	0	0	1	9
SLTs	8	8	1	0	3	1	4
Total	218	256	24	3	74	19	165

Total 2007/8	Total 2008/9	Total 2009/10	Total to date
16	10	5	9
26	43	39	36
40	62	76	74
6	8	4	10
14	1	12	9
			44
45	55	79	63
38	55	37	39
3	0	2	0
94	100	162	188
85	95	127	104
N/A	N/A	149	117
3	6	7	1
32	34	47	40
22	14	26	25
424	483	772	759



		2009									2010											:	2011			2006/7	2007/8	2008/9	09/10	10/11
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE
	Total cases heard	30	31	38	38	38	30	38	61	36	57	53	49	68	23	39	41	51	63	45	43	38	40	35	47	178	299	363	499	533
	Referred to CCC (Reg representations)	13	13	20	7	14	12	18	21	18	19	19	20	33	9	6	14	15	18	14	19	11	15	9	15		97	126	194	178
	Referred to CCC (Rep representations)	0	1	1	2	2	1	2	2	3	3	1	2	3	0	0	2	2	2	2	3	1	4	1	2		25	14	20	22
	Referred to CCC (No representations)	6	5	4	2	7	5	3	9	4	7	8	7	10	4	8	6	5	12	6	4	5	7	7	5		57	60	67	79
	Referred to HC (Reg representations)	1	1	0	0	1	0	1	0	0	0	1	1	2	0	0	0	1	0	0	0	0	0	0	3	corded	3	5	6	6
	Referred to HC (Rep representations)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	1	e	2	0	0	3
	Referred to HC (No representations)	0	0	1	0	0	0	0	0	0	0	0	0	3	0	0	0	1	0	1	0	0	0	0	0	Not	1	0	1	5
	Referred to IC (Reg representations)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1		1	0	1	1
ŗ	Referred to IC (Rep representations)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0	0
Answer	Referred to IC (No representations)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0	1	1	0
5	Total case to answer	21	20	26	11	24	18	24	32	25	30	29	30	51	13	15	22	25	32	23	26	17	26	17	27	82	186	206	290	294
Case	% Case to answer	70	65	68	29	63	60	63	52	69	53	55	61	75	57	38	54	49	51	51	60	45	65	49	57		62	57	58	55
er	Not referred (Reg representations)	9	8	10	24	11	9	12	26	10	21	20	16	15	8	18	10	17	26	20	14	18	12	18	19	orded	78	115	176	195
answer	Not referred (Rep representations)	0	0	1	2	1	1	0	0	0	2	1	0	1	0	2	5	2	2	1	0	0	0	0	0	rec	8	13	8	13
case to	Not referred (No representations)	0	1	1	0	1	1	2	1	0	2	2	3	0	1	0	2	1	2	1	1	1	1	0	0	Not	21	21	14	10
No Ci	Total cases not referred	9	9	12	26	13	11	14	27	10	25	23	19	16	9	20	17	20	30	22	15	19	13	18	19		107	149	198	218
	Further Information	0	1	0	1	1	1	0	2	1	2	1	0	1	1	4	2	6	1	0	2	2	1	0	1	14	6	8	10	21

By profession

By profession						
	No Case to Answer		Case to	answer		Total YTD
		FI	CCC	HC	IC	
Arts therapists	0	0	1	1	0	2
Biomedical scientists	10	1	24	1	1	37
Chiropodists & podiatrists	23	7	28	2	0	60
Clinical scientists	2	0	2	0	0	4
Dietitians	3	2	8	0	0	13
Hearing aid dispensers	7	1	5	0	0	13
Occupational therapists	18	2	24	4	0	48
ODPs	9	0	22	1	0	32
Orthoptists	1	0	0	0	0	1
Paramedics	36	2	73	2	0	113
Physiotherapists	43	1	41	1	0	86
Practitioner psychologists	44	3	19	0	0	66
Prosthetists & orthotists	2	0	2	0	0	4
Radiographers	12	2	18	1	0	33
SLTs	8	0	12	1	0	21
Total YTD	218	21	279	14	1	533

