

Council

The 102nd meeting of the Health and Care Professions Council will take place as follows:-

Date: Wednesday 2 December 2015

Time: 2pm

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Richard Kennett
Sonya Lam
Eileen Mullan
Joanna Mussen
Robert Templeton
Graham Towl
Joy Tweed
Nicola Wood
Stephen Wordsworth

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Public Agenda – Part 1

1. **Chair’s welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members’ interests** verbal
5. **Minutes of the Council meeting of 15 October 2015** enclosure 1
Louise Lake – Director of Council and Committee Services
6. **Chair’s report** enclosure 2
Elaine Buckley – Chair of HCPC
7. **Chief Executive’s report** enclosure 3
Marc Seale - Chief Executive and Registrar
8. Reports of Andy Gillies - Director of Finance as follows:-
 - (i) **Departmental Update (For discussion and approval of budget forecasts)** enclosure 4
 - (ii) **Expenses Policies (For approval)** enclosure 5
 - (iii) **Procurement Policy (For approval)** enclosure 6
 - (iv) **Change in the bank mandate (To note)** enclosure 7
9. Reports of Greg Ross-Sampson - Director of Operations as follows:-
 - (i) **Departmental Update (For discussion)** enclosure 8
 - (ii) **European Professional Card – Fees (For approval)** enclosure 9
10. Reports of John Barwick - Acting Director of Fitness to Practise as follows:-
 - (i) **Departmental Update (For discussion)** enclosure 10
 - (ii) **Fitness to Practise Practice Notes (For approval)** enclosure 11
11. **Fitness to Practise Final Hearing Audit report 1 April 2015 – 30 September 2015 (For discussion)** enclosure 12
Laura Coveney - Policy Officer
12. **Student Social Worker Suitability Scheme (To note)** enclosure 13
Ciara O’Dwyer – Investigations Manager

13. **Education Departmental Update (For discussion)**

Abigail Gorringe – Director of Education

enclosure 14

14. **Any other business**

Previously notified and agreed by the Chair

15. **Resolution**

The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

Item	Reason for Exclusion
16	c
17	c

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

Private agenda – Part 2

16. **Accommodation for HCPC’s Tribunal Services (For approval)**

Greg Ross-Sampson – Director of Operations

enclosure 15

17. **Office accommodation (For approval)**

Greg Ross-Sampson – Director of Operations

enclosure 16

18. **Any other business**

Previously notified and agreed by the Chair

Verbal