

Annual monitoring visitors' report

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Section One: Programme Details

Education provider	Bangor University
Programme name	Dip HE Operating Department Practice
Mode of delivery	Full time
HPC visitor(s)	Tony Scripps (Operating Department Practitioner) John Strange (Music Therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other Documents:

- Updated recruitment information
- List of clinical teaching sessions
- Clinical Audit Document (Sample)
- HPC Guidance on Conduct and Ethics for Students
- External Examiner CV

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

2.1 The admission procedures must give both applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on a programme.

Reason

The visitors felt that the updated recruitment documentation provided with the audit submission made reference to the programme leading to eligibility to apply to the HPC Register but did not make it clear that to legally work under the protected title of 'Operating Department Practitioner' it is a requirement that the individual needs to be on the HPC Register. The visitors felt the omission of information about the legal requirement for registration would be confusing for applicants and students. The visitors therefore require further information to show that the education provider gives both applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on a programme, looking at the legal requirement of registration in particular.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-04-20	b	EDU	PPR	AM Report Bangor Dip HE ODP FT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	Bangor University
Programme name	Pg Dip Occupational Therapy
Mode of delivery	Full time accelerated
HPC visitor(s)	Bernadette Waters (Occupational Therapist) Joanna Goodwin (Occupational Therapist)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
-
- Examples of open day information
 - Example of minutes from joint staff meetings and Course Board
 - School of Healthcare Sciences Policy for Student Academic Support and Supervision
 - Example of Programme for APPLE accredited Educator Training Course

- Bangor University Placement Audit Tool
- Bangor University Service Level Agreement Document
- Table outlining changes to assignment titles
- Practice Educators handbook (new disk format)

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

5.13 The placement providers must have an equal opportunities and anti-discriminatory policy in relation to students, together with an indication of how this will be implemented and monitored.

Reason

The visitors noted in the standards of education and training (SETs) mapping document that changes have been made to how the education provider ensures that placement providers have equal opportunities and anti-discriminatory policies, and how they implement and monitor these. The visitors were unable to locate this evidence and therefore unable to determine how the education provider ensures that placement providers have equal opportunity and anti-discriminatory policies in place and how they implement and monitor these. The visitors would therefore like to receive further information on how the education provider continues to ensure this standard is met.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-04-15	b	EDU	RPT	AM Report Bangor Pg Dip OT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	City University
Programme name	BSc (Hons) Radiography (Diagnostic Imaging)
Mode of delivery	Full time
HPC visitor(s)	Shaaron Pratt (Radiographer) Kathryn Burgess (Radiographer)
Education executive	Mandy Hargood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- CV for Jayne Morgan Programme Leader
 - Module specifications for:
 - RC3004 - Prescribing and IV injecting
 - RD2007 - Specialised Modalities
 - RD1005 - Appendicular Skeletal Radiography

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report City University BSc(Hons) DRad Full time	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	City University
Programme name	BSc (Hons) Radiography (Radiotherapy and Oncology)
Mode of delivery	Full time
HPC visitor(s)	Shaaron Pratt (Radiographer) Kathryn Burgess (Radiographer)
Education executive	Mandy Hargood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- CV for Richard Thorne
 - Module specifications for:
 - RT1005 - Anatomy Oncology and Management 2 (Trunk)
 - RT1006 - Competence to Practice 1
 - RT3006 - Progressive Techniques
 - RC3004 - Prescribing and IV Injecting Course

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-10	a	EDU	PPR	AM Report - City University - BSc (Hons) TRad - FT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	City University
Programme name	BSc (Hons) Radiography (Radiotherapy and Oncology) incorporating bridging course
Mode of delivery	Part time
HPC visitor(s)	Shaaron Pratt (Radiographer) Kathryn Burgess (Radiographer)
Education executive	Mandy Hargood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- CV for Richard Thorne
 - Module specifications for:
 - RT1005 - Anatomy Oncology and Management 2 (Trunk)
 - RT1006 - Competence to Practice 1
 - RT3006 - Progressive Techniques
 - RC3004 - Prescribing and IV Injecting Course