2007/2008 FYE	2008/2009 FYE	2009/10 FYE	2010/11 FYE
11	6	4	2
14	42	26	37
31	31	53	60
6	7	3	4
9	5	7	13
			13
29	40	60	48
24	30	49	32
2	1	0	1
62	72	115	113
56	75	93	86
0	0	38	66
4	2	4	4
41	32	34	33
10	20	13	21
299	363	499	533

#### By source of allegation

	No Case to Answer		Case to	answer		Total YTD
		FI	CCC	HC	IC	
Employer	36	9	153	10	0	208
Public	113	6	32	0	0	151
Police	13	0	15	0	0	28
Professional body	0	0	2	0	0	2
Registrant	24	3	10	0	0	37
Other	6	1	6	0	0	13
Article 22(6)/Anon	26	2	61	4	1	94
Total YTD	218	21	279	14	1	533

2008/2009	2009/10	2010/11
FYE	FYE	FYE
176	211	208
78	140	151
30	29	28
2	2	2
12	32	37
19	15	13
46	70	94
363	499	533

Interim Orders Panels by profession April 2010 - March 2011

## Fitness to Practise Department

	Applications	Applications	Applications		
	Considered	Granted	Not Granted	Reviewed	Revoked
Arts therapists	0	0	0	0	0
Biomedical scientists	5	5	0	2	0
Chiropodists & podiatrists	1	1	0	9	1
Clinical scientists	3	3	0	2	0
Dietitians	0	0	0	0	0
Hearing aid dispensers	2	2	0	0	0
Occupational therapists	3	2	1	7	0
ODPs	5	5	0	24	2
Orthoptists	0	0	0	0	0
Paramedics	17	16	1	33	1
Physiotherapists	5	5	0	20	0
Practitioner psychologists	1	0	1	10	1
Prosthetists & orthotists	0	0	0	0	0
Radiographers	6	5	1	12	1
SLTs	0	0	0	4	0
Total	48	44	4	123	6

Hearings held	Hearings held	Hearings held	Hearings held
2007/8	2008/9	2009/10	2010/11
FYE	FYE	FYE	FYE
4	4	2	0
8	16	8	7
6	5	13	10
4	0	0	5
0	0	0	0
			2
3	6	9	10
18	18	20	29
0	0	0	0
16	14	46	50
8	13	20	25
		3	11
0	0	0	0
7	6	12	18
0	3	8	4
74	85	141	171



#### **Fitness to Practise Department**

		2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
	C&C cases listed	20	19	27	26	24	35	36	28	31	34	33	35	31	27	33	45	26	38	34	38	29	43	33	46	73	119	176	231	348	423
	Struck off	0	4	9	3	10	10	5	8	1	3	3	8	5	6	3	4	3	6	4	6	7	5	6	7	11	26	37	64	64	62
mittee	Suspended	4	2	1	4	1	5	5	7	4	3	0	1	3	3	3	6	1	3	3	5	2	9	4	2	19	19	30	23	37	44
Comn	Conditions of practice	1	2	0	1	0	2	1	3	1	0	3	0	3	0	1	1	1	2	0	3	1	1	3	5	5	5	7	10	14	21
e	Caution	6	2	3	8	4	0	3	1	6	6	1	6	1	6	8	10	10	4	7	4	3	6	4	7	8	32	28	24	46	70
eten	No further action	2	0	1	1	0	3	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	4	6	4	7	7	3
ompe	Not well founded	3	4	3	4	3	5	9	2	10	8	10	9	10	4	7	9	3	8	9	4	4	10	3	12		0	19	36	70	83
∞ ∞	Adjourned/part heard	3	5	10	5	6	6	10	5	9	8	12	10	6	7	10	10	5	12	9	13	9	7	11	8	22	22	32	35	89	107
duct	Cancelled	0	0	0	0	0	4	1	1	0	5	1	0	1	0	0	3	0	2	2	1	2	1	0	2		0	24	21	12	14
Son	Referred to Health	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	1	0	1	2	1	1	0	1	0	2	5
	Removed - consent	1	0	0	0	0	0	1	1	0	0	3	1	1	0	1	2	2	1	0	1	1	3	0	1						13
	CC cases to be heard	184	192	198	190	208	194	205	214	216	224	232	233	264	256	253	248	237	244	242	245	243	232	227	214	59	59	172	117	233	214

