

Education and Training Committee Meeting

Wednesday 12 February 2003

10.30 a.m.

The **Seventh** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

Park House
184 Kennington Park Road
LONDON SE11 4BU

The meeting will be open to members of the public.

Marc Seale
Chief Executive
5th February 2003

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Peter Burley
Secretary to the Committee

Telephone: 020 7840 9716
Fax: 020 7820 9684
e-mail: peter.burley@hpc-uk.org

Park House, 184 Kennington Park Road, London, SE11 4BU, UK
[t] +44 (0)20 7840 9700
[f] +44 (0)20 7820 9684
[w] www.hpc-uk.org

1. **Apologies for Absence**
(received from Prof. A. Hazell)
2. **Approval of Agenda and oral report by**
Chief Executive on the business Oral
3. **Minutes of the meeting held on 27 November 2002** Enclosure 1
Paper
ETC 1/03
4. **Matters Arising** Enclosure 2
Paper
ETC 2/03
5. **Chairman's Report** Enclosure 3
Paper
ETC 3/03
6. **Secretary's Report** Enclosure 4
Paper
ETC 4/03
7. **Presentation by the NHS University (supporting papers are enclosed)** Enclosure 5
Paper ETC 5/03
and Verbal
- Items for Discussion**
8. **Department of Health (DH) Independent Evaluation of the**
" Prototype Reviews " Enclosure 6
Paper
ETC 6/03
9. **Standards of Proficiency : Standards for Approval** Enclosure 7
Paper
ETC 7/03
10. **Report on Interpretational Guidance for Standards of Proficiency**
(including report on the workshop on 6 February 2003) Enclosure 8
Paper
ETC 8/03
and Verbal
11. **Statement of Good Character, Conduct and Health** Enclosure 9
Paper
ETC 9/03
12. **Standards of Education and Training : Standards for Approval** Enclosure 10
Paper
ETC 10/03
13. **Standards of Education and Training : Brochure** Enclosure 11
Paper ETC 11/03
14. **Report on Interpretational Guidance for Standards of Education**
Enclosure 12 /
and Training Paper
ETC 12 /03
15. **Brochure on an Overview of ETC** Enclosure 13

ETC 13 /03	Paper
16. Brochure on how an Institution gains Approval (for itself and courses) under the HPO ETC 14 /03	Enclosure 14 Paper
17. Brochure on Visitors (General) ETC 15 /03	Enclosure 15 Paper
18. Brochure on " Visitors are coming to my Institution, What should I do "? Paper ETC 16 /03	Enclosure 16
19. Brochure on Students' Introduction to HPC ETC 17 /03	Enclosure 17 Paper
20. Operating Manual on Course and Institutional Approval at HPC ETC 18 /03	Enclosure 18 Paper
21. Operating Manuals for Modifications to Courses and Placements ETC 19 /03	Enclosure 19 Paper
22. Tests for Standards of Competence : Background and Strategy ETC 20 /03	Enclosure 20 Paper
23. Approval of the Tests of Competence ETC 21 /03	Enclosure 21 Paper
24. Tests for Competence in English ETC 22 /03	Enclosure 22 Paper
25. Progress Report on Procedures for Grandparenting Applications ETC 23 /03	Enclosure 23 Paper
26. Continuing Professional Development : Professional Liaison Group ETC 24 /03	Enclosure 24 Paper
27. Registers of Approved Courses, Qualifications, Institutions and Tests of Competence and English ETC 25 /03	Enclosure 25 Paper
28. Communication of Information to Committee Members ETC 26 /03	Enclosure 26 Paper
29. Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting ETC 27 /03	Enclosure 27 Paper

Items for Information

30. **Minutes of the Registration Committee on 29 January 2003 and matters arising for ETC** Enclosure 28
ETC 28 /03 Paper
31. **Up-Date on DH " Partnership " Initiatives** Enclosure 29
ETC 29 /03 Paper
and Verbal
32. **Schedule of Undertaken and Prospective Visits** Enclosure 30
ETC 30 /03 Paper
33. **Directors' Visits to Courses** Enclosure 31
ETC 31 /03 Paper

34. **Any other business**

Date of next meeting

10.30 am 26 March 2003

Resolution

The Committee is invited to adopt the following :

- " The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted. "**