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report City University BSc (Hons) TRad Bridging course part time	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	University of Essex
Programme name	BSc (Hons) Biomedical Sciences (Integrated)
Mode of delivery	Full time
HPC visitor(s)	Peter Ruddy (Biomedical Scientist) Glyn Harding (Paramedic) Dianne Gammage (Drama therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other documents:

- CV of Neil Kam
- CV of Sanjiv Rughooputh

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-10	a	EDU	PPR	AM Report - Essex BSc (Hons) BS (Integrated) - FT	Final DD: None	Public RD: None

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Section One: Programme Details

Education provider	University of Essex
Programme name	BSc (Hons) Biomedical Sciences (Integrated)
Mode of delivery	Full time
HPC visitor(s)	Peter Ruddy (Biomedical Scientist) Glyn Harding (Paramedic) Dianne Gammage (Drama therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other documents:

- CV of Neil Kam
- CV of Sanjiv Rughooputh

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-10	a	EDU	PPR	AM Report - Essex BSc (Hons) BS (Integrated) - FT	Final DD: None	Public RD: None

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Section One: Programme Details

Education provider	University of Essex
Programme name	Practice Certificate in Supplementary Prescribing for Allied Health Professionals
Mode of delivery	Part time
HPC visitor(s)	Graham Harris (Paramedic) Gordon Burrow (Podiatry)
Education executive	Paula Lescott
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

This submission included one years' of annual monitoring documentation as no students have undertaken the programme since January 2008.

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Essex SP PT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	University of Greenwich
Programme name	Foundation Degree in Paramedic Science
Mode of delivery	Full time
HPC visitor(s)	Jacqueline Waterfield (Physiotherapist) Bob Fellows (Paramedic)
Education executive	Ben Potter
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report- Greenwich - Foundation Degree PA - ft	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	Institute of Arts in Therapy and Education
Awarding institution (if different from education provider)	London Metropolitan University
Programme name	MA Integrative Arts Psychotherapy
Mode of delivery	Part time
HPC visitor(s)	Bruce Bailey (Drama therapist) John Fulton (Art Psychotherapist)
Education executive	Brendon Edmonds
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	PPR	AM Report - Institute of Arts - MA Integrative Arts Psychotherapy - PT	Final DD: None	Public RD: None

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Section One: Programme Details

Education provider	Iron Mill Institute, Exeter
Awarding institution (if different from education provider)	University of Worcester
Programme name	MA Drama Therapy
Mode of delivery	Part time
HPC visitor(s)	Bruce Bayley (Drama therapist) John Fulton (Art psychotherapist)
Education executive	Brendon Edmonds
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

The programme was approved 2007-2008 therefore only one year of monitoring reports was available.

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	PPR	AM Report - Iron Mill Institute - MA Drama Therapy - PT	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details

Education provider	London South Bank University
Programme name	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time Part time In-Service
HPC visitor(s)	Shaaron Pratt (Radiographer) Joanna Goodwin (Occupational Therapist)
Education executive	Mandy Hargood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- College of Radiographers Annual Monitoring Report 2007-2008
- College of Radiographers Annual Monitoring Reports 2008-2009

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report London South Bank University BSc (Hons) DRad FT and PT Inservice	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details

Education provider	London South Bank University
Programme name	BSc (Hons) Occupational Therapy
Mode of delivery	Part time
HPC visitor(s)	Bernadette Waters (Occupational Therapist) Joanna Goodwin (Occupational Therapist)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	RPT	AM Report - LSBU BSc (Hons) OT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	London South Bank University
Programme name	Dip HE Operating Department Practice
Mode of delivery	Full time
HPC visitor(s)	Tony Scripps (Operating Department Practitioner) John Strange (Music Therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-14	a	EDU	PPR	AM Report - LSB - DipHE ODP FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details

Education provider	Nordoff-Robbins Music Therapy Centre
Awarding institution (if different from education provider)	City University
Programme name	MA in Music Therapy (Community Music Therapy/Nordoff-Robbins)
Mode of delivery	Part time
HPC visitor(s)	Tony Scripps (Operating Department Practitioner) John Strange (Music Therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other Documents:

- City University Course Board - Report from annual meeting with student cohort.
- Nordoff-Robbins Education Committee - Internal Annual Monitoring Declaration
- Extract from revised Programme Guide (Assessment)

Programme commenced in September 2008 and have had only one year of annual monitoring so have not submitted annual monitoring reports and accompanying documentation for 2007-2008.