**Health Professions Council** 



		2009	)									2010												1	2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
		Арі	May	Ju	n.	Jul A	lug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jur	n Ju	al A	ug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
	Health cases listed		1 C	)	0	0	0	2	1	1	0	3	1	0	1	0	)	2	1	3	1	0	4	2	2	3	0	8	7	9	3	9	19
	Suspended		1 C	)	0	0	0	1	0	1	0	1	0	0	0	0	)	0	0	1	1	0	1	0	1	1	0	2	2	5	1	4	5
	Conditions of practice		0 C	)	0	0	0	0	0	0	0	1	0	0	0	0	)	2	0	0	0	0	1	1	0	0	0	3	1	0	1	1	4
ee	Caution		0 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
mit	No further action		0 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0
Committee	Not well founded		0 C	)	0	0	0	0	1	0	0	1	1	0	0	0	)	0	0	1	0	0	0	0	0	0	0			1	1	3	1
Health	Adjourned/part heard		0 C	)	0	0	0	1	0	0	0	0	0	0	1	0	)	0	0	0	0	0	2	0	0	0	0	Nativa	d - d	1	0	1	3
Ť	Cancelled		0 0	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	0	0	0	0	0	1	0	0	Not re	coraea	2	0	0	1
	Referred to C&C		0 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	1	0	0	0	0	0	0	0			0	0	0	1
	Removed - consent		0 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	1	0	0	0	0	1	0	2	0						4
	Hith cases to be heard		67	,	8	8	8	8	8	8	8	6	7	8	15	15	5 1	4	13	13	12	12	10	9	10	9	14	7	7	4	5	8	14
	Removed		1 1		0	0	0	0	0	0	0	0	0	1	0	0	)	0	1	0	0	0	0	0	0	0	0					3	1
	Amended		0 C	)	0	0	0	0	0	0	0	0	1	0	0	0	)	0	0	0	0	0	0	0	0	0	0					1	0
ing	Not well found		0 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	1	0	0	0	0	0	0	0	0	0					0	1
Investigating	No further action		1 C	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	0	0	0	0	0	1	0	0					1	1
nve	Adjourned/part heard		o c	)	0	0	0	0	0	0	0	0	0	0	0	0	)	0	0	0	0	0	0	0	0	0	0					0	0
	Investigating Committee cases to be heard		0 0	)	0	0	0	0	0	0	0	0	0	1	2	2	,	1	0	0	0	1	1	1	0	1	2					1	2



		2009								:	2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	-	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
	Review cases listed	3	9	8	2	9	9	10	14	8	9	10	5	8	3	13	7	6	14	10	16	16	5	11	8		41	07	67	96	
	Struck off	2	5	3	1	1	1	2	7	3	3	3		1	0	3	3	1	3	0	4	3	1	3	0			10	31	31	22
	Suspension continued	1	3	4	0	4	3	4	4	2	3	3	4	2	0	4	1	0	4	8	6	3	2	3	1			37	31	35	34
	Conditions continued	0	0	1	0	0	3	0	0	2	0	1	0	0	1	0	1	1	1	0	0	2	0	2	1			2	7	7	9
	Suspension revoked	0	0	0	0	3	0	2	1	0	1	1	0	0	1	0	1	0	1	0	1	0	0	0	0			2	8	8	4
Hearings	Suspension revoked conditions imposed	0	0	0	0	0	1	1	0	1	1	0	0	1	0	1	0	0	1	1	0	0	0	0	1			1	4	4	5
	Suspension revoked caution imposed	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	0	1	0	0	0	0	0	0	Not		0	0	1	3
Review	Conditions revoked	0	1	0	0	1	1	0	1	0	0	1	0	2	0	3	1	2	0	0	2	2	1	1	0	recol		5	5	5	14
and HC	Conditions revoked suspension imposed	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	rded		5	1	1	0
1 2 2	Conditions revoked caution imposed	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			1	1	1	0
	Vol Removal (Consent)	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	1	1	1	1	0	0	2					7	7
	Adjourned/part heard	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	2	3	0	0	0			3	0	0	7
	Cancelled	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	0	1	1	2	2					1	8
	Article 30(7)															1	0	0	0	0	0	0	0	0	0						1
	Restored Review cases to be																					1	0	0	1						2
	Heard	92	93	90	91	90	89	90	92	93	104	102	102	107	106	103	107	108	106	104	107	107	115	120	124		69	90	90	102	124

