

Education and Training Panel – 26 March 2008

MINOR CHANGES

Executive Summary and Recommendations

Introduction

The major/minor change process requires education providers to notify the HPC of any major changes to approved programmes. The process aims to recognise changes which may impact significantly on the provision of a programme and on the standards of education and training and standards of proficiency and determine the action that the HPC should take.

Visitors have assessed the changes to the programmes listed below, by correspondence. The visitors' reports are attached.

The visitors are satisfied that the changes are minor and that the programmes continue to meet the standards of education and training and that upon successful completion, students continue to meet the standards of proficiency. In line with the major/minor change process, this means that the visitors do not wish to recommend an approval visit.

| Education Provider | Programme Name | Mode of Delivery |
|------------------------------------|--|-------------------|
| Anglia Ruskin University | Non-Medical Prescribing for Nurses and Allied Health Professionals (level 3) | Part Time |
| Anglia Ruskin University | Non-Medical Prescribing for Nurses and Allied Health Professionals (level 4) | Part Time |
| De Montfort University | BSc (Hons) Human Communication - Speech & Language Therapy | Part Time |
| De Montfort University | BSc (Hons) Human Communication - Speech & Language Therapy | Full Time |
| Manchester Metropolitan University | Non-Medical Prescribing | Part Time |
| Sheffield Hallam University | BSc (Hons) Occupational Therapy | Distance Learning |
| University of Central Lancashire | University Advanced Certificate Non Medical Prescribing | Part Time |
| University of Huddersfield | BSc (Hons) Podiatry | Full Time |
| University of Huddersfield | BSc (Hons) Podiatry | Part Time |

| | | |
|--|--|-----------|
| University of Plymouth | Extended/Supplementary Prescribing | Part Time |
| University of Portsmouth | FdSc Paramedic Science | Part Time |
| University of the West of England, Bristol | BSc (Hons) Diagnostic Imaging | Full Time |
| University of the West of England, Bristol | BSc (Hons) Diagnostic Imaging | Part Time |
| University of the West of England, Bristol | BSc (Hons) Radiotherapy | Full Time |
| University of the West of England, Bristol | BSc (Hons) Radiotherapy | Part Time |
| University of the West of England, Bristol | Graduate Diploma Diagnostic Imaging | Full Time |
| University of Wales Institute Cardiff | BSc (Hons) Human Nutrition & Dietetics | Full Time |
| University of Wales Institute Cardiff | BSc (Hons) Podiatry | Full Time |
| University of Wales Institute Cardiff | MSc Dietetics | Full Time |
| University of Wales Institute Cardiff | Pg Dip Dietetics | Full Time |

Decision

The Panel is asked to approve the above named programmes as having undergone minor change, in line with the visitors' recommendation, and that the programmes continue to meet the HPC's standards of education and training.

Background information

None

Resource implications

None

Financial implications

None

Appendices

Visitors' reports (16)

Date of paper

Friday 14 March 2008

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | Anglia Ruskin University |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | Non-Medical prescribing for nurses and allied health professionals (level 3) Non-Medical prescribing for nurses and allied health professionals (level 4) |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Marcus Bailey – Paramedic Gordon Burrow - Chiropodist |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Minor/Major HPC change form
Module Definition Form –Level 3
Module Definition Form – level 4
NMC circular
Covering Email

Please provide a summary of the proposed changes below.

New learning outcome detailing paediatric and adult assessment
Change to remove one module leader leaving one.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

Visitors' signatures:

Name: Marcus Bailey

Date: 2/2/2008

Name: Gordon Burrow.

Date: 4/2/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Change Visitors Report - Anglia Ruskin University - Non- Medical Prescribing for Nurses and Allied Health Professionals | Final DD: None | Public RD: None |

Visitors' Report Major/Minor Change

Section One: Programme details

| | |
|--|---|
| Name of education provider | De Montfort University |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | BSc (Hons) Human Communication - Speech & Language Therapy |
| Mode of delivery | Full time Part time |
| Name and profession of HPC Visitor(s) | Martin Duckworth, Speech and Language Therapy Elspeth McCartney, Speech and Language Therapy |

Please list the documents submitted by the education provider, in support of the major/minor change form:

CV for Mr Adam Brown

Please provide a summary of the proposed changes below.