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-14	a	EDU	PPR	AM Report - Nordoff Robbins - MA in MT - PT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	Nordoff-Robbins Music Therapy Centre
Awarding institution (if different from education provider)	City University
Programme name	Masters in Music Therapy
Mode of delivery	Full time
HPC visitor(s)	Tony Scripps (Operating Department Practitioner) John Strange (Music Therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other documents:

- CV for Simon Procter, new Programme Director

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-14	a	EDU	PPR	AM Report- Nordoff-Robbins - Masters in MT - FT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	Nottingham Trent University
Programme name	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time
HPC visitor(s)	Peter Ruddy (Biomedical Scientist) Glyn Harding (Paramedic) Dianne Gammage (Drama therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other documents:

- Haematology/Histology teaching plan

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Nottingham Trent University - BSc (Hons) BS FT	Draft DD: None	Public RD: None

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Section One: Programme Details

Education provider	University of Plymouth
Programme name	BSc (Hons) Physiotherapy
Mode of delivery	Full time
HPC visitor(s)	Jacqueline Waterfield (Physiotherapy) Graham Harris (Paramedic)
Education executive	Osama Ammar
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Further comments

The visitors were satisfied with the changes that have been made to the programme and the continued ability to meet the standards of education and training. However, the visitors wished to alert the education provider to the fact that electronic links provided as part of the annual monitoring submission are only useful if they link to publicly available sections of institutional websites. In instances where information such as this is provided, the education provider must either furnish passwords, or provide hard and electronic copies of documents.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - PLY - BSc (Hons) PH - FT	Final DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
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Section One: Programme Details

Education provider	University of Plymouth
Programme name	BSc (Hons) Podiatry
Mode of delivery	Full Time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report Plymouth BSc (Hons) Podiatry	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Plymouth
Programme name	DipHE Operating Department Practice
Mode of delivery	Full time
HPC visitor(s)	Tony Scripps (Operating Department Practitioner) John Strange (Music Therapist)
Education executive	Ruth Wood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Other documents:

- Dip HE Operating Department Practice Programme Handbook 2009-10
- Guidelines for Supporting Learners in Practice 2009-10
- Assess 2009 (student edition)
- Definitive Module Record for HEAA143 - Principles of Professional Practice

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-10	a	EDU	PPR	AM Report Plymouth - DipHE ODP -FT	Final DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s)	2

Section One: Programme Details

Education provider	The Robert Gordon University
Programme name	BSc (Hons) Diagnostic Radiography
Mode of delivery	Full time
HPC visitor(s)	Shaaron Pratt (Radiographer) Joanna Goodwin (Occupational Therapist)
Education executive	Mandy Hargood
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Module descriptors
 - CV for Morag Howard

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report RGU BSc (Hons) Diagnostic Radiography Full time	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
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Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	The Robert Gordon University
Programme name	BSc (Hons) Occupational Therapy
Mode of delivery	Full Time
HPC visitor(s)	Bernadette Waters (Occupational Therapist) Kathryn Burgess (Radiographer)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	RPT	AM Report RG BSc (hons) OT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
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Section One: Programme Details

Education provider	The Robert Gordon University
Programme name	BSc (Hons) Physiotherapy
Mode of delivery	Full time
HPC visitor(s)	Jacqueline Waterfield (Physiotherapist) Bob Fellows (Paramedic)
Education executive	Ben Potter
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report- Robert Gordon - BSc (Hons) PH - ft	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s)	2

Section One: Programme Details

Education provider	The Robert Gordon University
Programme name	Non-Medical Prescribing
Mode of delivery	Part Time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report Robert Gordon Non Medical Pres	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	Sheffield Hallam University
Programme name	Supplementary Prescribing
Mode of delivery	Part time
HPC visitor(s)	Gordon Burrow (Podiatrist) Graham Harris (Paramedic)
Education executive	Paula Lescott
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Programme handbook
 - Assessment materials
 - Practice placement information

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Sheffield Hallam SP PT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Stirling
Programme name	Non-Medical Prescribing
Mode of delivery	Part time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitor Comment

