Major change visitors' report

Contents

Section one: Programme details

Name of education provider	Birmingham City University
Programme title	BSc (Hons) Radiotherapy
Mode of delivery	Full time Part time
Relevant part of the HCPC Register	Radiographer
Relevant modality	Therapeutic radiographer
Date of submission to the HCPC	28 July 2014
Name and profession of the HCPC visitor	Kathryn Burgess (Therapeutic radiographer)
HCPC executive	Hollie Latham

Section two: Submission details

Summary of change

The Education Provider has notified the HCPC of a change in programme Director from Lisa Pharaoh-Stokes to Clair Brackstone. This will occur on 22 September 2014.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- CV for new programme leader (Clair Brackstone)

Section three: Additional documentation

☒ The visitor agreed that no further documentation was required in order to make a recommendation.

☐ The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

☒ There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐ There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	City University
Programme title	Professional Doctorate in Counselling Psychology
Mode of delivery	Full time
Relevant part of the HCPC Register	Practitioner psychologist
Relevant modality	Counselling psychologist
Date of submission to the HCPC	21 July 2014
Name and profession of the HCPC visitor	David Packwood (Counselling psychologist)
HCPC executive	Nicola Baker

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader has changed from Pavlos Filippopoulos to Jessica Jones Nielsen on 1 August 2014.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Programme specification
- Jessica Jones Nielsen's curriculum vitae (CV)

Section three: Additional documentation

☐   The visitor agreed that no further documentation was required in order to make a recommendation.

☒   The visitor agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

3.5   There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Reason: The visitor noted the education provider has submitted information regarding the change of programme leader. The submission states that the previous programme leader is stepping down, and that Jessica Jones Nielsen is an existing member of staff who previously held the role of Deputy Director. The visitor could not find any further information outlining any impact on the overall number of qualified and experienced staff in place delivering the programme.

Suggested documentation: Information about whether the previous programme leader stepping down is leaving the programme and if so, whether that person will be replaced.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitor agreed to recommend to the Education and Training Committee that:

☒   There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐   There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	Northumbria University at Newcastle
Programme title	BSc (Hons) Applied Biomedical Science
Mode of delivery	Full time Part time
Relevant part of the HCPC Register	Biomedical scientist
Date of submission to the HCPC	2 July 2014
Name and profession of the HCPC visitor	David Houliston (Biomedical scientist)
HCPC executive	Abdur Razzaq

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader Derek Stobo is replaced by Harry Elliott. He is taking over the overall management of the programme and will now be the programme lead.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae for Harry Elliott

Section three: Additional documentation

☒   The visitor agreed that no further documentation was required in order to make a recommendation.

☐   The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

☒   There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐   There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	Northumbria University at Newcastle
Programme title	BSc (Hons) Applied Biomedical Science (Sandwich)
Mode of delivery	Full time
Relevant part of the HCPC Register	Biomedical scientist
Date of submission to the HCPC	2 July 2014
Name and profession of the HCPC visitor	David Houliston (Biomedical scientist)
HCPC executive	Abdur Razzaq

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The programme leader Derek Stobo is replaced by Harry Elliott. He is taking over the overall management of the programme and will now be the programme lead.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum vitae for Harry Elliott

Section three: Additional documentation

☒   The visitor agreed that no further documentation was required in order to make a recommendation.

☐   The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitor

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

☒   There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐   There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	BSc (Hons) Occupational Therapy
Mode of delivery	Full time
Relevant part of the HCPC Register	Occupational therapist
Date of submission to the HCPC	1 May 2014
Name and profession of the HCPC visitors	Jane Grant (Occupational therapist) Sarah Johnson (Occupational therapist)
HCPC executive	Hollie Latham

Section two: Submission details

Summary of change

SET 3 Programme management and resources

Change of programme leader from Petra Klompenhouwer to Shirley Masterson.

SET 4 Curriculum

Changes to the curriculum have been made to ensure currency. A range of new modules have been developed, and new learning outcomes have been designed to reflect changes in these modules. New module descriptors have been written and incorporated into the programme specification document and student handbook.

SET 5 Practice placements

The number of practice placements will increase from three to four to provide the students with a greater breadth of understanding of the variety of clinical and

social care settings. A contemporary placement will be introduced with concurrent learning taking place within the educational setting.

SET 6 Assessment

In light of changes to some of the modules, new assessments have been designed in order to assess the new learning outcomes.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document
- Practice Placement Handbook
- External Examiners Reports for the previous two academic years
- Definitive course documentation
- Shirley Masterson Curriculum Vitae

Section three: Additional documentation

☒ The visitors agreed that no further documentation was required in order to make a recommendation.

☐ The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

☒ There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐ There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	Sheffield Hallam University
Programme title	Diploma of Higher Education Paramedic Practice
Mode of delivery	Full time
Relevant part of the HCPC Register	Paramedic
Date of submission to the HCPC	1 May 2014
Name and profession of the HCPC visitors	Mark Nevins (Paramedic) Marcus Bailey (Paramedic)
HCPC executive	Hollie Latham

Section two: Submission details

Summary of change

SET 2 Programme admissions

There is now an additional entry route to the programme for emergency care assistants.

SET 3 Programme management

There has been an increase to student numbers.

SET 4 Curriculum

Following consultation with students, graduates, service providers, the teaching team and service users, the curriculum has been redeveloped in light of the current social and political climate in health care. The new curriculum has been mapped to the HCPC revised Standards of Proficiency and Standards of Education and Training.

SET 6 Assessment

The type and number of assessments has changed to ensure that the assessment is appropriate for the new curriculum and is compatible with the university assessment framework

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Programme Specification Documents

Section three: Additional documentation

☒ The visitors agreed that no further documentation was required in order to make a recommendation.