Mr Brown is the new Programme Leader for the SLT Programmes at De Montfort University

Comment:

Mr Brown is currently registered as a SLT with the HPC. His CV shows he has both a clinical background, and experience in SLT education at two HEIs. His educational background is appropriate.

Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Martin Duckworth

Date: 6th March 2008

Name: Elspeth McCartney

Date: 6th March 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - De Montfort University - BSc (Hons) Human Communication - Speech and Language Therapy | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.
Reason:

SET 2: Programme admissions
Reason:

SET 3: Programme management and resource standards
Reason

SET 4: Curriculum standards
Reason:

SET 5: Practice placements standards
Reason

SET 6: Assessment standards
Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - De Montfort University - BSc (Hons) Human Communication - Speech and Language Therapy | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|---|
| Name of education provider | Manchester Metropolitan University |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | Non-Medical Prescribing |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Gordon Burrow (Chiropodist/Podiatrist) Marcus Bailey (Paramedic) |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Major/minor submission form
- Minor Faculty modification proforma of MMU
- NMC circular 22/2007
- Unit proforma Non medical prescribing Level 3
- Unit proforma Non medical prescribing M level
- Consultation of 28th November 2007 with September 07 cohort
- Consultation of 14th November 2007 re NMC circular with September 07 cohort
- Confirmed minute of Faculty Board MMU Minor Faculty modification 17th January 2008

Please provide a summary of the proposed changes below.

- Change of addition of one learning outcome to meet NMC Circular
- Amendment of title of written assignment
- Amendment to learning outcome for written assignment

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Gordon Burrow

Date: 5th March 2008

Name: Marcus Bailey

Date: 6th March 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-14 | a | EDU | AOD | Major Change Visitors Report - Manchester Metropolitan University - Non-medical Prescribing | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-14 | a | EDU | AOD | Major Change Visitors Report - Manchester Metropolitan University - Non-medical Prescribing | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | Sheffield Hallam University |
| Name of awarding body (if different from above) | — |
| Programme title(s) | BSc(Hons) Occupational Therapy -work based learning |
| Mode of delivery | Full time Part time Other Work-based learning |
| Name and profession of HPC Visitor(s) | Claire Brewis |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Module descriptors for existing modules:
Independent study / Practice Education 3a
and replacement modules;
Independent study / Practice Education 3b
and Level 6 programme structure.

Please provide a summary of the proposed changes below.

Dropping Practice Education 3a and adding
additional credits to Independent Study.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Claire Brewis

Signature: CABrewis

Date: 18/2/08

Name:

Signature:

Date:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|-----------------------------|-------------------|--------------------|
| 2007-11-01 | a | EDU | AOD | Major Minor visitors report | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.
Reason:

SET 2: Programme admissions
Reason:

SET 3: Programme management and resource standards
Reason

SET 4: Curriculum standards
Reason:

SET 5: Practice placements standards
Reason

SET 6: Assessment standards
Reason:

| Date | Ver. | Dep/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|----------|----------|-----------------------------|-------------------|--------------------|
| 2007-11-01 | a | EDU | AOD | Major Minor visitors report | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | Sheffield Hallam |
| Name of awarding body (if different from above) | |
| Programme title(s) | BSc (Hons) OT-Work Based Learning (WBL) |
| Mode of delivery | Full time Part time <u>Other</u> WBL |
| Name and profession of HPC Visitor(s) | Nicola Spalding OT. |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/Minor change submission form
Sheffield Hallam Minor Modifications Summary Form
Relevant module descriptors.

Please provide a summary of the proposed changes below.

Replace 2 modules totalling 30 credits to 1 module totalling 30 credits. This replicates modules on the other BSc OT pre-reg programmes at Sheffield Hallam (full & part time), Level 6. The changes would help the work load of the students & over 1,000 hours of practice placement would still be achieved.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Nicola Spalding
 Signature: N.J. Spalding.
 Date: 15.2.2008

Name:

Signature:

Date:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|-----------------------------|-------------------|--------------------|
| 2007-11-01 | a | EDU | AOD | Major Minor visitors report | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|-----------------------------|-------------------|--------------------|
| 2007-11-01 | a | EDU | AOD | Major Minor visitors report | Final DD: None | Public RD: None |

Visitors' Report Major/Minor Change

Section One: Programme details

| | |
|--|--|
| Name of education provider | University of Central Lancashire |
| Name of awarding body (if different from above) | |
| Programme title(s) | UAC Non-Medical Prescribing |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Kathryn Burgess (Radiographer) Jim Pickard (Chiropodist/Podiatrist) |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- 1) Notes of the approval event of the University's academic Standards and Quality Assurance Committee that occurred on 27 April 2006
- 2) University of Central Lancashire's Minor change proposal form.
- 3) Module descriptors for NU3023 "Non Medical Prescribing" and NU4023 "Non Medical Prescribing".
- 4) External examiner feedback with regards to the proposed change.

