

ACTION POINTS

EDUCATION AND TRAINING COMMITTEE

15TH DECEMBER 2005

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Paper on role of lay visitors to be included on agenda for March 2006 meeting. (Public minutes, 3.3)	LM	29 March 2006	
2	Chief Executive to report back to Committee on outcome of future meetings of Modernising Healthcare Science Programme Board. (Public minutes, 5.5.1)	MJS	Ongoing	
3	Chief Executive to report back to Committee regarding developments on quality assurance partnership arrangements. (Public minutes, 5.8.1)	MJS	Ongoing	
4	Recommended to Council that it should adopt advice from Mr Bracken, Solicitor and Parliamentary agent, regarding publication of visitors' reports. (Public minutes, 7.3)	NO'S	1 March 2006	Agreed at Council meeting on 1 March 2006
5	Visitors' report form to be amended to include statement that all conditions have been met. (Public minutes, 7.4)	KS	January 2006	Actioned.
6	Visitors' performance appraisal form to be amended as discussed and amended form to be presented to Council for ratification. (Public minutes, 9.7)	LM	1 March 2006	Agreed at Council meeting on 1 March 2006

7	Returning to Practice responses and decision document to be presented to March 2006 Council for ratification. (Public minutes, 10.11)	RT	1 March 2006	Agreed at Council meeting on 1 March 2006
8	Agreed amendments to Approvals Committee standing orders should be put to Council for ratification (Public minutes, 11.7)	NO'S	January 2006 (electronic approval)	Amendments electronically ratified by Council February 2006
9	Role of Registration Committee to be considered. Paper to be prepared for March meeting of Committee. (Public minutes, 12.4)	MJS	29 March 2006	Actioned. See separate paper on agenda.
10	Chief Executive to write to Skills for Health stating that Committee had no comments on Draft Higher Regulation Review Group Concordat. (Public minutes, 13.3)	MJS	December 2005	Actioned on 16 December 2005
11	Secretariat to arrange special meeting of Committee to discuss Strategic Intent. (Public minutes, 14.6)	NO'S	January 2006	Actioned. Meeting to be held on 11 April 2006
12	Education Department to amend procedure so that a Visitor should not undertake a visit alone.	KS	January 2006	