

Education and Training Panel – 26 March 2008

HPC Annual monitoring audits for approval

Executive summary and recommendations

Introduction

The HPC annual monitoring cycle involves two types of monitoring submissions (audit and declaration). Education providers have been divided into group A and group B. In academic year 2007-2008, all programmes that are in group B need to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years. Education providers are expected to submit these monitoring submissions to HPC within 28 days of their institution's own internal annual monitoring process.

One annual monitoring assessment day has been held on 19 February 2008 to consider some submissions from programmes in group B. As a result of these assessment days, correspondence and follow-up work, Visitors have recommended that the programmes listed below continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency.

Annual Monitoring Visitors' reports for the programmes have been provided as appendices to this document.

This paper is asking the Education & Training Panel to accept the Visitors' recommendations and agree that those programmes listed below continue to be approved as leading to eligibility to apply for registration with the Council.

Education Provider	Programme Name	Mode of Delivery
Bangor, University of Wales	BSc (Hons) Diagnostic Radiography & Imaging	Full Time
City University	BSc (Hons) Radiography (Diagnostic Imaging)	Full Time
City University	BSc (Hons) Radiography (Radiotherapy and Oncology)	Full Time
City University	MSc Speech & Language Therapy	Full Time
City University	Pg Dip Speech & Language Therapy	Full Time
London South Bank University	Postgraduate Certificate in Non-medical Prescribing	Part Time
Nottingham Trent University	BSc (Hons) Applied Biomedical Science	Full Time
Roehampton	MA Art Therapy	Full

University		Time
Roehampton University	MA Art Therapy	Part Time
Roehampton University	MA Music Therapy	Full Time
Roehampton University	MA Music Therapy	Part Time
Royal Welsh College of Music and Drama	MA Music Therapy	Full Time
Sheffield Hallam University	Supplementary Prescribing	Part Time
The Robert Gordon University	BSc (Hons) Occupational Therapy	Full Time
The Robert Gordon University	BSc (Hons) Physiotherapy	Full Time
University of Essex	Practice Certificate in Supplementary Prescribing for Allied Health Professionals (formerly Preparation of Pharmacists & Allied Health Professionals to practice as supplementary prescribers)	Part Time
University of Lincoln	BSc (Hons) Applied Biomedical Science	Full Time
University of Lincoln	BSc (Hons) Applied Biomedical Science	Part Time
University of Lincoln	Non-Medical Prescribing (level 3)	Part Time
University of Lincoln	Non-Medical Prescribing (M level)	Part Time
University of Plymouth	Extended/Supplementary Prescribing	Part Time
University of Wales Institute Cardiff	BSc (Hons) Podiatry	Full Time
York St John University	BHSc (Hons) Physiotherapy	Full Time
York St John University	BHSc (Hons) Physiotherapy	Part Time (In Service)

Decision

The Panel is asked to agree that the above programmes continue to meet the HPC standards of education and training and that upon successful completion; students continue to meet the standards of proficiency.

Background information

None

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-02	a	EDU	PPR	AM Audits - Programmes continue to meet standards	Final DD: None	Public RD: None

Resource implications

None

Financial implications

None

Appendices

Visitors Reports (19)

Date of paper

14 March 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-11-02	a	EDU	PPR	AM Audits - Programmes continue to meet standards	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Wales Bangor
Name of awarding institution (if different from education provider)	University of Wales
Name & Title of Programme	BSc (Hons) Diagnostic Radiography and Imaging
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Russell Hart (Radiographer) Claire Brewis (Occupational Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -

A detailed staffing and cohort plan to ensure there is sufficient staff to deliver the programme effectively.

A detailed list of equipment used on and off site to support student learning

Produce details of all curriculum changes.

After this additional information was received the visitors made a further recommendation

- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.

- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Russell Hart

Date: 19 February 2008

Name: Claire Brewis

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Bangor, University of Wales - BSc (Hons) Diagnostic Radiography and Imaging	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No 3.1/3.4/3.5/3.7
Evidence requested

A detailed staffing and cohort plan to ensure there is sufficient staff to deliver the programme effectively.

Reason for evidence requested

The mapping document indicates that there have been significant changes in staffing.

SET No 3.12
Evidence requested

A detailed list of equipment used on and off site to support student learning

Reason for evidence requested

The mapping document indicates that the equipment on site doesn't reflect current clinical practice.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Bangor, University of Wales - BSc (Hons) Diagnostic Radiography and Imaging	Final DD: None	Public RD: None

SET 4: Curriculum standards

Reason:

SET No 4.1/4.4

Evidence requested

Produce details of all curriculum changes.

