

<p style="text-align: center;">Council</p>

The 85th meeting of the Health and Care Professions Council will take place as follows:-

Date: Tuesday 17 September 2013

Time: 10:30am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Anna van der Gaag (Chair)
Pradeep Agrawal
Jennifer Beaumont
Frank Burdett
Mary Clark-Glass
John Donaghy
Sheila Drayton
Julia Drown
Richard Kennett
Jeff Lucas
Morag MacKellar
Arun Midha
Penelope Renwick
Keith Ross
Robert Templeton
Eileen Thornton
Joy Tweed
Diane Waller

Enquiries: Claire Gascoigne, Secretary to Council
020 7840 9710
claire.gascoigne@hcpc-uk.org

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| 1. | Chair's welcome and introduction | verbal |
| 2. | Apologies for absence | verbal |
| 3. | Approval of agenda | verbal |
| 4. | Declaration of Members' interests | verbal |
| 5. | Minutes of the Council meeting of 4 July 2013
Claire Gascoigne – Secretary to Council | enclosure 1
HCPC85/13 |
| 6. | Matters arising
Claire Gascoigne – Secretary to Council | enclosure 2
HCPC86/13 |
| 7. | Chair's report
Anna van der Gaag – Chair of HCPC | enclosure 3
HCPC87/13 |
| 8. | Chief Executive's report
Marc Seale - Chief Executive and Registrar | enclosure 4
HCPC88/13 |

Items for discussion/approval

Strategy and Policy

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| 9. | Professional Standards Authority for Health and Social Care performance review 2012 – 2013
Michael Guthrie – Director of Policy and Standards | enclosure 5
HCPC89/13 |
| 10. | Fitness to Practise Publication Policy
Jonathan Dillon – Hearings Manager, FtP | enclosure 6
HCPC90/13 |
| 11. | Outcomes of guidance of consultation on guidance on professional indemnity
Michael Guthrie – Director of Policy and Standards | enclosure 7
HCPC91/13 |
| 12. | Consultation on Rules for Professional Indemnity
Michael Guthrie – Director of Policy and Standards | enclosure 8
HCPC92/13 |
| 13. | Use of the HCPC Retention policy and destruction of duplicate paper versions of information
Roy Dunn – Head of Business process improvement | enclosure 9
HCPC93/13 |
| 14. | Communications Report
Jacqueline Ladds – Director of Communications | enclosure 10
HCPC94/13 |

Corporate Governance

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| 15. | Restructure of Council – Response to the Department of Health's Consultation paper
Claire Gascoigne – Secretary to Council | enclosure 11
HCPC95/13 |
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| 16. | Composition of the Audit Committee
Claire Gascoigne – Secretary to Council | enclosure 12
HCPC96/13 |
| 17. | Restructure of HCPC Committees
Claire Gascoigne – Secretary to Council | enclosure 13
HCPC97/13 |
| 18. | Code of Corporate Governance
Jonathan Bracken – Solicitor to Council | enclosure 14
HCPC98/13 |
| 19. | Education and Training Committee appointments
Claire Gascoigne - Secretary to Council | enclosure 15
HCPC99/13 |
| 20. | Minutes of the Finance and Resources Committee held on 18 June 2013
Richard Kennett – Chair of the Committee | enclosure 16
HCPC100/13 |
| 21. | Minutes of the Audit Committee held on 25 June 2013
Jeff Lucas – Chair of the Committee | enclosure 17
HCPC101/13 |
| 22. | Minutes of the Finance and Resources Committee held on 18 July 2013
Richard Kennett – Chair of the Committee | enclosure 18
HCPC102/13 |

Items to note

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| 23. | Customer Service Feedback – yearly review
Ruth Cooper – Customer Service and Feedback Manager | enclosure 19
HCPC103/13 |
| 24. | Fitness to Practise Management Information Pack
Kelly Johnson – Director of Fitness to Practise | enclosure 20
HCPC104/13 |
| 25. | Council and Committee dates - 2014
Claire Gascoigne – Secretary to Council | enclosure 21
HCPC105/13 |
| 26. | Any other business
Previously notified and agreed by the Chair | |
| 27. | Date & time of next meeting:
Thursday 17 October 2013 at 1pm. (Please note that this will take place at the Slieve Donard Hotel, Newcastle, Northern Ireland.) | |
| 28. | Resolution
The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

(a) information relating to a registrant, former registrant or application for registration; | |

- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
29	c
30	b

Part 2 – Private Agenda

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| 29. | Legal Services Tender
Kelly Johnson – Director of Fitness to Practise | enclosure 22
HCPC106/13 |
| 30. | Minutes of the private part of the Finance and Resources Committee held on 18 June 2013
Richard Kennett – Chair of the Committee | enclosure 23
HCPC107/13 |
| 31. | Any other business for consideration in private
Previously notified and agreed by the Chair | |