Please provide a summary of the proposed changes below.

- 1) An additional learning outcome in both modules in response to instruction from NMC circular 22/2007 " Prescribing for children and young people".

Section 2: Recommendation of the Visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Kathryn Burgess

Date: 3 March 2008

Name: James Pickard

Date: 3rd March 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - University of Central Lancashire - University Advanced Certificate Non Medical Prescribing | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.
Reason:

SET 2: Programme admissions
Reason:

SET 3: Programme management and resource standards
Reason

SET 4: Curriculum standards
Reason:

SET 5: Practice placements standards
Reason:

SET 6: Assessment standards
Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - University of Central Lancashire - University Advanced Certificate Non Medical Prescribing | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of Huddersfield |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | BSc.(Hons) Podiatry |
| Mode of delivery | Full time Part time |
| Name and profession of HPC Visitor(s) | Dr.Phil Mandy (chiropodist/podiatrist) Anne Wilson (chiropodist/podiatrist) |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Report of the validation panel 8/2/07
Programme Specifications
Plans and photographs of clinical improvements

Please provide a summary of the proposed changes below.

Minor changes to module configuration
Improvements to clinical and orthotic facilities
Staff changes

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: P.Mandy

Date: 12/03/2008

Name: Anne S. H. Wilson

Date: 13/03/2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-14 | a | EDU | AOD | Major Change Visitors Report - University of Huddersfield - BSc (Hons) Podiatry | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-14 | a | EDU | AOD | Major Change Visitors Report - University of Huddersfield - BSc (Hons) Podiatry | Final DD: None | Public RD: None |

Visitors' report
Minor change

Section one: programme details

| | |
|--|---|
| Name of education provider | University of Plymouth |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | Independent / Extended Prescribing |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Simon Walker Radiography Robert Dobson Paramedic |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Minor Change Submission Form
Proposal for Programme / Module Minor Changes (Level 3)
Proposal for Programme / Module Minor Changes (Level 4)

Response to M level HPC SETs University of Plymouth

Please provide a summary of the proposed changes below.

Supplementary Prescribing, HEAC 316

The addition of one learning outcome to this level 3 module, which relates to prescribing for children.

Supplementary Prescribing HEA 577

The introduction of an additional module at level 4 (PG level) which includes the above Minor Change to HEAC 316 plus

This module is at a higher academic level than HEAC 316 i.e. level 4 and includes different admissions criteria to HEAC 316 i.e. 120 credits at level 6 required and the requirement to have the ability to study at MSc level 4.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Simon Walker

Signature: Simon J Walker

Date: 27/2/08

Name: Robert Dobson

Signature: Robert Dobson

Date: 28/2/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of Plymouth - Extended / Independent Prescribing | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

The overall provision has met all the necessary HPC Standards, as judged against the provision the level 4 module. The Visitors have confirmed that there are staff in post with the appropriate level of academic expertise to support students at this level and the programme team have provided a written comment that the appropriate support is in place to support students studying at this academic level.

The changes are considered to be Minor as it is a change to the academic level and a change to the learning outcomes (1 addition) as identified in the HPC's Minor Changes guidance. The additional module does not incur additional resource implications as students are taught together there are no additional issues to consider as this would be encompassed within the previous approval.

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of Plymouth - Extended / Independent Prescribing | Final DD: None | Public RD: None |

Visitors' report
Minor change

Section one: programme details

| | |
|--|---|
| Name of education provider | University of Portsmouth |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | Foundation Degree Paramedic Science |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Robert Dobson Paramedic David Whitmore Paramedic |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Minor Change Submission Form
CV of Sally Elsbury

Please provide a summary of the proposed changes below.

From December 2007 new course leader from Marilena Antoupoulou to Sally Elsbury

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: David Whitmore

Signature:

Date: 29/2/08

Name: Robert Dobson

Signature:

Date: 29/2/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of Portsmouth - FdSc Paramedic Science | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

The changes are considered to be Minor as it is a change to the leader of the course whose CV has been accepted by the visitors as appropriate.