Reason for evidence requested

Overall in the documentation there is clear indication that changes have been made to current curriculum.

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Bangor, University of Wales - BSc (Hons) Diagnostic Radiography and Imaging	Final DD: None	Public RD: None

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Bangor, University of Wales - BSc (Hons) Diagnostic Radiography and Imaging	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	City University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Radiography (Diagnostic Imaging)
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Russell Hart (Radiographer) Catherine Mackenzie (Speech and Language Therapy)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.
- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors Name: Russell Hart

Date: 19 February 2008

Visitor Name: Catherine Mackenzie

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Diagnostic Imaging)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Diagnostic Imaging)	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Diagnostic Imaging)	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	City University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Radiography (Radiotherapy and Oncology)
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Russell Hart (Radiographer) Catherine Mackenzie (Speech and Language Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.
- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors Name: Russell Hart

Date: 19 February 2008

Name: Catherine Mackenzie

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Radiotherapy and Oncology)	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Radiotherapy and Oncology)	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - BSc (Hons) Radiography (Radiotherapy and Oncology)	Final DD: None	Public RD: None

Visitors' Report

Annual Monitoring

Section One: Programme Details

Name of education provider	City University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MSc Speech and Language Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Catherine Mackenzie (Speech and Language Therapist) Russell Hart (Radiographer)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.
- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitor Name: Catherine Mackenzie

Date: 19 February 2008

Visitor Name: Russell Hart

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - MSc Speech and Language Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - MSc Speech and Language Therapy	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - MSc Speech and Language Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	City University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	PG Diploma Speech and Language Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Catherine Mackenzie Speech and Language Therapist Russell Hart Radiographer

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the standards of education and training. Upon successful completion, students will meet the standards of proficiency.
- An Approvals visit is required to consider the following standards of education and training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors Name: Catherine Mackenzie

Date: 19 February 2008

Name: Russell Hart

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - PgDip Speech and Language Therapy	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - PgDip Speech and Language Therapy	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - City University - PgDip Speech and Language Therapy	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	London South Bank University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	Postgraduate Certificate in Non- medical Prescribing
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist / Podiatrist) Robert Keeble (Biomedical Scientist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in 2006 and as such only one year of documentation has been provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - London South Bank University - Postgraduate Certificate in Non-medical Prescribing	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - London South Bank University - Postgraduate Certificate in Non-medical Prescribing	Final DD: None	Public RD: None

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - London South Bank University - Postgraduate Certificate in Non-medical Prescribing	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Nottingham Trent University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Applied Biomedical Science
Mode of Delivery	Full Time
Name of HPC Visitor(s) considering audit submission	Robert Keeble (Biomedical Scientist) Phil Mandy (Chiropodist / Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in 2006 and as such only one year of documentation has been provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Keeble

Date: 19 February 2008

Name: Phil Mandy

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Nottingham Trent University - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Nottingham Trent University - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Nottingham Trent University - BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Roehampton University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MA Art Therapy
Mode of Delivery	Full time Part time
Name of HPC Visitor(s) considering audit submission	Pauline Etkin (Music Therapist) Simon Willoughby-Booth (Art Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Programme only running for one year therefore only one year's documentation is available.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Etkin

Date: 19 February 2008

Name: Simon Willoughby-Booth

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Art Therapy - FT PT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Art Therapy - FT PT	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

It has been noted that work is taking place to make additional resources available to support the role of the placement co-ordinator.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Art Therapy - FT PT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Roehampton University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	MA Music Therapy
Mode of Delivery	Full time Part time
Name of HPC Visitor(s) considering audit submission	Pauline Etkin Simon Willoughby-Booth

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made.

See Additional Details (section 3)

This additional documentation was received and the visitors made an further recommendation.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Etkin

Date: 19 February 2008

Name: Simon Willoughby-Booth

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Music Therapy - FT PT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

Evidence requested

The visitors have requested CVs of indicated new appointees with an indication of their role in the delivery of the programme and time that they contribute. The visitors require information to illustrate the number of Music Therapists contributing to the academic components of the programme after the addition of the new appointees.

