

<b>Council</b>
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**The 99th meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Monday 29th June 2015

**Time:** 2pm

**Venue:** The Council Chamber, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Anna van der Gaag (Chair)  
Elaine Buckley  
Stephen Cohen  
Richard Kennett  
Sonya Lam  
Eileen Mullan  
Joanna Mussen  
Robert Templeton  
Graham Towl  
Joy Tweed  
Nicola Wood  
Stephen Wordsworth

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## Public Agenda – Part 1

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|--|--------------------------|
| 1. <b>Chair's welcome and introduction</b>   | verbal                   |
| 2. <b>Apologies for absence</b>  | verbal                   |
| 3. <b>Approval of agenda</b>   | verbal                   |
| 4. <b>Declaration of Members' interests</b>  | verbal                   |
| 5. <b>Minutes of the Council meeting of 13 and 14 May 2015</b><br>Louise Lake – Director of Council and Committee Services | enclosure 1<br>HCPC78/15 |
| 6. <b>Matters arising</b><br>Louise Lake – Director of Council and Committee Services                                      | enclosure 2<br>HCPC79/15 |
| 7. <b>Chair's report</b><br>Anna van der Gaag – Chair of HCPC  | enclosure 3<br>HCPC80/15 |
| 8. <b>Chief Executive's report</b><br>Marc Seale - Chief Executive and Registrar   | enclosure 4<br>HCPC81/15 |

## Items for discussion/approval

### Departmental Reports

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|--|---------------------------|
| 9. <b>Human Resources Report</b><br>Teresa Haskins – Director of Human Resources             | enclosure 5<br>HCPC82/15  |
| 10. <b>Finance Report</b><br>Andy Gillies – Director of Finance                              | enclosure 6<br>HCPC83/15  |
| 11. <b>Communications Report</b><br>Jacqueline Ladds – Director of Communications            | enclosure 7<br>HCPC84/15  |
| 12. <b>Information Technology Report</b><br>Guy Gaskins – Director of Information Technology | enclosure 8<br>HCPC85/15  |
| 13. <b>Education Report</b><br>Abigail Gorringer – Director of Education                     | enclosure 9<br>HCPC86/15  |
| 14. <b>Secretariat Report</b><br>Louise Lake – Director of Council and Committee Services    | enclosure 10<br>HCPC87/15 |
| 15. <b>Operations Report</b><br>Greg Ross-Sampson – Director of Operations                   | enclosure 11<br>HCPC88/15 |

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|--|---------------------------|
| 16. <b>Policy and Standards Report</b><br>Michael Guthrie – Director of Policy and Standards     | enclosure 12<br>HCPC89/15 |
| 17. <b>Fitness to Practise Report</b><br>John Barwick – Acting Director of Fitness to Practise   | enclosure 13<br>HCPC90/15 |
| 18. <b>Chief Executive’s Summary of key issues</b><br>Marc Seale – Chief Executive and Registrar | Verbal                    |

## Corporate Governance

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|--|---------------------------|
| 19. <b>Remuneration of Chair</b><br>Marc Seale – Chief Executive and Registrar   | enclosure 14<br>HCPC91/15 |
| 20. <b>Minutes of the Audit Committee meeting held on Wednesday 17 June 2015</b><br>Richard Kennett – Chair of the Committee | enclosure 15<br>HCPC92/15 |

### Items to note

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|---|---------------------------|
| 21. <b>Council members’ performance and development review 2014-2015</b><br>Anna van der Gaag – Chair of Council                      | enclosure 16<br>HCPC93/15 |
| 22. <b>Reports from Council representatives at external meetings</b><br>Louise Lake – Director of Council and Committee Services      | enclosure 17<br>HCPC94/15 |
| 23. <b>Council and Committee dates 2016</b><br>Louise Lake – Director of Council and Committee Services                               | enclosure 18<br>HCPC95/15 |
| 24. <b>Minutes of the Education and Training Committee meeting held on Thursday 4 June 2015</b><br>Joy Tweed – Chair of the Committee | enclosure 19<br>HCPC96/15 |
| 25. <b>Any other business</b><br>Previously notified and agreed by the Chair  |                           |

26. **Resolution**  
The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

Item	Reason for Exclusion
27	g, h

- (a) information relating to a registrant, former registrant or application for registration;

- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

#### Items to note

- 27. Minutes of the private part of the Education and Training Committee meeting held on Thursday 4 June 2015**  
Joy Tweed – Chair of the Committee

enclosure 20  
HCPC97/15