

Council, 12 February 2015

Committee Appointments

Executive summary and recommendations

Introduction

1. At the Council meeting on 17 September 2013, approval was given to Standing Order 2 and 8 of the Committee Standing Orders (Composition of Committees and Chair). This reads as follows:-

2. Composition of Committees

- (1) The composition of the Education and Training Committee shall be determined by the Council in accordance with rules made by it under paragraph 17 of Schedule 1 to the 2001 Order.
- (2) The Audit Committee, which shall perform the functions set out in Annex A to these Standing Orders, shall comprise three members, appointed by the Council on such terms as it shall determine of which:
 - 2.2.1 at least one member shall have recent, significant and relevant financial experience;
 - 2.2.2 at least two members shall be members of Council; and
 - 2.2.3 at least one member shall not be a member of Council.
- (3) The Remuneration Committee, which shall determine the salaries of the Chief Executive and members of the Executive Management Team and the salary scales for all other HCPC employees, shall comprise the Chair of the Council and two other Council members (none of whom shall be members of the Audit Committee), appointed by the Council on such terms as it shall determine.

8. Chair

- (1) The Chair of the Committee, who shall be appointed by the Council on such terms as it shall determine, shall preside at any meeting of the Committee.
-
2. Standing Order No 2 states that the composition of the Education and Training Committee (ETC) shall be in accordance with the Rules of the Committee. Paragraph 4(1) of the Health Professions Council (Education and Training Committee) (Constitution) Rules 2013 stipulates that the Committee must be constituted as follows:-

- 4.—(1) The Education and Training Committee shall comprise six members, appointed from among the members of the Council, of whom —
 - (a) three shall be registrant members; and
 - (b) three shall be lay members.
- (2) The Council shall determine the duration of the term of office of each member on their appointment, but it shall not exceed that person's term of office as a member of the Council.
- 5.—(1) The Council shall appoint a member of the Committee as the Chair of the Committee (the "Chair").
3. The Chair and Secretary to Council have reviewed the skills matrix of the Council to ensure the skill requirements and needs of Committees are fulfilled within their membership.

Executive summary and recommendations

4. It is recommended that the Committees be constituted as follows:-

Audit Committee

Richard Kennett
Graham Towl
Independent Member – Julie Parker

Education and Training

Elaine Brookes
Eileen Mullan
Joanna Mussen
Graham Towl
Joy Tweed
Steve Wordsworth

Remuneration

Robert Templeton
Joy Tweed
Anna van der Gaag – Chair of Council

5. It is recommended that Richard Kennett continue in his capacity as Chair of the Audit Committee.
6. It is recommended that Joy Tweed continue in her capacity as Chair of the Education and Training Committee.
7. Furthermore, it is recommended that the Committee appointments be reviewed in February 2017 or when any new appointments are made to Council (whichever comes first). This is in order that any new members of Council can be allocated Committee responsibilities at that time.

Decision

Council is requested to approve the composition of the committees as set out in paragraph four, five and six of the paper.

Background Information

Code of Corporate Governance agreed by Council in September 2013;

Resource Implications

None

Financial Implications

The cost of holding Committee meetings is allocated within the Committee budget 2014-15 and future draft budgets.

Appendices

None

Date of paper

2 February 2015