

**Council**

**The 78th meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Tuesday 18 September 2012

**Time:** 10:30am

**Venue:** The Council Chamber, Health Professions Council, Park House, 184  
Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Pradeep Agrawal  
Jennifer Beaumont  
Frank Burdett  
Mary Clark-Glass  
John Donaghy  
Sheila Drayton  
Julia Drown  
Richard Kennett  
Jeff Lucas  
Morag Mackellar  
Arun Midha  
Penelope Renwick  
Keith Ross  
Robert Templeton  
Eileen Thornton  
Joy Tweed  
Diane Waller

**Enquiries:** Louise Hart, Secretary to Council  
020 7840 9711  
louise.hart@hcpc-uk.org

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|----|--|---------------------------|
| 1. | <b>Chair's welcome and introduction</b>  | verbal                    |
| 2. | <b>Apologies for absence</b>   | verbal                    |
| 3. | <b>Approval of agenda</b>  | verbal                    |
| 4. | <b>Declaration of Members' interests</b>   | verbal                    |
| 5. | <b>Minutes of the Council meeting of 5 July 2012</b><br>Louise Hart - Secretary to Council | enclosure 1<br>HCPC98/12  |
| 6. | <b>Matters arising</b><br>Louise Hart - Secretary to Council                               | enclosure 2<br>HCPC99/12  |
| 7. | <b>Chair's report</b><br>Anna van der Gaag – Chair of HCPC                                 | enclosure 3<br>HCPC100/12 |
| 8. | <b>Chief Executive's report</b><br>Marc Seale - Chief Executive and Registrar              | enclosure 4<br>HCPC101/12 |

#### Items for discussion/approval

#### Strategy and Policy

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|-----|--|----------------------------|
| 9.  | <b>Presentation by Professor Eileen Munro, Professor of Social Policy at the London School of Economics</b>                        |                            |
| 10. | <b>CHRE performance review 2011 – 2012</b><br>Charlotte Urwin – Policy Manager   | enclosure 5<br>HCPC102/12  |
| 11. | <b>CHRE Strategic Review of the NMC</b><br>Michael Guthrie – Director of Policy and Standards                                      | enclosure 6<br>HCPC103/12  |
| 12. | <b>Winterbourne View Hospital Serious Case Review</b><br>Michael Guthrie – Director of Policy and Standards                        | enclosure 7<br>HCPC104/12  |
| 13. | <b>Regulating the Adult Social Care Workforce in England</b><br>Marc Seale – Chief Executive and Registrar                         | enclosure 8<br>HCPC105/12  |
| 14. | <b>Transfer of regulatory functions from the General Social Care Council to HCPC</b><br>Marc Seale – Chief Executive and Registrar | enclosure 9<br>HCPC106/12  |
| 15. | <b>Consultation on standards for prescribing</b><br>Charlotte Urwin – Policy Manager   | enclosure 10<br>HCPC107/12 |
| 16. | <b>New readmission application form</b><br>Richard Houghton – Head of Registration   | enclosure 11<br>HCPC108/12 |

## Corporate Governance

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|-----|--|----------------------------|
| 17. | <b>Policy for travel by air</b><br>Marc Seale – Chief Executive and Registrar  | enclosure 12<br>HCPC109/12 |
| 18. | <b>Committee Appointments</b><br>Louise Hart – Secretary to Council  | enclosure 13<br>HCPC110/12 |
| 19. | <b>Appointment to the Modernising Scientific Careers Oversight Board</b><br>Louise Hart – Secretary to Council         | enclosure 14<br>HCPC111/12 |
| 20. | <b>Minutes of the Finance and Resources Committee held on 19 June 2012</b><br>Richard Kennett - Chair of the Committee | enclosure 15<br>HCPC112/12 |
| 21. | <b>Minutes of the Audit Committee held on 21 June 2012</b><br>Jeff Lucas - Chair of the Committee                      | enclosure 16<br>HCPC113/12 |
| 22. | <b>Minutes of the Finance and Resources Committee held on 19 July 2012</b><br>Richard Kennett - Chair of the Committee | enclosure 17<br>HCPC114/12 |

## Items to Note

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|-----|--|----------------------------|
| 23. | <b>Memorandum of Understanding</b><br>Louise Hart – Secretary to Council   | enclosure 18<br>HCPC115/12 |
| 24. | <b>Reports from Council representatives at external meetings</b><br>Louise Hart – Secretary to Council   | enclosure 19<br>HCPC116/12 |
| 25. | <b>Authorisation and Nomination scheme</b><br>Ruth Cooper – PA to the Director of Operations   | enclosure 20<br>HCPC117/12 |
| 26. | <b>Any other business</b><br>Previously notified and agreed by the Chair   |                            |
| 27. | <b>Date &amp; time of next meeting:</b><br>Thursday 18 October at 1pm (Lodge on Loch Lomond, Scotland)   |                            |
| 28. | <b>Resolution</b><br>The Council is invited to adopt the following:<br><br>“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;<br><br>(i) information relating to a registrant, former registrant or application for registration; |                            |

- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.

Item	Reason for Exclusion
29	iv, v, vii, viii
30	iv
31	iii
32	ii, iii, iv, v
33	iii, iv, viii
34	iii, iv

## Part 2 – Private Agenda

### Items for discussion/approval

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| 29. | <b>Minutes of the private part of the Council meeting held on Tuesday 5 July 2012</b><br>Louise Hart – Secretary to Council                | enclosure 21<br>HCPC118/12 |
| 30. | <b>Transfer of regulatory functions from the General Social Care Council to HCPC</b><br>Marc Seale – Chief Executive and Registrar         | enclosure 22<br>HCPC119/12 |
| 31. | <b>Office Accommodation</b><br>Marc Seale – Chief Executive and Registrar  | enclosure 23<br>HCPC120/12 |
| 32. | <b>Minutes of the private part of the Finance and Resources Committee held on 19 June 2012</b><br>Richard Kennett - Chair of the Committee | enclosure 24<br>HCPC121/12 |

- 33. **Minutes of the private part of the Audit Committee held on 21 June 2012**  
Jeff Lucas - Chair of the Committee enclosure 25  
HCPC122/12
  
- 34. **Minutes of the private part of the Finance and Resources Committee held on 19 July 2012**  
Richard Kennett - Chair of the Committee enclosure 26  
HCPC123/12
  
- 35. **Any other business for consideration in private**  
Previously notified and agreed by the Chair