


Executive Summary

This extract from the Project Plan relates to the Shadow ETC's tasks.

The Shadow Council on 14 February 2002 asked Committees to consider this in more detail and confirm that it is a viable strategy for them.

Dear All


At its meeting on 14 February 2002 the Council received a presentation and paper regarding the Council processes:

The Council agreed that the Shadow Committees should provide a report at the  March 2002 Council meeting on the date by which they will have approved the documentation of their process, rules and criteria ready for inclusion in documents to be prepared for public consultation.

The Council also received a presentation and paper regarding the project plan.

The Council agreed that the Shadow Committees should review the draft project plan to ensure that all their respective tasks had been identified and that either the target dates were achievable or alternative ones were agreed and to report their recommendations to the SHPC meeting on 12 March 2002.

I should be grateful if you would bring this matter to the attention of your committees and if the committees which have held a meeting by the Shadow Council meeting on 12 March 2002 could report on their progress.

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ID	Name	Qtr 1, 2002			Qtr 2, 2002			Qtr 3, 2002			Qtr 4, 2002			Qtr 1, 2003			Qtr 2
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1	HPC Preparation	02/02	HPC Preparation														
2	Consultation No. 1				01/07/02	Consultation No. 1											
3	Feedback						01/10/02	Feedback									
4	Consultation No. 2								02/12/02	Consultation No. 2							
5	Privy Council Approval											03/02/03	Privy Council				
6	HPC Operational													01/04/03	HPC Operational		

ID	Name	Resource Names	Start	Finish	Duration	
104	EDUCATION & TRAINING COMMITTEE	Peter Burley	Mon 10/12/01	Thu 01/02	356 days	
105	Committee Meetings	Peter Burley	Mon 10/12/01	Wed 13/02/02	40 days	
106	Committee Meeting No. 1	E & T Committee	Mon 10/12/01	Mon 10/12/01	1 day	
107	Committee Meeting No. 2	E & T Committee	Thu 24/01/02	Thu 24/01/02	1 day	
108	Committee Meeting No. 3	E & T Committee	Wed 13/02/02	Wed 13/02/02	1 day	
109	Appoint of Visitors	E & T Committee	Fri 15/02/02	Thu 28/03/02	6 wks	
110	"Standards of Proficiency" Document	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
111	"Standards Prof." Req's for Good Health & Good Char.	Peter Burley	Fri 15/02/02	Tue 30/04/02	53 days	
112	"Standard Proficiency" Working Guidelines	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
113	Pass on to "Standards Proficiency" to C & C Comm.	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
114	New Registration CPD/TRAINING Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
115	Re-Registration CPD Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
116	HEI Assessment Rules	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
117	HEI Assessment Internal Procedures & Guidelines	Peter Burley	Fri 15/02/02	Thu 27/06/02	19 wks	
118	VISITOR APPOINTMENT Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days	
119	VISITOR APPOINTMENT Internal Proc's & Guidelines	Peter Burley	Fri 15/02/02	Thu 27/06/02	19 wks	
120	CONSULTATION 1 FINAL CONTENT - Complete	All Committees	Tue 30/04/02	Tue 30/04/02	0 days	
121	CONSULTATION 1 PREPARATION	All	Wed 01/05/02	Fri 28/06/02	43 days	
122	Consultation 1 Draft Doc Format - Complete	Radius	Wed 01/05/02	Wed 01/05/02	0 days	
123	HPC Members Review Agenda Documentation	Council	Wed 01/05/02	Fri 10/05/02	8 days	
124	Consultation 1 Final Content - Approved	Council	Tue 14/05/02	Tue 14/05/02	0 days	
125	Consultation 1 Draft Doc - Recommend Changes	Council	Tue 14/05/02	Tue 14/05/02	0 days	
126	Consultation 1 Draft Doc Format- Modify	Radius	Tue 14/05/02	Fri 31/05/02	14 days	
127	Consultation 1 Final Doc Format & Content - Complete	All	Mon 03/06/02	Mon 03/06/02	0 days	
128	HPC Members Review Agenda Documentation	Council	Mon 03/06/02	Wed 12/06/02	8 days	
129	Consultation 1 Final Document - Approved	Council	Thu 13/06/02	Thu 13/06/02	0 days	
130	Consultation 1 Document - Printing For Distribution	Radius	Mon 17/06/02	Fri 28/06/02	2 wks	
131	CONSULTATION 1	Radius	Mon 01/07/02	Mon 30/09/02	13.2 wks	
132	CONSULTATION 2 PREPARATION	All	Tue 01/10/02	Mon 02/12/02	45 days	
133	Consultation 1 Feedback doc prepared		Tue 01/10/02	Mon 14/10/02	10 days	
134	Consultation 1 Feedback Doc - Distributed	Radius	Tue 15/10/02	Tue 15/10/02	0 days	
135	Consultation 2 Final Doc - Content Amended With Feedback	All	Wed 16/10/02	Mon 02/12/02	34 days	
136	CONSULTATION 2	Radius	Wed 04/12/02	Fri 31/01/03	43 days	
137	CONSULTATION PROCESS COMPLETE	All	Fri 31/01/03	Fri 31/01/03	0 days	
138	Privy Council Review & Approval	Privy Council	Mon 03/02/03	Wed 30/04/03	63 days	
139	Consultation Doc Approved by Privy Council	Privy Council	Wed 30/04/03	Wed 30/04/03	0 days	
140	HPC Official Launch	All	Wed 30/04/03	Wed 30/04/03	0 days	

