

Council

The 100th meeting of the Health and Care Professions Council will take place as follows:-

Date: Wednesday 23 September 2015

Time: 2pm

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Elaine Buckley (Chair)
Stephen Cohen
Richard Kennett
Sonya Lam
Eileen Mullan
Joanna Mussen
Robert Templeton
Graham Towl
Joy Tweed
Nicola Wood
Stephen Wordsworth

Enquiries: Louise Lake, Director of Council and Committee Services
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Public Agenda – Part 1

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|---|---------------------------|
| 1. Chair's welcome and introduction | verbal |
| 2. Apologies for absence | verbal |
| 3. Approval of agenda | verbal |
| 4. Declaration of Members' interests | verbal |
| 5. Minutes of the Council meeting of 29 and 30 June 2015
Louise Lake – Director of Council and Committee Services | enclosure 1
HCPC106/15 |
| 6. Matters arising
Louise Lake – Director of Council and Committee Services | enclosure 2
HCPC107/15 |
| 7. Chair's report
Elaine Buckley – Chair of HCPC | enclosure 3
HCPC108/15 |
| 8. Chief Executive's report
Marc Seale - Chief Executive and Registrar | enclosure 4
HCPC109/15 |

Items for discussion/approval

Departmental Reports

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|---|----------------------------|
| 9. Fitness to Practise Report
John Barwick – Acting Director of Fitness to Practise | enclosure 5
HCPC110/15 |
| 10. Human Resources Report
Teresa Haskins – Director of Human Resources | enclosure 6
HCPC111/15 |
| 11. Information Technology Report
Guy Gaskins – Director of Information Technology | enclosure 7
HCPC112/15 |
| 12. Communications Report
Jacqueline Ladds – Director of Communications | enclosure 8
HCPC113/15 |
| 13. Education Report
Abigail Gorringe – Director of Education | enclosure 9
HCPC114/15 |
| 14. Finance Report
Andy Gillies – Director of Finance | enclosure 10
HCPC115/15 |
| 15. Operations Report
Greg Ross-Sampson – Director of Operations | enclosure 11
HCPC116/15 |

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| 16. Policy and Standards Report
Nicole Casey – Acting Director of Policy and Standards | enclosure 12
HCPC117/15 |
| 17. Secretariat Report
Louise Lake – Director of Council and Committee Services | enclosure 13
HCPC118/15 |
| 18. Chief Executive’s Summary of key issues
Marc Seale – Chief Executive and Registrar | Verbal |

Corporate Governance

- | | |
|---|----------------------------|
| 19. Appointment of Audit Committee member
Louise Lake – Director of Council and Committee Services | enclosure 14
HCPC119/15 |
| 20. Minutes of the Audit Committee meeting held on Tuesday 8 September
Richard Kennett – Chair of the Committee | enclosure 15
HCPC120/15 |

Items to note

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| 21. Perceptions and experiences of the HCPC's approach to continuing professional development standards and audits
Nicole Casey – Acting Director of Policy and Standards | enclosure 16
HCPC121/15 |
| 22. Exit Interview report
Teresa Haskins – Director of HR | enclosure 17
HCPC122/15 |
| 23. Reports from Council representatives at external meetings
Louise Lake – Director of Council and Committee Services | enclosure 18
HCPC123/15 |
| 24. Any other business
Previously notified and agreed by the Chair | |
| 25. Resolution
The Council is invited to adopt the following: | |

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

Item	Reason for Exclusion
27	b

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;

- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Items to note

26. **HR Matter**
Teresa Haskins – Director of HR

enclosure 19
HCPC124/15