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of Portsmouth - FdSc Paramedic Science | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of the West of England |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | BSc (Hons) Diagnostic Imaging |
| Mode of delivery | Full time |
| Name and profession of HPC Visitor(s) | Stephen Boynes - Radiography Linda Mutema – Radiography |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Response to request for further information. The Visitors' report 10/12/07 requested additional information with respect to the changes proposed.

Please provide a summary of the proposed changes below.

Module - Intermediate Diagnostic Imaging Studies 1

Title change to Science & instrumentation in Diagnostic Imaging
Change of credits from 30 to 20.
Change from practice to a standard module

Module - Intermediate Diagnostic Imaging Studies 2

Title change to Intermediate Diagnostic Imaging Studies
Change of credits from 30 to 40. Module incorporates clinical from Intermediate Diagnostic Imaging Studies 1.

Module Integrated health Sciences for Radiography

Title change to Patient Health & Wellbeing in Radiography.
Changes to learning objectives to reflect new HPC standards of proficiency.
Change in wording in assessment.

Module Fundamentals of radiographic image interpretation.

New module replacing the module Specialist Radiographic Studies
New module learning outcomes mapped to meet the changing requirements of a band 5 practitioner with regard to HPC standards

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

The following documentation is requested before a final recommendation can be made (please list below and include a reason)

The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.

The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Stephen Boynes

Signature: Stephen Boynes

Date: 29/01/08

Name: Linda Mutema

Signature: Linda Mutema

Date: 29/01/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of the West of England - BSc (Hons) Diagnostic Imaging (FT) | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor visitors report - University of the West of England - BSc (Hons) Diagnostic Imaging (FT) | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of the West of England |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | BSc (Hons) Diagnostic Imaging |
| Mode of delivery | Part time |
| Name and profession of HPC Visitor(s) | Stephen Boynes - Radiography Linda Mutema – Radiography |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/Minor Change submission form
Documentation previously submitted for full time route.
Summary of proposed module changes
Impact of module changes on programme Structure
UWE documents – requests for new/amendments to an existing module.
Intermediate Diagnostic Imaging Studies 1
Intermediate Diagnostic Imaging Studies 2
Integrated Health Sciences for Radiography
Fundamentals of radiographic image interpretation.
Response to request for further information in the Visitors' report 10/12/07.

Please provide a summary of the proposed changes below.

Module - Intermediate Diagnostic Imaging Studies 1

Title change to Science & instrumentation in Diagnostic Imaging
Change of credits from 30 to 20.
Change from practice to a standard module

Module - Intermediate Diagnostic Imaging Studies 2

Title change to Intermediate Diagnostic Imaging Studies
Change of credits from 30 to 40. Module incorporates clinical from Intermediate Diagnostic Imaging Studies 1.

Module Integrated health Sciences for Radiography

Title change to Patient Health & Wellbeing in Radiography.
Changes to learning objectives to reflect new HPC standards of proficiency.
Change in wording in assessment.

Module Fundamentals of radiographic image interpretation.

New module replacing the module Specialist Radiographic Studies

New module learning outcomes mapped to meet the changing requirements of a band 5 practitioner with regard to HPC standards

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Stephen Boynes

Signature: Stephen Boynes

Date: 18/02/08

Name: Linda Mutema

Signature: Linda Mutema

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor Visitors Report - University of the West of England - BSc (Hons) Diagnostic Radiography (PT) | Final DD: None | Public RD: None |

Date: 18/02/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|-------------|-------------|------------------|-----------------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor Visitors Report - University of the West of England - BSc (Hons) Diagnostic Radiography (PT) | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Minor Visitors Report - University of the West of England - BSc (Hons) Diagnostic Radiography (PT) | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of the West of England |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | BSc (Hons) Radiotherapy |
| Mode of delivery | Full time & Part time |
| Name and profession of HPC Visitor(s) | Paul Brown (Radiographer) Russell Hart (Radiographer) |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- Minor/Major Change submission form
- Summary of Changes
- Programme Specification
- Module Descriptors
- Minutes of Programme & Module Approval Committee

Please provide a summary of the proposed changes below:

- Changes to tariff points for admission to 200 – 260 from 180 -220.
- Change in module title to be more reflective of content.
- Changes in learning outcomes to reflect standards and amalgamation of similar outcomes.
- Change of assessment wording and loading between components.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Paul Brown

