

## **Health and Care Professions Council – Thursday 7 February 2012**

Council review system – Chair annual review

Executive Summary and Recommendations

### **Introduction**

1. Under section 227 of the Health and Social Care Act 2012, the Privy Council is able to make arrangements with the Health and Care Professions Council (HCPC) and other regulators to assist them in the exercise of their appointments functions.
2. Following a consultation during 2012, the Professional Standards Authority (PSA) issued a good practice guidance document in November 2012 for Council member and Chair appointments to regulatory bodies. Part of the guidance deals with Council member and Chair annual reviews.
3. The structure and detail of the current Council review system, agreed by the Council on 17 September 2010, is broadly compliant with the published guidance. However, the guidance recommends that the Council Chair's annual review process should be led by an independent person. Under the current system the Chair's self-appraisal meeting is facilitated by the Chief Executive.
4. It is proposed to amend the existing Council review process to in order that the Chair's review for 2012-13 and thereafter complies with the PSA guidance.

### **Decision**

The Council is requested to agree that;

- a. the annual review process should be amended to specify that the Chair's annual review meeting should be facilitated by an independent person;
- b. the Secretary to the Council should identify appropriate candidates to conduct the review in line with guidance produced by the PSA.

### **Background information**

- Council members performance and development review system:  
Council paper 17 September 2010
- PSA guidance on appointments:  
[www.professionalstandards.org.uk/regulators/overseeing-regulators/](http://www.professionalstandards.org.uk/regulators/overseeing-regulators/)

**Resource implications**

None

**Financial implications**

The cost of managing the process of Council reviews has been incorporated into the Council budget 2012-2013.

**Background papers**

None

**Appendices**

None

**Date of paper**

16 January 2013