

The Health Professions Council

EDUCATION AND TRAINING COMMITTEE MEETING

Thursday 28 September 2006

10.30 am

The 29th meeting of the Education and Training Committee will be held at the following location:

The Council Chamber
The Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Colin Bendall
**Secretary to the Education and
Training Committee**
21 September 2006

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Telephone: 020 7840 9710
Fax: 020 7840 9807
email: colin.bendall@hpc-uk.org

Agenda – Part One – Open to Members of the Public

- | | | |
|----|--|--------------------------------|
| 1. | Apologies for Absence | Verbal |
| 2. | Approval of Agenda | Verbal |
| 3. | Minutes of the Education and Training Committee meeting held on 13 June 2006
From Colin Bendall - Secretary to the Committee | Enclosure 1
Paper ETC 41/06 |
| 4. | Matters Arising
From Colin Bendall - Secretary to the Committee | Enclosure 2
Paper ETC 42/06 |
| 5. | Chairman's Report | Verbal |
| 6. | Education Manager's Report
From Abigail Creighton - Education Manager | Enclosure 3
Paper ETC 43/06 |

Items for Discussion/Approval

- | | | |
|-----|---|---------------------------------|
| 7. | Five Year Plan
From Simon Leicester - Finance Manager | Enclosure 4
Paper ETC 44/06 |
| 8. | Proposed Changes to Fees
From Simon Leicester - Finance Manager | Enclosure 5
Paper ETC 45/06 |
| 9. | The Future of the Approvals Committee
From Marc Seale - Chief Executive and Registrar | Enclosure 6
Paper ETC 46/06 |
| 10. | Standards of Education and Training Guidance
From Sam Mars - Policy Officer | Enclosure 7
Paper ETC 47/06 |
| 11. | Review of the Standards of Proficiency for Operating Department Practitioners
From Michael Guthrie - Policy Officer | Enclosure 8
Paper ETC 48/06 |
| 12. | Creating an Inter-Professional Workforce
From Michael Guthrie - Policy Officer | Enclosure 9
Paper ETC 49/06 |
| 13. | Approved Mental Health Professionals
From Michael Guthrie - Policy Officer | Enclosure 10
Paper ETC 50/06 |
| 14. | Continuing Professional Development Audit Sample Size
From Cathy Savage - Manager, CPD and Aspirant Groups | Enclosure 11
Paper ETC 51/06 |

Items to Note

- | | | |
|-----|--|---------------------------------|
| 15. | Dates of Education and Training Committee Meetings 2007-8
From Colin Bendall - Secretary to the Committee | Enclosure 12
Paper ETC 52/06 |
| 16. | Reports from Education and Training Committee Representatives at External Meetings
From Colin Bendall - Secretary to the Committee | Enclosure 13
Paper ETC 53/06 |

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2006-08-29	a	ETC	AGD	Education and Training Committee September 2006 public agenda	Final DD: None	Public RD: None

17. **Unconfirmed minutes of the Approvals Committee held on 5 September 2006** Enclosure 14
From Professor John Harper - Chairman of the Committee Paper ETC 54/06

Items for Information

18. **Regulation of Healthcare Support Workers** Enclosure 15
From Michael Guthrie - Policy Officer Paper ETC 55/06
19. **Health and Character Declarations** Enclosure 16
From Kelly Johnson – Director of Fitness to Practise Paper ETC 56/06
20. **Summary of Cost Allocations in the Costing Model** Enclosure 17
From Simon Leicester - Finance Manager Paper ETC 57/06
21. **Any Other Business**
Previously Notified to and Agreed by the Chairman
22. **Date & Time of Next Meeting**
Tuesday 5 December 2006 at 10.30 am
- Subsequent meetings at 10.30 am:
- Wednesday 28 March 2007
- Tuesday 12 June 2007

Resolution

The Committee is invited to adopt one or more of the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (i) information relating to a registrant, former registrant or applicant for registration;
- (ii) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (vi) action being taken to prevent or detect crime or to prosecute offenders;
- (vii) the source of information given to the Committee in confidence; or
- (viii) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee’s or Council’s functions.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2006-08-29	a	ETC	AGD	Education and Training Committee September 2006 public agenda	Final DD: None	Public RD: None