

<b>Council</b>
----------------

**The 94th meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Wednesday 3 December 2014

**Time:** 2pm

**Venue:** The Council Chamber, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Elaine Buckley  
Mary Clark-Glass  
John Donaghy  
Sheila Drayton  
Richard Kennett  
Sonya Lam  
Keith Ross  
Robert Templeton  
Graham Towl  
Joy Tweed  
Nicola Wood

**Enquiries:** Louise Lake, Director of Council and Committee Services  
020 7840 9711  
[louise.lake@hcpc-uk.org](mailto:louise.lake@hcpc-uk.org)

## Public Agenda – Part 1

- |    |  |                           |
|----|--|---------------------------|
| 1. | <b>Chair's welcome and introduction</b>  | verbal                    |
| 2. | <b>Apologies for absence</b>   | verbal                    |
| 3. | <b>Approval of agenda</b>  | verbal                    |
| 4. | <b>Declaration of Members' interests</b>   | verbal                    |
| 5. | <b>Minutes of the Council meeting of 16 October 2014</b><br>Louise Lake – Director of Council and Committee Services | enclosure 1<br>HCPC153/14 |
| 6. | <b>Matters arising</b><br>Louise Lake – Director of Council and Committee Services                                   | enclosure 2<br>HCPC154/14 |
| 7. | <b>Chair's report</b><br>Anna van der Gaag – Chair of HCPC   | enclosure 3<br>HCPC155/14 |
| 8. | <b>Chief Executive's report</b><br>Marc Seale - Chief Executive and Registrar  | enclosure 4<br>HCPC156/14 |

## Items for discussion/approval

### Strategy and Policy

- |    |   |                           |
|----|---|---------------------------|
| 9. | <b>Preventing small problems from becoming big problems: a study of competency drift and disengagement in health and care professionals</b><br>Kelly Holder – Director of Fitness to Practise | enclosure 5<br>HCPC157/14 |
|----|---|---------------------------|

### Departmental Reports

- |     |  |                           |
|-----|--|---------------------------|
| 10. | <b>Fitness to Practise Report</b><br>Kelly Holder – Director of Fitness to Practise      | enclosure 6<br>HCPC158/14 |
| 11. | <b>Policy and Standards Report</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 7<br>HCPC159/14 |
| 12. | <b>Operations Report</b><br>Greg Ross-Sampson – Director of Operations                   | enclosure 8<br>HCPC160/14 |
| 13. | <b>Secretariat Report</b><br>Louise Lake – Director of Council and Committee Services    | enclosure 9<br>HCPC161/14 |

- |     |  |                            |
|-----|--|----------------------------|
| 14. | <b>Education Report</b><br>Abigail Gorringe – Director of Education                      | enclosure 10<br>HCPC162/14 |
| 15. | <b>Information Technology Report</b><br>Guy Gaskins – Director of Information Technology | enclosure 11<br>HCPC163/14 |
| 16. | <b>Communications Report</b><br>Jacqueline Ladds – Director of Communications            | enclosure 12<br>HCPC164/14 |
| 17. | <b>Finance Report</b><br>Andy Gillies – Director of Finance                              | enclosure 13<br>HCPC165/14 |
| 18. | <b>Human Resources Report</b><br>Teresa Haskins – Director of Human Resources            | enclosure 14<br>HCPC166/14 |

#### Items to note

- |     |  |                             |
|-----|--|-----------------------------|
| 19. | <b>Response to Department of Health consultation on the Professional Standards Authority (PSA) Fee</b><br>Michael Guthrie – Director of Policy and Standards | enclosure 15<br>HCPC167 /14 |
| 20. | <b>Professionalism study – final interim report</b><br>Michael Guthrie – Director of Policy and Standards  | enclosure 16<br>HCPC168/14  |
| 21. | <b>Correspondence with the British Association for Applied Nutrition and Nutritional Therapy</b><br>Michael Guthrie – Director of Policy and Standards       | enclosure 17<br>HCPC169/14  |
| 22. | <b>Suitability Scheme for adult social care workers in England</b><br>Michael Guthrie – Director of Policy and Standards                                     | enclosure 18<br>HCPC170/14  |
| 23. | <b>Employee Exit interview report 2013/14</b><br>Teresa Haskins – Director of HR   | enclosure 19<br>HCPC171/14  |
| 24. | <b>Reports from Council representatives at external meetings</b><br>Louise Lake – Director of Council and Committee Services                                 | enclosure 20<br>HCPC172/14  |
| 25. | <b>Minutes of the Education and Training Committee meeting held on Thursday 20 November 2014</b><br>Joy Tweed – Chair of the Committee                       | enclosure 21<br>HCPC173/14  |
| 26. | <b>Any other business</b><br>Previously notified and agreed by the Chair   |                             |