Reason for evidence requested

The documentation submitted indicates there are new appointees to the programme but no CVs have been submitted. The visitors felt there was insufficient information to allow them to determine the adequacy of the staff numbers and expertise after the changes to the staff profile.

and;

3.7 The resources to support student learning in all settings must be used effectively.

3.12 The resources provided, both on and off site, must adequately support the required learning and teaching activities of the programme.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Music Therapy - FT PT	Final DD: None	Public RD: None

Evidence requested

The visitors have requested an indication of new purchases in equipment. This would include instruments and audio visual equipment. The visitors also require information about the technical support available to students and staff.

Reason for evidence requested

Within the submission there were references to faulty audio-visual equipment and purchasing “contemporary music making” facilities. The visitors felt more information was required to illustrate how audio visual equipment was adequate to support the learning and teaching activities of the programme. Additionally the visitors require information to understand how the new instruments will contribute to learning and teaching activities of the programme.

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Music Therapy - FT PT	Final DD: None	Public RD: None

It was noted practice placements are being monitored in light of Agenda for Change. Though this will not this will not compromise the standards it may be an area for review at the next annual monitoring audit.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Roehampton University - MA Music Therapy - FT PT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Royal Welsh College of Music and Drama
Name of awarding institution (if different from education provider)	University of Glamorgan
Name & Title of Programme	MA Music Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Pauline Etkin (Music Therapist) Simon Willoughby-Booth (Art Therapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Pauline Etkin

Date: 19 February 2008

Name: Simon Willoughby-Booth

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Royal Welsh College of Music and Drama - MA Music Therapy - FT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Royal Welsh College of Music and Drama - MA Music Therapy - FT	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - Royal Welsh College of Music and Drama - MA Music Therapy - FT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	Sheffield Hallam University
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	Supplementary Prescribing
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist / Podiatrist) Robert Keeble (Biomedical Scientist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006*
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006*
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006*
- Response to External Examiner's report 2006/2007

*Information provided for 2005/2006 for the non medical prescribing programme which then became the Supplementary Prescribing programme for Nurses and Allied Health Professionals.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Sheffield Hallam University - Supplementary Prescribing	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Sheffield Hallam University - Supplementary Prescribing	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - Sheffield Hallam University - Supplementary Prescribing	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	The Robert Gordon University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Occupational Therapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Claire Brewis (Occupational Therapist) Nicki Smith (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' Name: Claire Brewis
Date: 19 February 2008

Visitors' Name: Nicki Smith
Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Occupational Therapy - FT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Occupational Therapy - FT	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Occupational Therapy - FT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	The Robert Gordon University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BSc (Hons) Physiotherapy
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Claire Brewis (Occupational Therapist) Nicki Smith (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' Name: Claire Brewis

Date: 19 February 2008

Visitors' Name: Nicki Smith

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Physiotherapy - FT	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Physiotherapy - FT	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-19	a	EDU	APV	AM Report - The Robert Gordon University - BSc (Hons) Physiotherapy - FT	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Essex
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	Practice Certificate in Supplementary Prescribing for Allied Health Professionals (formerly Preparation of Pharmacists & Allied Health Professionals to practice as supplementary prescribers)
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist / Podiatrist) Robert Keeble (Biomedical Scientist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in 2006 and as such only one year of documentation has been provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Essex - Preparation of Pharmacists and Allied Health Professionals to become Supplementary Prescribers	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Essex - Preparation of Pharmacists and Allied Health Professionals to become Supplementary Prescribers	Final DD: None	Public RD: None

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Essex - Preparation of Pharmacists and Allied Health Professionals to become Supplementary Prescribers	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Lincoln
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Applied Biomedical Science
Mode of Delivery	Full time Part time
Name of HPC Visitor(s) considering audit submission	Robert Keeble (Biomedical Scientist) Phil Mandy (Chiropodist / Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in 2006 and as such only one year of documentation has been provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

The following documentation is requested (please list below) before a final recommendation can be made -

The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Robert Keeble

Date: 19 February 2008

Name: Phil Mandy

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln -BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln -BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln -BSc (Hons) Applied Biomedical Science	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Lincoln
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	Non-medical Prescribing (Level 3) Non-medical Prescribing (M Level)
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist / Podiatrist) Robert Keeble (Biomedical Scientist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -

A description of the University of Lincoln's equality and diversity policies and procedures.

This documentation was received and a further recommendation was made.

- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.

- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln- Non-medical prescribing - Level 3 and M	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No: 2.3
Evidence requested: A description of the University of Lincoln's equality and diversity policies and procedures.