## Final hearings (CCC and HC) representation April 2010 - March 2011

## **Fitness to Practise Department**

#### Representation

							Fi	nal Hearing	s-CCC							
		Suspende	Condition s of		No Further	Not Well		Referred to other committe		Register entry		Not	Vol Removal		2009/10	2010/11
	Struck off	d	Practice	Caution	Action	Founded	NR	е	Removed	amended	Restored	restored	(Consent)	Part Heard	FYE	FYE
Represented self	4	4	2	17	1	13	0	2	0	0	0	0	0	15	44	58
Representative	10	20	21	43	2	63	0	2	0	0	0	0	1	38	115	200
None	48	25	3	10	1	9	0	2	1	0	0	0	16	2	98	117
Total	62	49	26	70	4	85	0	6	1	0	0	0	17	55	257	375

Profession	Represent ed self	Represent ative	None	% of represent ation
Arts therapists		2		100
Biomedical scientists	9	7	11	59
Chiropodists & podiatrists		20	9	69
Clinical scientists	2	2	1	80
Dietitians		3	1	75
Hearing aid dispensers	3	2	4	56
Occupational therapists	4	16	18	53
ODPs	7	9	16	50
Orthoptists	0	0	0	0
Paramedics	18	58	21	78
Physiotherapists	9	46	10	85
Practitioner psychologists	1	15	8	67
Prosthetists & orthotists		2	1	67
Radiographers	4	11	12	56
SLTs	1	7	5	62

The above tables do not include cases that were adjourned, postponed or cancelled

# Hearings: decisions by profession April 2010 - March 2011

						Final H	earings					
										Register		
	Struck		Conditions of		No Further	Not Well		Referred to		entry		Vol Removal
	off	Suspended	Practice	Caution	Action	Founded	NR	Health	Removed	amended	Part Heard	(Consent)
Arts therapists	0	0	1	0	0	0	0	0	0	0	1	0
Biomedical scientists	5	4	0	5	0	3	0	3	1	0	5	1
Chiropodists & podiatrists	6	3	2	6	0	9	0	0	0	0	2	1
Clinical scientists	0	0	1	0	0	0	0	0	0	0	3	1
Dietitians	0	1	0	1	0	0	0	0	0	0	1	1
Hearing aid dispensers	2	2	0	0	0	4	0	0	0	0	1	0
Occupational therapists	3	8	3	5	0	7	1	2	0	0	2	8
ODPs	7	7	3	7	1	5	0	1	0	0	1	0
Orthoptists	0	0	0	0	0	0	0	0	0	0	0	0
Paramedics	14	5	3	33	1	27	0	0	0	0	13	1
Physiotherapists	11	10	5	9	0	14	0	0	0	0	13	3
Practitioner psychologists	2	3	2	0	1	11	0	0	0	0	5	0
Prosthetists & orthotists	2	0	1	0	0	0	0	0	0	0	0	0
Radiographers	7	5	2	2	1	4	0	0	0	0	5	1
SLTs	3	1	3	2	0	1	0	0	0	0	3	0
Total 2010/11 YTD	62	49	26	70	4	85	1	6	1	0	55	17
Total 2009/10 FYE	64	40	15	46	3	76	0	2	3	1	7	8
Total 2008/2009 FYE	67	25	12	24	4	39	0	0				
Total 2007/2008 FYE	37	35	5	30	23	24	0	0				
Total 2006/2007 FYE	24	19	5	25	6	15	1	2				
Total 2005/2006 FYE	9	20	6	9	3	1	6	3				