The visitors noted that documentation was heavily influenced by references to the Nursing and Midwifery Council (NMC). They would like it to be noted that they felt that a greater emphasis should also be given to the HPC guidelines throughout the programme documentation.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report Stirling Non Medical Presc	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Stirling
Programme name	Non-Medical Prescribing
Mode of delivery	Part time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitor Comment

The visitors noted that documentation was heavily influenced by references to the Nursing and Midwifery Council (NMC). They would like it to be noted that they felt that a greater emphasis should also be given to the HPC guidelines throughout the programme documentation.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report Stirling Non Medical Presc	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section Four: Recommendation of the visitor(s)	2
Visitor Comments	2

Section One: Programme Details

Education provider	The Central School of Speech and Drama
Awarding institution (if different from education provider)	University of London
Programme name	MA Drama and Movement Therapy (Sesame)
Mode of delivery	Full time
HPC visitor(s)	Bruce Bailey (Drama therapist) John Fulton (Art Psychotherapist)
Education executive	Brendon Edmonds
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- Student Handbook

- Programme Handbook
- Placement Handbook
- Assessment Handbook

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitor Comments

The visitors noted the SETs mapping completed for the audit referred to various appendices. However, the programme documentation did not always clearly mark the appendices within the programme documentation. The visitors, although satisfied the programme continues to meet the SETs, recommend the programme team ensure any future audits are more clearly compiled.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	PPR	AM Report - Central School - MA Drama & MT - FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
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Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	BSc (Hons) Human Nutrition and Dietetics
Mode of delivery	Full time
HPC visitor(s)	Maureen Henderson (Dietician) Elspeth McCartney (Speech and Language Therapist)
Education executive	Ben Potter
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	PPR	AM Report - UWIC - BSc (Hons) DT - ft	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Programme name	BSc (Hons) Podiatry
Awarding institution (if different from education provider)	University of Wales
Mode of delivery	Full Time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Minutes from Programme Committee Meetings 2007 - 2009

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report UWIC Bsc (hons) Podiatry	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Five: Recommendation of the visitors.....	3

Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	BSc (Hons) Speech and Language Therapy
Mode of delivery	Full time
HPC visitor(s)	Elspeth McCartney (Speech and Language Therapist) John Fulton (Art Psychotherapist)
Education executive	Ben Potter
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Five.

Additional Documentation provided:

HPC Response to visitors' request for additional docs.

4.1 The learning outcomes must ensure that those who successfully complete the programme meet the Standards of Proficiency for their part of the Register.

The visitors noted that in the creation of module 'SLP 141: Clinical Foundations' the module 'SLP 121: Research' has been removed. The visitors agreed that while certain learning outcomes from SLP 121 have been incorporated into SLP 141, others relating to research had been omitted. The visitors were of the view that this may impact on students' ability to meet Standard of Proficiency (SoP) 2b.1 which determines that students should be able to use research, reasoning and problem-solving skill to appropriate actions.

The visitors also noted that in an external examiner's report in 2007-08 concerns were raised regarding the assessment of final clinical placements. In section 3.1 of the report it states that "I would suggest that because there is no internally or externally moderated mark for final clinical performance this could breach HPC guidelines where the HEI can demonstrate that exit clinical performance has achieved threshold standard." This concern was repeated by the same external examiner in 2008-09 as he mentioned he had not been appraised of any relevant changes. The visitors stated that this may impact on students' ability to meet the standards of proficiency for speech and language therapists.

The visitors stated that in omitting these learning outcomes and with the concerns highlighted by the external examiner the students who complete the programme may not meet the Standards of Proficiency for their part of the register. The visitors therefore required documentation to show where the learning outcomes omitted from the 'SLP: 121 Research' are now met. They also required the programme team's response to the specific concerns raised by the external examiner in order to be satisfied that on graduation students will be able meet the standards of proficiency for speech and language therapists and that the programme continues to meet this standard and all standards of education and training.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-04-19	c	EDU	PPR	AM Report - UWIC - BSc (Hons) SLT - ft	Draft DD: None	Public RD: None

Section Five: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitors' comments

Following receipt of the additional documentation requested, the visitors were satisfied that the programme continues to meet all standards of education. However, the visitors wished to highlight that throughout, the documentation made available to the visitors was not set out in a way that supported them in coming to their decision. While all documentation was present, there was no clear archiving or numbering system to cross reference the documents provided. In future submissions they recommend that any documents provided are clearly differentiated and annotated with a clear numbering system which relates back to the SETs mapping document.