ID	Name	Resource Names	Start	Finish	Duration
104	EDUCATION & TRAINING COMMITTEE	Peter Burley	Mon 10/12/01	Thu 01/05/03	350 days
105	Committee Meetings	Peter Burley	Mon 10/12/01	Wed 13/02/02	40 days
106	Committee Meeting No. 1	E & T Committee	Mon 10/12/01	Mon 10/12/01	1 day
107	Committee Meeting No. 2	E & T Committee	Thu 24/01/02	Thu 24/01/02	1 day
108	Committee Meeting No. 3	E & T Committee	Wed 13/02/02	Wed 13/02/02	1 day
109	Appoint of Visitors	E & T Committee	Fri 15/02/02	Thu 26/03/02	6 wks
110	"Standards of Proficiency" Document	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
111	"Standards Prof." Req's for Good Health & Good Char.	Peter Burley	Fri 15/02/02	Tue 30/04/02	53 days
112	"Standard Proficiency" Working Guidelines	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
113	Pass on to "Standards Proficiency" to C & C Comm.	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
114	New Registration CPD/TRAINING Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
115	Re-Registration CPD Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
116	HEI Assessment Rules	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
117	HEI Assessment Internal Procedures & Guidelines	Peter Burley	Fri 15/02/02	Thu 27/06/02	10 wks
118	VISITOR APPOINTMENT Criteria	E & T Committee	Fri 15/02/02	Tue 30/04/02	53 days
119	VISITOR APPOINTMENT Internal Proc's & Guidelines	Peter Burley	Fri 15/02/02	Thu 27/06/02	10 wks
120	CONSULTATION 1 FINAL CONTENT - Complete	All Committees	Tue 30/04/02	Tue 30/04/02	0 days
121	CONSULTATION 1 PREPARATION	All	Wed 01/05/02	Fri 26/06/02	43 days
122	Consultation 1 Draft Doc Format - Complete	Radius	Wed 01/05/02	Wed 01/05/02	0 days
123	HPC Members Review Agenda Documentation	Council	Wed 01/05/02	Fri 10/05/02	8 days
124	Consultation 1 Final Content - Approved	Council	Tue 14/05/02	Tue 14/05/02	0 days
125	Consultation 1 Draft Doc - Recommend Changes	Council	Tue 14/05/02	Tue 14/05/02	0 days
126	Consultation 1 Draft Doc Format - Modify	Radius	Tue 14/05/02	Fri 31/05/02	14 days
127	Consultation 1 Final Doc Format & Content - Complete	All	Mon 03/06/02	Mon 03/06/02	0 days
128	HPC Members Review Agenda Documentation	Council	Mon 03/06/02	Wed 12/06/02	8 days
129	Consultation 1 Final Document - Approved	Council	Thu 13/06/02	Thu 13/06/02	0 days
130	Consultation 1 Document - Printing For Distribution	Radius	Mon 17/06/02	Fri 26/06/02	2 wks
131	CONSULTATION 1	Radius	Mon 01/07/02	Mon 30/09/02	13.2 wks
132	CONSULTATION 2 PREPARATION	All	Tue 01/10/02	Mon 02/12/02	45 days
133	Consultation 1 Feedback doc prepared	All	Tue 01/10/02	Mon 14/10/02	10 days
134	Consultation 1 Feedback Doc - Distributed	Radius	Tue 15/10/02	Tue 15/10/02	0 days
135	Consultation 2 Final Doc - Content Amended With Feedback	All	Wed 18/10/02	Mon 02/12/02	34 days
138	CONSULTATION 2	Radius	Wed 04/12/02	Fri 31/01/03	43 days
137	CONSULTATION PROCESS COMPLETE	All	Fri 31/01/03	Fri 31/01/03	0 days
138	Privy Council Review & Approval	Privy Council	Mon 03/02/03	Wed 30/04/03	83 days
139	Consultation Doc Approved by Privy Council	Privy Council	Wed 30/04/03	Wed 30/04/03	0 days
140	HPC Official Launch	All	Wed 30/04/03	Wed 30/04/03	0 days
141	REST	All	Thu 01/05/03	Thu 01/05/03	1 day
142					