						Review I	learings						]	
		Suspension continued	Suspension revoked	Suspension revoked caution imposed	Suspension revoked conditions imposed	Conditions continued	Conditions revoked	Conditions revoked caution imposed	Conditions revoked suspension imposed	Adjourned/P		Article 30(7)	Restored	
Arts therapists	0	0	0	0	0	0	0	0	0	0	0	0	0	
Biomedical scientists	2	4	0	1	0	2	1	1	0	0	1	0	0	
Chiropodists & podiatrists	0	0	0	0	0	0	2	0	0	0	0	0	0	
Clinical scientists	1	0	0	0	0	0	0	0	0	0	0	0	0	
Dietitians	1	0	0	0	0	0	0	0	0	0	0	0	0	
Hearing aid dispensers	0	0	1	0	0	0	0	0	0	0	0	0	0	
Occupational therapists	5	4	1	0	1	1	1	0	0	0	4	1	0	
ODPs	0	3	1	0	0	1	0	0	0	0	1	0	0	
Orthoptists	0	1	0	0	0	0	0	0	0	0	0	0	0	
Paramedics	2	2	0	2	1	0	2	0	0	0	0	0	2	
Physiotherapists	3	7	0	0	1	3	4	0	0	0	0	0	0	
Practitioner psychologists	0	0	0	0	0	1	0	0	0	0	0	0	0	
Prosthetists & orthotists	1	0	0	0	0	0	0	0	0	0	0	0	0	
Radiographers	3	3	0	1	0	1	1	0	0	0	0	0	0	
SLTs	0	3	0	0	0	0	1	0	0	1	1	0	0	
Total 2010/11 YTD	18	27	3	4	3	9	12	1	0	1	7	1	2	
Total 2009/10 YTD	18	27	3	4	3	9	12	1	0	1	7	1	2	
Total 2008/2009YTD	16			2	3	3	1	0	0	3	0	0	0	
Total 2007/2008 FYE	8	25	2	0	0	3	•	°	0	4	0	0	0	
Total 2006/2007 FYE		8 25 2 0 0 3 0 0 4 0 0 Not available												
Total 2005/2006 FYE							Not ava	ilable						

Length of Time Allegations April 2010 - March 2011

Month of Panel

			-	unci																					
		2009									2010												2011		
	Months	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	0-4	122	139	137	171	193	197	209	191	191	175	200	204	175	182	177	189	195	167	186	201	179	184	156	150
	5-8	50	42	42	43	37	41	47	57	69	67	61	63	62	61	55	65	59	62	58	52	68	56	73	82
	9-12	14	16	17	23	21	18	16	15	12	20	19	25	27	27	33	31	28	24	23	22	21	27	25	23
	13-16	10	7	9	8	7	9	9	12	13	9	10	5	6	13	12	14	16	14	14	13	13	11	12	11
		2	3	1	2	3	4	3	3	3	5	5	5	5	4	4	2	3	5	3	7	8	10	10	6
awaiting	21-24	1	1	0	0	0	0	0	0	1	1	1	1	1	3	3	5	2	2	2	2	1	2	2	6
Ň	25-28	2	1	1	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	0	1	2	2	1
	29-32	1	1	1	2	1	1	1	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	1
S.	over 33	2	1	1	0	1	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	1-4	80	85	95	91	99	91	97	104	111	118	132	121	152	151	134	119	104	100	110	116	109	102	99	98
	5-8	54	53	61	47	44	49	54	68	62	71	67	71	78	73	81	77	89	110	91	83	83	72	78	73
=	9-12	18	22	25	29	41	26	34	21	19	20	18	32	33	33	35	33	41	29	29	33	38	52	39	36
g final ICP)	13-16	21	21	17	14	8	12	12	16	22	12	14	10	7	7	7	11	6	8	16	15	16	10	12	12
		14	17	12	10	5	6	8	6	3	2	3	2	7	7	9	5	4	3	2	3	3	4	7	7
awaiting (from I	21-24	0	0	4	5	9	9	7	6	3	4	4	5	2	1	1	2	5	4	6	3	1	0	0	2
	n 25-28	2	0	1	1	1	1	2	2	3	2	1	0	1	1	1	1	1	0	0	2	2	3	1	0
ases	29-32	0	1	1	1	1	0	0	0	0	0	0	1	1	0	0	0	0	1	1	1	1	0	0	1
Ca: hea		0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1



