

Council

The 94th meeting of the Health and Care Professions Council will take place as follows:-

Date: Thursday 4 December 2014

Time: 9.30am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Anna van der Gaag (Chair)
Elaine Buckley
Mary Clark-Glass
John Donaghy
Sheila Drayton
Richard Kennett
Sonya Lam
Keith Ross
Robert Templeton
Graham Towl
Joy Tweed
Nicola Wood

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Public Agenda – Part 2

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| 1. | Chair's welcome and introduction | verbal |
| 2. | Apologies for absence | verbal |
| 3. | Approval of agenda | verbal |
| 4. | Declaration of Members' interests | verbal |

Items for discussion/approval

Strategy and Policy

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| 5. | Fitness to Practise final hearing audit report 1 April – 31 August 2014
Edward Tynan – Policy Officer | enclosure 1
HCPC174/14 |
| 6. | Department of Health response to HCPC's Health Committee Report
Michael Guthrie – Director of Policy and Standards | enclosure 2
HCPC175/14 |
| 7. | Customer Service Feedback – 6 monthly review
Ruth Cooper – Service and Complaints Manager | enclosure 3
HCPC176/14 |
| 8. | Results of the consultation on Rules for professional indemnity
Edward Tynan – Policy Officer | enclosure 4
HCPC177/14 |

Corporate Governance

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| 9. | Appointment of Chair of Council
Louise Lake – Director of Council and Committee Services | enclosure 5
HCPC178/14 |
| 10. | Review of Partner and Council Member Fees 2014
Teresa Haskins – Director of HR and Louise Lake – Director of Council and Committee Services | enclosure 6
HCPC179/14 |
| 11. | Proposed changes to Financial Regulations and Scheme of Delegation
Andy Gillies – Director of Finance | enclosure 7
HCPC180/14 |
| 12. | Minutes of the Audit Committee held on 9 October 2014
Richard Kennett – Chair of the Audit Committee | enclosure 8
HCPC181/14 |

13. **Minutes of the Audit Committee held on 14 October 2014** enclosure 9
Richard Kennett – Chair of the Audit Committee HCPC182/14
14. **Any other business** Verbal
Previously notified and agreed by the Chair
15. **Meeting Evaluation** Verbal
16. **Date & time of next meeting:** Verbal
Council induction – Thursday 15 and Friday 16 January 2015 * Not open to the public

Council meeting – Wednesday 11 and Thursday 12 February 2015 at
The Council Chamber, Health and Care Professions Council, Park
House, 184 Kennington Park Road, London SE11 4BU

17. **Resolution**
The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

Item	Reason for Exclusion
18	c
19	c, h
20	c

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

Part 3 – Private Agenda

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| 18. | Audit Tender result
Andy Gillies – Director of Finance | enclosure 10
HCPC183/14 |
| 19. | Minutes of the private part of the Audit Committee held on 9 October 2014
Richard Kennett – Chair of the Committee | enclosure 11
HCPC184/14 |
| 20. | Minutes of the private part of the Audit Committee held on 14 October 2014
Richard Kennett – Chair of the Committee | enclosure 12
HCPC185/14 |
| 21. | Any other business for consideration in private
Previously notified and agreed by the Chair | |