

# **The Health Professions Council**

## **EDUCATION AND TRAINING COMMITTEE MEETING**

**Wednesday 29 March 2006**

**10.30am**

The twenty-sixth meeting of the Education and Training Committee will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

**Colin Bendall**  
**Secretary to the Education and  
Training Committee**  
Wednesday 22 March 2006

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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**Agenda – Part One – Open to Members of the Public**

- |    |  |                               |
|----|--|-------------------------------|
| 1. | <b>Apologies for Absence</b>   | Verbal                        |
| 2. | <b>Approval of Agenda</b>  | Verbal                        |
| 3. | <b>Minutes of the Education and Training Committee meeting held on 15 December 2005</b><br>From Colin Bendall - Secretary to the Committee | Enclosure 1<br>Paper ETC 1/06 |
| 4. | <b>Matters Arising</b><br>From Colin Bendall - Secretary to the Committee  | Enclosure 2<br>Paper ETC 2/06 |
| 5. | <b>Chairman’s Report</b>   | Verbal                        |
| 6. | <b>Education Manager's Report</b><br>From Abigail Creighton - Education Manager  | Enclosure 3<br>Paper ETC 3/06 |

**Items for Discussion/Approval**

- |     |   |  |
|-----|---|--|
| 7.  | <b>International Scrutiny Fees</b><br>From Simon Leicester - Finance Manager  | Enclosure 4<br>Paper ETC 4/06                |
| 8.  | <b>Continuing Professional Development - Further Information for Registrants 1</b><br>From Rachel Tripp - Policy Manager                    | Enclosure 5<br>Paper ETC 5/06                |
| 9.  | <b>Continuing Professional Development - Further Information for Registrants 2</b><br>From Rachel Tripp - Policy Manager                    | Enclosure 6<br>Paper ETC 6/06                |
| 10. | <b>Continuing Professional Development - Example Profiles</b><br>From Rachel Tripp - Policy Manager   | Enclosure 7<br>Paper ETC 7/06<br>(To follow) |
| 11. | <b>The Future of the Registration Committee</b><br>From Marc Seale - Chief Executive  | Enclosure 8<br>Paper ETC 8/06                |
| 12. | <b>Use of Lay Visitors</b><br>From Liz McKell - Partner Manager   | Enclosure 9<br>Paper ETC 9/06                |
| 13. | <b>Test of English as a Foreign Language - Internet Based Testing</b><br>From Mark Potter - Acting International and Grandparenting Manager | Enclosure 10<br>Paper ETC 10/06              |
| 14. | <b>Minutes of the Approvals Committee held on 22 November 2005</b><br>From Professor John Harper – Chairman of the Committee                | Enclosure 11<br>Paper ETC 11/06              |
| 15. | <b>Minutes of the Registration Committee held on 28 November 2005</b><br>From Doug Proctor - Vice-Chairman of the Committee                 | Enclosure 12<br>Paper ETC 12/06              |

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## Items to Note

16. **Health and Character Statistics** Enclosure 13  
From Kelly Johnson – Director of Fitness to Practise Paper ETC 13/06
17. **National Academy for Skills for Health** Enclosure 14  
From Marc Seale - Chief Executive Paper ETC 14/06
18. **Common Statement of Intent for Quality Assurance Agency Benchmark Statements** Enclosure 15  
From Rachel Tripp - Policy Manager Paper ETC 15/06
19. **Reports from Education and Training Committee Representatives at External Meetings** Enclosure 16  
From Colin Bendall - Secretary to the Committee Paper ETC 16/06
20. **Unconfirmed minutes of the Approvals Committee held on 2 March 2006** Enclosure 17  
From Professor John Harper - Chairman of the Committee Paper ETC 17/06
21. **Unconfirmed minutes of the Registration Committee held on 22 February 2006** Enclosure 18  
From Doug Proctor - Vice-Chairman of the Committee Paper ETC 18/06

## Items for Information

None.

22. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
23. **Date & Time of Next Meeting**  
Tuesday 11 April 2006 at 10.30 am (Strategy meeting - to be held in private)
- Subsequent meetings at 10.30 am:-
- Tuesday 13 June 2006
- Thursday 28 September 2006
- Tuesday 5 December 2006
- Wednesday 28 March 2007
- Tuesday 12 June 2007

## **Resolution**

The Committee is invited to adopt one or more of the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;

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- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.

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