## Health Professions Council Length of time: Cases Investigating Committee (excluding further information) 2003-4 to 2010-11 Fitness to Practise

Number of Months	Cases 2003- 4	Cases 2004- 5	Cases 2005- 6	Cases 2006-	Cases 2007- 8	Cases 2008- 9	Cases 2009- 10	Cases 2010- 11FYE
	4	5	0	7	0	-	-	
1-4						133		
5-8						138	152	188
9-12						57	40	62
13-16						15	22	18
17-20						8	14	9
21-24						5	1	4
25-28						2	1	2
29-32						1	1	1
33-36						3	1	0
Over 36			Not availbale			1	2	0
Mean Months						7	6	6
Median Months						5	4	5
Total Cases						363	489	512



	Cases 2003	Cases 2004	Cases 2005-	Cases 2006-	Cases 2007-	Cases 2008-	Cases 2009-	Cases 2010-
Number of Months	4	5	6	7	8	9	10	11 FYE
1-4	1	0	0	0	1	0	1	1
5-8	10	15	14	5	1	10	23	35
9-12	9	16	19	33	25	29	56	75
13-16	2	4	12	28	57	52	52	104
17-20	1	0	5	18	37	35	45	48
21-24	0	4	3	12	14	24	34	26
25-28	0	1	3	7	15	15	19	9
29-32	0	0	1	2	4	2	12	7
33-36	0	0	0	1	1	6	5	6
Over 36	0	0	0	0	0	2	9	3
Mean Months	9	12	13	16	17	18	18	15
Median Months	9	10	11	15	16	16	16	14
Total Cases	23	41	57	106	156	175	256	314

## Allegations made - conclusion of final hearing 2003-4 to 2010-11

Fitness to Practise Department

Allegations made - conclusion of final hearing percentages 2003-4 to 2010-' Fitness to Practise Department



Number of Months	% 2003-4	% 2004-5	% 2005-6	% 2006-7	%2007-8	% 2008-9	% 2009-10	% 2010-11
1-4	4.3	0.0	0.0	0.0	0.6	0.0	0.4	0.3
5-8	43.5	36.6	24.6	4.7	0.6	5.7	9.0	11.1
9-12	39.1	39.0	33.3	31.1	16.0	16.6	21.9	23.9
13-16	8.7	9.8	21.1	26.4	36.5	29.7	20.3	33.1
17-20	4.3	0.0	8.8	17.0	23.7	20.0	17.6	15.3
21-24	0	9.8	5.3	11.3	9.0	13.7	13.3	8.3
25-28	0	2.4	5.3	6.6	9.6	8.6	7.4	2.9
29-32	0	0.0	1.8	1.9	2.6	1.1	4.7	2.2
33-36	0	0.0	0.0	0.9	0.6	3.4	2.0	1.9
Over 36	0	0.0	0.0	0.9	0.6	1.1	3.5	1.0



# Health Professions Council Allegations made - Investigating Panel (concluded final hearing cases) 2003-4 to 2010-11

**Fitness to Practise** 

Number of Months	Cases 2003-4	Cases 2004-5	Cases 2005-6	Cases 2006-7	Cases 2007-8	Cases 2008-9	Cases 2009-10	Cases 2010-11
1-4	19	26	44	69	83	57	98	160
5-8	4	2	11	27	45	72	83	98
9-12	0	1	2	8	17	28	45	34
13-16	0	0	0	3	10	13	11	9
17-20	0	0	0	0	2	3	10	8
21-24	0	0	0	0	0	0	5	2
25-28	0	1		0	0	0	2	0
29-32	0	0	0	0	0	0	0	2
33 -36	0	0	0	0	0	1	2	1
over 36	0	0	0	0	0	0	0	0
Mean Months	3	4	3	4.5	6	7	7	6
Meadian Months	3	3	3	3	4	6	5	4
Total Cases	23	41	57	107	157	175	256	314