Reason for evidence requested: In the 2006-2007 Monitoring report for CPD programmes, under section 9 Equality and Diversity, the university stated that 'Recruitment to the course is organised by the local NHS Trust'. The visitors felt this did not provide evidence of the university's equality and diversity policies, particularly surrounding applications and admissions.

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln- Non-medical prescribing - Level 3 and M	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No: 6.4

Evidence requested: A description of the University of Lincoln's equality and diversity policies and procedures.

Reason for evidence requested: In the 2006-2007 Monitoring report for CPD programmes, under section 9 Equality and Diversity, the university stated that 'Recruitment to the course is organised by the local NHS Trust'. The visitors felt that this did not provide evidence of the university's policies in relation to the progression and completion; and achievement aspects of the annual monitoring report.

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Lincoln- Non-medical prescribing - Level 3 and M	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Plymouth
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	Extended/Supplementary Prescribing
Mode of Delivery	Part time
Name of HPC Visitor(s) considering audit submission	Robert Keeble (Biomedical Scientist) Phil Mandy (Chiropodist / Podiatrist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

The programme was approved in 2006 and as such only one year of documentation has been provided.

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Plymouth -Extended-Independent Supplementary Prescribing	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Plymouth -Extended-Independent Supplementary Prescribing	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - University of Plymouth -Extended-Independent Supplementary Prescribing	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	University of Wales Institute Cardiff
Name of awarding institution (if different from education provider)	n/a
Name & Title of Programme	BSc (Hons) Podiatry
Mode of Delivery	Full time
Name of HPC Visitor(s) considering audit submission	Phil Mandy (Chiropodist / Podiatrist) Robert Keeble (Biomedical Scientist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee—

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Phil Mandy

Date: 19 February 2008

Name: Robert Keeble

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - UWIC - BSc (Hons) Podiatry	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason:

SET No

Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - UWIC - BSc (Hons) Podiatry	Final DD: None	Public RD: None

SET 5: Practice placements standards

Reason

SET No

Evidence requested

Reason for evidence requested

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments: The visitors identified that a number of retirements were due but no timescales were enclosed. The visitors felt that this should be highlighted for future monitoring.

Date	Ver.	Dept/Cmt	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Visitors Report - UWIC - BSc (Hons) Podiatry	Final DD: None	Public RD: None

**Visitors' Report
Annual Monitoring**

Section One: Programme Details

Name of education provider	York St John University
Name of awarding institution (if different from education provider)	N/A
Name & Title of Programme	BHSc (Hons) Physiotherapy
Mode of Delivery	Full time Part time (in service)
Name of HPC Visitor(s) considering audit submission	Claire Brewis (Occupational Therapist) Nicki Smith (Physiotherapist)

Please tick to confirm the documents submitted by the education provider and list any additional documentation submitted in support of the audit submission:

- A completed HPC audit form
- Internal quality report 2005/2006
- Internal quality report 2006/2007
- External Examiner's Report 2005/2006
- External Examiner's Report 2006/2007
- Response to External Examiner's report 2005/2006
- Response to External Examiner's report 2006/2007

Section Two: Recommendation of the Visitor(s)

Please select one of the following recommendations to the Education & Training Committee–

- The following documentation is requested (please list below) before a final recommendation can be made -
- The programme continues to meet the Standards of Education and Training. Upon successful completion, students will meet the Standards of Proficiency.
- An Approvals visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Claire Brewis

Date: 19 February 2008

Name: Nicki Smith

Date: 19 February 2008

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Physiotherapy - FT - PT In service	Final DD: None	Public RD: None

Section Three: Additional details

SET1: Level of qualification for entry to the Register.

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 2: Programme admissions

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 3: Programme management and resource standards

Reason

SET No
Evidence requested

Reason for evidence requested

SET 4: Curriculum standards

Reason:

SET No
Evidence requested

Reason for evidence requested

SET 5: Practice placements standards

Reason

SET No
Evidence requested

Reason for evidence requested

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-03-14	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Physiotherapy - FT - PT In service	Final DD: None	Public RD: None

SET 6: Assessment standards

Reason:

SET No

Evidence requested

Reason for evidence requested

Further comments

The visitors noted the programme team had mapped the entire programme against the standards of education and training. The annual monitoring process only requires a programme team to map changes to programmes and the visitors wanted to alert the programme team to this.

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2008-03-14	a	EDU	APV	AM Report - York St John University - BHSc (Hons) Physiotherapy - FT - PT In service	Final DD: None	Public RD: None