The visitors would also recommend that feedback to external examiners' questions; specifically those raised about the final year examination should be recorded in more detail. This detailed feedback should also form part of the next annual monitoring audit submission to the HPC as part of the programme team's response to external examiners' reports.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-04-19	c	EDU	PPR	AM Report - UWIC - BSc (Hons) SLT - ft	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
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Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	MSc Dietetics
Mode of delivery	Full time
HPC visitor(s)	Maureen Henderson (Dietician) Elspeth McCartney (Speech and Language Therapist)
Education executive	Ben Potter
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	PPR	AM Report - UWIC - MSc and PG Dip DT - ft	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitors	2

Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	PG Dip Dietetics
Mode of delivery	Full time
HPC visitor(s)	Maureen Henderson (Dietician) Elspeth McCartney (Speech and Language Therapist)
Education executive	Ben Potter
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-22	a	EDU	PPR	AM Report - UWIC - PG Dip DT - FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitors	2

Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	PG Dip Dietetics
Mode of delivery	Full time
HPC visitor(s)	Maureen Henderson (Dietician) Elspeth McCartney (Speech and Language Therapist)
Education executive	Ben Potter
Date of assessment day / postal review	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-22	a	EDU	PPR	AM Report - UWIC - PG Dip DT - FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Wales Institute Cardiff
Awarding institution (if different from education provider)	University of Wales
Programme name	Pharmacology (PR)
Mode of delivery	Part Time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report UWIC Pharm (PR)	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of the West of Scotland
Programme name	Advanced Non-Medical Prescribing
Mode of delivery	Part Time
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-18	a	EDU	RPT	AM Report UWS Advanced-Non Medical Prescribing	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
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Section One: Programme Details

Education provider	University of the West of Scotland
Programme name	Non-Medical Prescribing
Mode of delivery	Part Time Flexible
HPC visitors	Anne Wilson (Podiatrist) Paul Blakeman (Podiatrist)
Education executive	Lewis Roberts
Date of assessment day	18 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-22	a	EDU	RPT	AM Report UWS Non Medical Prescribing PT & Flexible	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
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Section Four: Recommendation of the visitor(s)	2

Section One: Programme Details

Education provider	University of Worcester
Programme name	FD in Pre Hospital Unscheduled and Emergency Care
Mode of delivery	Full time
HPC visitor(s)	Jacqueline Waterfield (Physiotherapist) Bob Fellows (Paramedic)
Education executive	Ben Potter
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Further comments

The visitors were satisfied that the programme continues to meet the standards of education and training (SETs). However, the visitors wished to point out that the submission was not conducive to coming to their decision. This was due to the inconsistencies in the mapping document. Specifically this relates to the reporting of how the various programme changes affected how the SETs continue to be met. They also noted that the mapping document included evidence as to how some SETs, other than those affected by programme changes, were met. For an audit submission such as this only the changes to the programme need to be included on the SETs mapping document.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Worcester - Foundation Degree PA - ft	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Worcester
Programme name	Non-Medical Independent and Supplementary Prescribing (Level 6)
Mode of delivery	Part time
HPC visitor(s)	Gordon Burrow (Podiatrist) Graham Harris (Paramedic)
Education executive	Paula Lescott
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Programme handbook
 - Steering group meeting minutes
 - Supervisor's support meeting documentation

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Worcester SP Level 6 PT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
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Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	University of Worcester
Programme name	Non-Medical Independent and Supplementary Prescribing (Level 7)
Mode of delivery	Part time
HPC visitor(s)	Gordon Burrow (Podiatrist) Graham Harris (Paramedic)
Education executive	Paula Lescott
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Programme handbook
 - Steering group meeting minutes
 - Supervisor's support meeting documentation

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	PPR	AM Report - Worcester SP Level 7 PT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	York St John University
Awarding institution	University of Leeds
Programme name	BHSc (Hons) Occupational Therapy
Mode of delivery	Full Time
HPC visitor(s)	Bernadette Waters (Occupational Therapist) Kathryn Burgess (Radiographer)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- Plans for new building
- Programme evaluation
- Internal Review document