Number of Months	% 2003-4	% 2004-5	% 2005-6	% 2006-7	% 2007-8	% 2008-9	% 2009-10	% 2010-11
1-4	83	63	77	64	53	33	38	51
5-8	17	5	19	25	29	41	32	31
9-12	0	2	4	7	11	16	18	11
13-16	0	0	0	3	6	7	4	3
17-20	0	0	0	0	1	2	4	3
21-24	0	0	0	0	0	0	2	1
25-28	0	2	0	0	0	0	1	0
29-32	0	0	0	0	0	0	0	1
33-36	0	0	0	0	0	1	1	0
over 36	0	0	0	0	0	1	0	0

## Investigating Panel - Case Conclusion (concluded final hearing cases)

### Fitness to Practise Department



Number of Months	Cases 2003-4	Cases 2004-5	Cases 2005-6	Cases 2006-7	Cases 2007-8	Cases 2008-9	Cases 2009-10	Cases 2010-11
1-4	5	8	4	2	6	9	26	28
5-8	15	21	27	37	37	51	87	114
9-12	2	8	13	32	64	62	63	121
13-16	1	0	6	18	26	34	43	34
17-20	0	4	3	9	11	11	20	6
21-24	0	0	2	5	6	3	9	4
25-28	0	0	2	3	5	2	6	6
29-32	0	0	0	1	1	0	1	1
33-36	0	0	0	0	1	2	1	0
Over 36	0	0	0	0	0	1	0	0
Mean Months	6	8	10	11.5	12	11	11	9
Median Months	5	7	8	10	11	10	9	9
Total Cases	23	41	57	107	157	175	256	314



Number of Months	% 2003-4	% 2004-5	% 2005-6	% 2006-7	% 2007-8	% 2008-9	% 2009-10	% 2010-11
1-4	22	20	7	2	4	5	10	9
5-8	65	51	47	35	24	29	34	36
9-12	9	20	23	30	41	35	25	39
13-16	4	0	11	17	17	19	17	11
17-20	0	10	5	8	7	6	8	2
21-24	0	0	4	5	4	2	4	1
25-28	0	0	4	3	3	1	2	2
29-32	0	0	0	1	1	0	0	0
33-36	0	0	0	0	1	1	0	0
Over 36	0	0	0	0	1	1	0	0



	2009										2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	Мау	Jun	Jul	Α	ug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Appeals received	4	2	2	ļ	2	1	1	1	2	4	1	4	3	3	3	0	5	6	4	7	8	2	2	6	7	91	104	41	55	29	53
Reviewed	8	9	8	3	0	0	0	0	9	2	0	0	5	4	0	5	0	0	0	6	6	8	0	8	0	266	90	65	55	41	37
Hearings held	6	8	8	3	0	0	0	0	9	2	0	0	5	4	0	5	1	0	0	6	6	8	0	7	0	266	90	65	55	38	37
Adjourned/postponed	2	1	(	)	0	0	0	0	0	0	0	0	1	1	0	1	0	0	0	0	1	1	0	0	0	19	20	10	9	4	4
Withdrawn	0	0	(	)	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0	0	0	0	1	1	13	16	15	2	1	4
Allowed	1	5	1		0	0	0	0	4	1	0	0	2	2	0	4	0	0	0	3	4	2	0	6	0	128	33	29	23	14	21
Dismissed	0	1	3	3	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	3	1	3	0	1	0	88	29	31	17	7	8
Substitute decision	0	0	1		0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Remit to ETC	5	2	3	3	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	2	0	0	0	31	6	4	7	13	2
Current active cases	22	16	7	7	9	11	12	13	6	8	9	12	11	10	13	9	13	18	21	22	24	19	21	22	27						