Date: 15 February 2008

Name: Russell Hart

Date: 15 February 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-02-18 | a | EDU | PPR | Major Change - University of the West of England - BSc (Hons) Radiotherapy | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of the West of England |
| Name of awarding body (if different from above) | N/A |
| Programme title(s) | Graduate Diploma in Diagnostic Imaging |
| Mode of delivery | Full time |
| Name and profession of HPC Visitor(s) | Stephen Boynes - Radiography Linda Mutema – Radiography |

Please list the documents submitted by the education provider, in support of the major/minor change form:

Major/Minor Change submission form
Documentation previously submitted for full time route.
Summary of proposed module changes
Impact of module changes on programme Structure
UWE documents – requests for new/amendments to an existing module.
Intermediate Diagnostic Imaging Studies 1
Intermediate Diagnostic Imaging Studies 2
Integrated Health Sciences for Radiography
Fundamentals of radiographic image interpretation.
Response to request for further information in the Visitors' report 10/12/07.

Please provide a summary of the proposed changes below.

Module - Intermediate Diagnostic Imaging Studies 1

Title change to Science & instrumentation in Diagnostic Imaging
Change of credits from 30 to 20.
Change from practice to a standard module

Module - Intermediate Diagnostic Imaging Studies 2

Title change to Intermediate Diagnostic Imaging Studies
Change of credits from 30 to 40. Module incorporates clinical from Intermediate Diagnostic Imaging Studies 1.

Module Integrated health Sciences for Radiography

Title change to Patient Health & Wellbeing in Radiography.
Changes to learning objectives to reflect new HPC standards of proficiency.
Change in wording in assessment.

Module Fundamentals of radiographic image interpretation.

New module replacing the module Specialist Radiographic Studies

New module learning outcomes mapped to meet the changing requirements of a band 5 practitioner with regard to HPC standards

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Stephen Boynes

Signature: Stephen Boynes

Date: 18/02/08

Name: Linda Mutema

Signature: Linda Mutema

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Change Visitors Report - University of the West of England - Graduate Diploma Diagnostic Imagining | Final DD: None | Public RD: None |

Date: 18/02/08

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|-------------|-------------|------------------|-----------------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Change Visitors Report - University of the West of England - Graduate Diploma Diagnostic Imagining | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | a | EDU | AOD | Major Change Visitors Report - University of the West of England - Graduate Diploma Diagnostic Imagining | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of Wales Institute Cardiff (UWIC) |
| Name of awarding body (if different from above) | University of Wales |
| Programme title(s) | BSc (Hons) Human Nutrition and Dietetics |
| Mode of delivery | Full time |
| Name and profession of HPC Visitor(s) | Sylvia Butson – Dietitian Pauline Douglas - Dietitian |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- HPC Standards of Proficiency Overview Report Pro-Forma.
- Minutes of Special Programme Committee Meetings 24th October 2007, and 8th November 2007, including paper re Placement A revision.
- Module descriptors for Professional Skills and Studies for Dietitians, Public Health Nutrition A, Communication and Nutritional Physiology.

Please provide a summary of the proposed changes below.

1. Sign off some learning outcomes for Placement A in UWIC and reduce overall Placement time to three weeks (programme still contains over 1000 hours placement experience in line with new BDA curriculum guidelines).
2. Move Nutritional Physiology module from year 1 to year 2 (10 credits).
3. In year 2 merge Lifespan Nutrition (10 credits) into Public Health Nutrition A (PHNA) (20 Credits). Remove problem based learning part of PHNA. Merge Health Promotion exercise from PHNA into Communication module (remove some tutorials to accommodate).
4. Minor Modifications to Global Nutrition (90 minutes instead of 60 minutes for the exam) although this change was not documented under section 2 of the submission form.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.