Section Three: Additional Documentation

The visitors agreed that no further documentation was required in order to make a recommendation.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	RPT	AM Report YSJ BHSc (hons) OT FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	2
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	York St John University
Awarding institution	University of Leeds
Programme name	BHSc (Hons) Occupational Therapy
Mode of delivery	Part Time
HPC visitor(s)	Bernadette Waters (Occupational Therapy) Kathryn Burgess (Radiographer)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
- Internal quality report for one year ago
- Internal quality report for two years ago
- External Examiner's for one year ago
- External Examiner's Report for two years ago
- Response to External Examiner's report one year ago
- Response to External Examiner's report for two years ago

- Plans for new building
- Programme Evaluation
- Internal Review Document

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

5.3.1 The practice placement settings must provide a safe environment.

Reason

The visitors noted that within the Annual Programme Evaluation Report 2008/2009, international placements are discussed under the heading Student Exchange. Under this heading it states that two inservice students undertook international placements in 2008. The visitors also noted that later in the Annual Programme Evaluation Report 2008/2009, under the heading Evaluating International Student Experience, it is stated that international placements are not applicable to inservice students. The visitors felt that this discrepancy could impact on the safety of students on placement. The visitors therefore would like to see evidence of policies and procedures relating to inservice international student placements.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Bernadette Waters
Kathryn Burgess

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-16	a	EDU	RPT	AM Report YSJ BHSc (hons) OT PT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

Contents

Section One: Programme Details	1
Section Two: Submission Details	1
Section Three: Additional Documentation	1
Section Four: Recommendation of the visitor(s).....	2

Section One: Programme Details

Education provider	York St John University
Programme name	BHSc (Hons) Occupational Therapy
Mode of delivery	Part Time (in service)
HPC visitor(s)	Bernadette Waters (Occupational Therapy) Kathryn Burgess (Radiographer)
Education executive	Lewis Roberts
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Plans for new building
 - Programme Evaluation
 - Internal Review Document

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

5.3.1 The practice placement settings must provide a safe environment.

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The visitors noted that within the Annual Programme Evaluation Report 2008/2009, international placements are discussed under the heading Student Exchange. Under this heading it states that two inservice students undertook international placements in 2008. The visitors also noted that later in the Annual Programme Evaluation Report 2008/2009, under the heading Evaluating International Student Experience, it is stated that international placements are not applicable to inservice students. The visitors felt that this discrepancy could impact on the safety of students on placement. The visitors therefore would like to see evidence of policies and procedures relating to inservice international student placements.

Section Four: Recommendation of the visitor(s)

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-03-25	a	EDU	RPT	AM Report YSJ BHSc (hons) OT PT in service	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
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Section Four: Recommendation of the visitors	3

Section One: Programme Details

Education provider	York St John University
Programme name	BHSc (Hons) Physiotherapy
Mode of delivery	Full time
HPC visitor(s)	Jacqueline Waterfield (Physiotherapy) Graham Harris (Paramedic)
Education executive	Ben Potter
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Mapping document from re-approval event 15-16 November 2007
 - Internal Review and Re-approval of BHSc (Hons) Occupational Therapy and BHSc (Hons) Physiotherapy – 14th – 16th November 2007
 - Floor Plans for De Grey Court
 - Pictures of Resources

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

Additional documents provided:
YSJU response to Vistor's Report March 2010
Staff roles physiotherapy-30.11.07

3.2 The programme must be managed effectively.

Reason

The visitors noted that there are several modes of delivery listed for this programme with documentation provided only for the full time mode and the part time (in service) mode. They also noted that different modes were referred to in different terms throughout the documentation including full time, flexible full time, part time and part time (in service). The visitors stated that the number of different modes of delivery are not clearly articulated within the documentation and provide a confused picture of how the programme(s) are delivered. The visitors therefore require a clarification of titles of the modes of delivery of the programme(s) and which modes of delivery are active. They would also require any additional documentation for any modes of programme delivery which have not been provided.