Registration Appeals April 2009 to March 2011

Fitness to Practise Department



	2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
Public	0	1	13	3	2	2	4	1	1	2	1	2	1	0	3	3	2	1	4	1	1	1	1	3	53	21	42	56	32	21
Police	3	2	4	3	4	3	1	5	6	3	1	3	0	0	1	0	2	0	0	0	1	3	2	3	31	38	27	44	38	12
НРС	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	4	0	0	2	0	0	1	0	0	10	10	6	3	2	7
Anonymous	2	2	4	1	4	2	4	1	0	7	2	2	0	3	1	2	7	4	0	1	2	3	2	1	50	78	38	47	31	26
Professional	25	29	16	15	16	5	19	10	17	14	23	24	17	9	16	23	11	28	13	21	28	30	23	32	225	137	103	233	213	251
Total received	30	34	37	22	26	12	28	17	24	26	28	32	18	12	21	32	22	33	19	24	32	38	28	39	369	284	216	383	316	317
Visits	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				3	3	0
Open cases	71	67	63	48	65	49	51	53	57	59	58	51	51	39	42	56	55	63	50	65	64	52	58	59	•	-		-	-	

Protection of Title April 2009 to March 2011

Fitness to Practise Department



		2009									2010												2011			2005/6	2006/7	2007/8	2008/9	09/10	10/11
		Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	FYE	FYE	FYE	FYE	FYE	FYE
	Renewal	0	1	11	9	14	54	30	21	11	2	1	0	1	1	1	0	1	0	0	0	0	0	0	0	36	27	81	43	154	4
ceived	Readmission	2	5	3	6	5	5	5	7	5	3	2	5	3	7	9	5	14	5	3	7	5	6	7	3	33	40	34	94	53	74
cei	Admission	10	10	15	60	37	36	33	20	21	19	8	13	22	12	9	31	59	38	52	30	25	26	17	13	165	150	158	248	282	334
Rec	Self referral	11	16	14	25	14	20	18	15	11	18	25	22	10	20	15	21	19	21	18	14	11	0	0	0	54	86	158	192	209	149
	Total received	23	32	43	100	70	115	86	63	48	42	36	40	36	40	34	57	93	64	73	51	41	32	24	16	288	303	431	577	698	561
	Considered by																														
	panel	16	21	23	37	52	30	43	48	32	30	32	23	32	28	33	38	49	61	46	52	25	35	37	25	n/a	n/a	256	399	387	461
	Referred to FTP	2	2	5	6	6	1	8	10	4	4	7	6	4	4	9	8	5	6	10	1	4	4	3	2	n/a	n/a	37	41	61	60
	Admisison rejected Readmission	0	1	0	0	0	0	0	1	0	0	0	0	1	0	1	0	1	0	1	0	0	2	1	0	n/a	n/a	2	6	2	7
	rejected	0	3	0	0	0	0	0	1	0	2	1	0	1	0	3	2	1	2	1	1	1	1	1	0	n/a	n/a	3	8	7	14
	Renewal rejected	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a	n/a	0	2	1	0
	Not referred to FTP Admission	2	6	4	5	3	4	7	6	2	8	12	7	9	7	8	8	9	11	3	8	10	6	4	4	n/a	n/a	34	82	66	87
ed	accepted	10	7	11	24	37	22	24	18	21	11	12	7	13	14	8	15	27	36	30	41	9	17	21	16	n/a	n/a	150	204	204	247
Considered	accepted	2	2	2	2	6	2	1	7	3	3	0	2	4	3	3	5	6	6	1	1	1	5	7	3	n/a	n/a	19	51	32	45
Col	Renewal accepted	0	0	1	0	0	1	3	4	0	2	0	1	0	0	1	0	0	0	0	0	0	0	0	0	n/a	n/a	1	5	12	1
	Closed before pane	6	6	16	28	10	15	11	4	5	14	11	17	3	3	8	7	21	28	16	22	25	7	6	7					143	153
	Open cases	58	64	64	96	94	115	108	100	97	94	87	87	87	96	89	99	118	95	105	83	91	81	61	35	n/a	n/a	75	75	87	35