(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)

- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Sylvia Butson

Date: 15th February 2008

Name: Pauline Douglas

Date: 15th February 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | b | EDU | AOD | Major Change Visitors Rreport - UWIC - BSc (Hons) Human Nutrition & Dietetics | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2008-03-13 | b | EDU | AOD | Major Change Visitors Rreport - UWIC - BSc (Hons) Human Nutrition & Dietetics | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|---------------------------------------|
| Name of education provider | University of Wales Institute Cardiff |
| Name of awarding body (if different from above) | University of Wales |
| Programme title(s) | BSC(Hons) Podiatry |
| Mode of delivery | Full timeX Part time Other |
| Name and profession of HPC Visitor(s) | Miss A.S.H. Wilson, Podiatry |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- HPC Submission form
- Module specification for the modules making up the second and third years of the degree program nos :
POY 201, POY 202, POY 203, POY 204, POY 205, POY 206, POY207, POY 301, POY 304, POY 305, POY 306, POY307, POY308, POY 309
- Correspondence
- Staff meeting minutes of 14 9 2007 regarding the proposed change & implementation

Rationale for changes

Approval is requested for the following modification: Alteration to the weighting ratio of the assessed components of level 2 and three of the course in relation to the final proportional representation of the final honours classification.

1. The teaching of pharmacology , an important part of the course is now taught and assessed of the third year (not the second) and as such, this Should be reflected in the weighting of the marks.
2. To meet the university regulations as specified in the UWIC academic handbook

Please provide a summary of the proposed changes below.

The current weighing towards the final honours classification is level 2:40% level three 60%-The proposed weighing towards the final honours classification is level 2: 30% level three 70%

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
- The programme has undergone a minor change & continues to meet the standards of education and training. Upon successful completion, students continue to meet the standards of proficiency.
- The programme has undergone a major change, but continues to meet the Standards of Education and Training, so no approval visit is required. Upon successful completion, students continue to meet the standards of proficiency.
(If you have comments to make, which may be useful when considering future annual monitoring and/or minor/major change submissions, please list these on the following page)
- The programme has undergone a major change and an approval visit is required to consider the following Standards of Education and Training - SET 1, SET 2, SET 3, SET 4, SET 5 & SET 6 (delete as appropriate)

(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Miss Anne S H Wilson

Date: 15 February 2008

Name: Susan Farrell

Date: 19th February 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - University of Wales Institute Cardiff - BSc (Hons) Podiatry | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | a | EDU | APV | Major Change Visitors Report - University of Wales Institute Cardiff - BSc (Hons) Podiatry | Final DD: None | Public RD: None |

Visitors' report
Major/minor change

Section one: programme details

| | |
|--|--|
| Name of education provider | University of Wales Institute Cardiff (UWIC) |
| Name of awarding body (if different from above) | University of Wales |
| Programme title(s) | MSc / PG Diploma in Dietetics |
| Mode of delivery | Full time |
| Name and profession of HPC Visitor(s) | Sylvia Butson – Dietitian Pauline Douglas - Dietitian |

Please list the documents submitted by the education provider, in support of the major/minor change form:

- HPC Standards of Proficiency Overview Report Pro-Forma.
- Minutes of Special Programme Committee Meeting 8th November 2007, including paper re Placement A revision.
- Module descriptors for Contemporary Nutrition Issues, Clinical Practice, Food and Nutrition Studies.

Please provide a summary of the proposed changes below.

1. Modification of Placement A timeframe - sign off some learning outcomes from Placement A in UWIC and reduce overall placement time to three weeks (Programme still contains over 1000 hours placement experience in line with new BDA curriculum guidelines).
2. Contemporary Nutrition module assessment changes to 2 coursework assignments 50% each.
3. Clinical Practice module to be assessed by one 3 hour examination (70%) and coursework (30%).
4. Additional assessment added to Food Studies part of Food and Nutrition assessment.

Section two: Recommendation of the visitor(s)

Visitors' are asked to select one of the following recommendations –

- The following documentation is requested before a final recommendation can be made (please list below and include a reason)
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(Details of the rationale behind this decision and the focus for the suggested visit should be listed on the following page)

Visitors' signatures:

Name: Sylvia Butson

Date: 15th February 2008

Name: Pauline Douglas

Date: 15th February 2008

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | b | EDU | AOD | Major Change Visitors Report - UWIC - MSc + PgDip Dietetics | Final DD: None | Public RD: None |

SET1: Level of qualification for entry to the Register.

Reason:

SET 2: Programme admissions

Reason:

SET 3: Programme management and resource standards

Reason

SET 4: Curriculum standards

Reason:

SET 5: Practice placements standards

Reason

SET 6: Assessment standards

Reason:

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2008-03-13 | b | EDU | AOD | Major Change Visitors Report - UWIC - MSc + PgDip Dietetics | Final DD: None | Public RD: None |