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

Reason

The visitors noted in the 2008/09 mapping document (which specifies the programme is validated at York St John) that as a result of the number of commissioned students dropping from 20 to 12 a member of staff was not replaced when they left the education provider. This change appears to affect all modes of programme delivery. They visitors also noted that as a consequence of the November 2007 approval visit the programme's approval was conditional on provision further proof of adequate staffing. The visitors stated that the documentation provided does not provide sufficient evidence of the remaining staff to determine if the number of experienced staff is appropriate and that the staff have the relevant specialist expertise and knowledge required. The visitors therefore require documentary evidence which provides information in regards to the number, experience, expertise and knowledge of the staff currently delivering the programme(s).

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-07	e	EDU	PPR	AM Report - York St.J - BSc (Hons) PH - FT	Draft DD: None	Public RD: None

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitor Comments

The visitors were satisfied all other changes have not affected the programmes' ability to meet the SETs. However they did note that the mapping document included evidence as to how all of the SETs were met. For an audit submission such as this only the changes to the programme need to be included on the SETs mapping document.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-07	e	EDU	PPR	AM Report - York St.J - BSc (Hons) PH - FT	Draft DD: None	Public RD: None

Annual monitoring visitors' report

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Section One: Programme Details	1
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Section One: Programme Details

Education provider	York St John University
Programme name	BHSc (Hons) Physiotherapy
Mode of delivery	Part time (In service)
HPC visitor(s)	Jacqueline Waterfield (Physiotherapy) Graham Harris (Paramedic)
Education executive	Ben Potter
Date of assessment day / postal review	16 March 2010

Section Two: Submission Details

The following documents were submitted as part of the audit submission:

- A completed HPC audit form
 - Internal quality report for one year ago
 - Internal quality report for two years ago
 - External Examiner's for one year ago
 - External Examiner's Report for two years ago
 - Response to External Examiner's report one year ago
 - Response to External Examiner's report for two years ago
- Mapping document from re-approval event 15-16 November 2007
 - Internal Review and Re-approval of BHSc (Hons) Occupational Therapy and BHSc (Hons) Physiotherapy – 14th – 16th November 2007
 - Floor Plans for De Grey Court
 - Pictures of Resources

Section Three: Additional Documentation

The visitors agreed that additional documentation was required in order to make a recommendation. The additional documentation is listed below with reasons for the request. Following receipt of the documentation, the visitors made a final recommendation which can be found in Section Four.

Additional documents provided:
YSJU response to Vistor's Report March 2010
Staff roles physiotherapy-30.11.07

3.2 The programme must be managed effectively.

Reason

The visitors noted that there are several modes of delivery listed for this programme with documentation provided only for the full time mode and the part time (in service) mode. They also noted that different modes were referred to in different terms throughout the documentation including full time, flexible full time, part time and part time (in service). The visitors stated that the number of different modes of delivery are not clearly articulated within the documentation and provide a confused picture of how the programme(s) are delivered. The visitors therefore require a clarification of titles of the modes of delivery of the programme(s) and which modes of delivery are active. They would also require any additional documentation for any modes of programme delivery which have not been provided.

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.

Reason

The visitors noted in the 2008/09 mapping document (which specifies the programme is validated at York St John) that as a result of the number of commissioned students dropping from 20 to 12 a member of staff was not replaced when they left the education provider. This change appears to affect all modes of programme delivery. They visitors also noted that as a consequence of the November 2007 approval visit the programme's approval was conditional on provision further proof of adequate staffing. The visitors stated that the documentation provided does not provide sufficient evidence of the remaining staff to determine if the number of experienced staff is appropriate and that the staff have the relevant specialist expertise and knowledge required. The visitors therefore require documentary evidence which provides information in regards to the number, experience, expertise and knowledge of the staff currently delivering the programme(s).

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-07	e	EDU	PPR	AM Report - York St.J - BSc (Hons) PH in service - PT in service	Draft DD: None	Public RD: None

Section Four: Recommendation of the visitors

There is sufficient evidence that the programme continues to meet the standards of education and training and that those who complete the programme will continue to meet the standards of proficiency for the profession. An approval visit is not required and continued approval should be granted.

Visitor Comments

The visitors were satisfied all other changes have not affected the programmes' ability to meet the SETs. However they did note that the mapping document included evidence as to how all of the SETs were met. For an audit submission such as this only the changes to the programme need to be included on the SETs mapping document.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2010-05-07	e	EDU	PPR	AM Report - York St.J - BSc (Hons) PH in service - PT in service	Draft DD: None	Public RD: None