

**Council**

**The 71st meeting of the Health Professions Council will take place as follows:-**

**Date:** Thursday 20<sup>th</sup> October 2011

**Time:** 1pm

**Venue:** Quay Hotel, Deganwy Quay, Deganwy, North Wales, LL31 9DJ.

**Members:** Anna van der Gaag (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Mary Clark-Glass  
Malcolm Cross  
John Donaghy  
Sheila Drayton  
Julia Drown  
John Harper  
Richard Kennett  
Jeff Lucas  
Morag Mackellar  
Arun Midha  
Penelope Renwick  
Keith Ross  
Deep Sagar  
Eileen Thornton  
Annie Turner  
Joy Tweed  
Diane Waller

**Enquiries:** Louise Hart, Secretary to Council  
020 7840 9711  
louise.hart@hpc-uk.org

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|----|--|--------------------------|
| 1. | <b>Chair's welcome and introduction</b>  | verbal                   |
| 2. | <b>Apologies for absence</b>   | verbal                   |
| 3. | <b>Approval of agenda</b>  | verbal                   |
| 4. | <b>Declaration of Members' interests</b>   | verbal                   |
| 5. | <b>Minutes of the Council meeting of 22 September 2011</b><br>Louise Hart - Secretary to Council | enclosure 1<br>HPC117/11 |
| 6. | <b>Matters arising</b><br>Louise Hart - Secretary to Council                                     | enclosure 2<br>HPC118/11 |

Items for discussion/approval

Strategy and Policy

- |     |  |                          |
|-----|--|--------------------------|
| 7.  | <b>Voluntary registration of students - impact assessment and consultation</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 3<br>HPC119/11 |
| 8.  | <b>Alternative Mechanisms to resolve disputes</b><br>Kelly Johnson – Director of Fitness to Practise                                 | enclosure 4<br>HPC120/11 |
| 9.  | <b>CHRE performance review 2010/2011</b><br>Alison Croad – Policy Officer  | enclosure 5<br>HPC121/11 |
| 10. | <b>CHRE report on “ Modern and efficient fitness to practise adjudication”</b><br>Kelly Johnson – Director of Fitness to Practise    | enclosure 6<br>HPC122/11 |
| 11. | <b>Outcome of consultation on the guidance on health and character</b><br>Alison Croad – Policy Officer                              | enclosure 7<br>HPC123/11 |
| 12. | <b>Transfer of regulatory functions from General Social Care Council to HPC</b><br>Marc Seale – Chief Executive and Registrar        | enclosure 8<br>HPC124/11 |

Corporate Governance

- |     |  |                          |
|-----|--|--------------------------|
| 13. | <b>NAO Audit Report</b><br>Gary Butler – Director of Finance                         | enclosure 9<br>HPC125/11 |
| 14. | <b>Draft annual report and accounts 2010-11</b><br>Gary Butler – Director of Finance | Enclosure10<br>HPC126/11 |

- |     |  |                          |
|-----|--|--------------------------|
| 15. | <b>Nomination of Committee Chairs</b><br>Louise Hart – Secretary to Council                              | Enclosure11<br>HPC127/11 |
| 16. | <b>Minutes of the Finance and Resources Committee held on 7 September 2011</b><br>Chair of the Committee | Enclosure12<br>HPC128/11 |
| 17. | <b>Minutes of the Audit Committee held on 8 September 2011</b><br>Chair of the Committee                 | Enclosure13<br>HPC129/11 |
| 18. | <b>Minutes of the Audit Committee held on 29 September 2011</b><br>Chair of the Committee                | Enclosure14<br>HPC130/11 |

### Items to Note

- |     |   |                          |
|-----|---|--------------------------|
| 19. | <b>Approval of the Welsh Language Scheme</b><br>Charlotte Urwin – Policy Manager                          | Enclosure15<br>HPC131/11 |
| 20. | <b>Minutes of the Education and Training Committee held on 8 September 2011</b><br>Chair of the Committee | Enclosure16<br>HPC132/11 |

21. **Any other business**  
Previously notified and agreed by the Chair

22. **Date & time of next meeting:**

Tuesday 6 December at 10:30am.

23. **Resolution**  
The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;

- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

Item	Reason for Exclusion
24	ii, iii, iv, viii
25	-
26	ii
27	iv
28	iii, iv, v, viii
29	ii, iv, viii
30	lii, iv, viii

## Part 2 – Private Agenda

### Items for discussion/approval

- |     |   |                           |
|-----|---|---------------------------|
| 24. | <b>Minutes of the private part of the Council meeting held on 22 September 2011</b><br>Louise Hart - Secretary to Council     | Enclosure17<br>HPC133/11  |
| 25. | <b>Matters arising</b><br>Louise Hart - Secretary to Council  |                           |
| 26. | <b>Membership of the Education and Training Committee</b><br>Steve Rayner – Secretary to Committees                           | Enclosure18<br>HPC134/11  |
| 27. | <b>Transfer of regulatory functions from General Social Care Council to HPC</b><br>Marc Seale – Chief Executive and Registrar | Enclosure19<br>HPC135/11  |
| 28. | <b>Minutes of the private part of the Finance and Resources Committee held on 7 September 2011</b><br>Chair of the Committee  | Enclosure 20<br>HPC136/11 |
| 29. | <b>Minutes of the private part of the Audit Committee held on 8 September 2011</b><br>Chair of the Committee                  | Enclosure 21<br>HPC137/11 |
| 30. | <b>Minutes of the private part of the Audit Committee held on 29 September 2011</b><br>Chair of the Committee                 | Enclosure 22<br>HPC138/11 |
| 31. | <b>Any other business for consideration in private</b><br>Previously notified and agreed by the Chair                         |                           |