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<b>Council</b>
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**The public session 129<sup>th</sup> meeting of the Health and Care Professions Council will take place as follows:-**

**Date:** Wednesday 25 March 2020

**Time:** 9.30am

**Venue:** Room K, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Christine Elliott (Chair)  
Stephen Cohen  
Maureen Drake  
Kathryn Foreman  
Sue Gallone  
Helen Gough  
Sonya Lam  
Eileen Mullan  
Gavin Scott  
David Stirling  
Kathryn Thirlaway  
Stephen Wordsworth

**Enquiries:** Claire Amor, Secretary to Council  
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## Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of Members' interests** verbal
5. **Minutes of the Council meeting of 5 February 2020** enclosure 1  
For approval  
Claire Amor – Secretary to Council
6. **Matters arising** enclosure 2  
To note  
Claire Amor – Secretary to Council

## Standing items

7. **Chair's report** enclosure 3  
To note  
Christine Elliott – Chair
8. Items from John Barwick – Chief Executive:
  - i) **Covid-19 response** verbal  
For discussion
  - i) **Chief Executive's performance report** enclosure 4  
For approval
9. **Finance Update** enclosure 5
  - **Accounting Policy Changes**
  - **Reserves policy**For approval  
Tian Tian – Director of Finance  
Gordon Dixon – Interim Director of Business Improvement

## Items for discussion / approval

10. **HCP Registration Fees proposals** enclosure 6  
For approval  
John Barwick – Chief Executive
11. **Partner fee review** enclosure 7  
For approval  
Claire Holt – Director of HR and OD
12. **Budget 2020-21** enclosure 8  
For approval  
Tian Tian – Director of Finance

13. **Scheme of delegation** enclosure 9  
For approval  
Gordon Dixon – Interim Director of Business Improvement
14. **Review of the standards of proficiency consultation** enclosure 10  
For approval  
Olivia Bird – Policy Manager

To note

15. **Unconfirmed minutes of the Audit Committee meeting of 4 March 2020** enclosure 11  
Sue Gallone – Chair of the Audit Committee
16. **Unconfirmed minutes of the Education and Training Committee of 10 March 2020** enclosure 12  
Stephen Wordsworth, Chair of the Education and Training Committee
17. **Minutes of the public session of the Remuneration Committee of 6 February & 12 March 2020** enclosure 13  
Kathryn Foreman, Chair of the Remuneration Committee
18. **Remuneration Committee annual report** enclosure 14  
Kathryn Foreman, Chair of the Remuneration Committee
19. **Any other business** verbal  
Previously notified and agreed by the Chair
20. **Date and time of next meeting:** verbal  
21 May 2020 - 10am

21. **Resolution**

The Council is invited to adopt the following:

‘The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders; the source of information given to the Council in confidence; or

- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
22	A
23	H
24	H
25	B

22. **Private minutes of the Council meeting of 5 February 2020** enclosure 15  
For approval  
Claire Amor – Secretary to the Council
23. **Unconfirmed private minutes of the Education and Training Committee of 10 March 2020** enclosure 16  
To note  
Stephen Wordsworth – Chair of the Education and Training Committee
24. **Unconfirmed private minutes of the Audit Committee of 4 March 2020** enclosure 17  
To note  
Sue Gallone - Chair of the Audit Committee
25. **Unconfirmed private minutes of the Remuneration Committee of 6 February & 12 March 2020** enclosure 18  
To note  
Kathryn Foreman – Chair of the Remuneration Committee