☐ The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

☒ There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐ There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	The University of Bolton
Programme title	Non-Medical Prescribing IP and/or SP (HE6)
Mode of delivery	Part time
Relevant entitlements	Independent prescribing Supplementary prescribing
Name and profession of the HCPC visitors	Catherine Smith (Podiatrist) Alaster Rutherford (Independent prescribing)
HCPC executive	Abdur Razzaq
Date of submission to the HCPC	14 August 2014

Section two: Submission details

Summary of change

The education provider has proposed to merge two current modules into one module with the title Non Medical Independent and/or Supplementary Prescribing for Allied Health Care Professionals.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change standards for prescribing for education providers mapping document (completed by education provider with additional documents embedded)
- Programme Handbook and designated medical practitioner handbook
- Non-medical prescribing programme
- Portfolio of Evidence AHP / Nurse / Pharmacist

Section three: Additional documentation

☒　　The visitors agreed that no further documentation was required in order to make a recommendation.

☐　　The visitors agreed that additional documentation was required in order to make a recommendation. The standards for prescribing for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards for prescribing for education providers and that those who complete the programme have demonstrated an ability to meet our standards for prescribing for all prescribers.

The visitors agreed to recommend to the Education and Training Committee that:

☒　　There is sufficient evidence to show the programme continues to meet the standards for prescribing for education providers and that those who complete the programme will continue to demonstrate an ability to meet the standards for prescribing for all prescribers.

☐　　There is insufficient evidence to determine if or how the programme continues to meet the standards for prescribing for education providers listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	The University of Bolton
Programme title	Non-Medical Prescribing IP and/or SP (HE7)
Mode of delivery	Part time
Relevant entitlements	Independent prescribing Supplementary prescribing
Name and profession of the HCPC visitors	Catherine Smith (Podiatrist) Alaster Rutherford (Independent prescribing)
HCPC executive	Abdur Razzaq
Date of submission to the HCPC	14 August 2014

Section two: Submission details

Summary of change

The education provider has proposed to merge two current modules into one module with the title Non Medical Independent and/or Supplementary Prescribing for Allied Health Care Professionals.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change standards for prescribing for education providers mapping document (completed by education provider with additional documents embedded
- Programme Handbook and designated medical practitioner handbook
- Non-medical prescribing programme
- Portfolio of Evidence AHP / Nurse / Pharmacist

Section three: Additional documentation

☒ The visitors agreed that no further documentation was required in order to make a recommendation.

☐ The visitors agreed that additional documentation was required in order to make a recommendation. The standards for prescribing for which additional documentation was requested, are listed below with reasons for the request.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards for prescribing for education providers and that those who complete the programme have demonstrated an ability to meet our standards for prescribing for all prescribers.

The visitors agreed to recommend to the Education and Training Committee that:

☒ There is sufficient evidence to show the programme continues to meet the standards for prescribing for education providers and that those who complete the programme will continue to demonstrate an ability to meet the standards for prescribing for all prescribers.

☐ There is insufficient evidence to determine if or how the programme continues to meet the standards for prescribing for education providers listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.

Major change visitors' report

Contents

Section one: Programme details

Name of education provider	University of Surrey
Programme title	Practitioner Doctorate in Psychotherapeutic and Counselling Psychology (PsychD)
Mode of delivery	Full time
Relevant part of the HCPC Register	Practitioner psychologist
Relevant modality	Counselling psychologist
Date of submission to the HCPC	30 June 2014
Name and profession of the HCPC visitors	Tony Ward (Counselling psychologist) David Packwood (Counselling psychologist)
HCPC executive	Nicola Baker

Section two: Submission details

Summary of change

SET 3 Programme management and resources

The education provider has notified us that various programme support activities are now being delivered through a central system at faculty level, rather than at a programme level. There are also a number of retrospective and prospective changes to the staffing for the programme, including a change to programme leadership from Riccardo Draghi-Lorenz to Elena Manafi.

SET 4 Curriculum

The education provider has made changes to the delivery of the Research Methods course.

SET 6 Assessment

There have been a number of changes to the assessment strategy and design, including a change to the length and number of assignments in year two, and a change to the timing of assignment submission within the programme. Students are no longer required to submit a client logbook.

The following documents were provided as part of the submission:

- Major change notification form (completed by the HCPC executive)
- Context pack
- Major change SETs mapping document (completed by education provider)
- Curriculum Vitae (CV) for Elena Manafi
- CV for Lucy Gorvin
- CV for Sofie Bager-Charleson

Section three: Additional documentation

☐ The visitors agreed that no further documentation was required in order to make a recommendation.

☒ The visitors agreed that additional documentation was required in order to make a recommendation. The standards of education and training (SETs), for which additional documentation was requested, are listed below with reasons for the request.

6.2 All assessments must provide a rigorous and effective process by which compliance with external-reference frameworks can be measured.

Reason: The major change notification refers to client logbooks no longer being required to be submitted by the course, since the information they contain is detailed elsewhere. In particular, the notification states: "Trainees are not required to submit a client logbook anymore, as all the SOPs evidenced there and other course requirements are also and better evidenced elsewhere. In particular, number of client hours is best evidenced in the Placement Supervisor Report…". The visitors note that client logbooks typically record times and dates of client sessions, and often hold additional detail such as the main presenting issue and when discussed in supervision. The visitors were unclear as to how a process based on sign-off through supervision reports would provide a sufficiently rigorous, thorough and effective process in the place of client logbooks, to continue to be compliant with external-reference frameworks.

Suggested documentation: Further detail as to how and where the assessments previously undertaken based on information held in client logbooks will be robustly assessed elsewhere in the programme.

6.5 The measurement of student performance must be objective and ensure fitness to practise.

Reason: As stated for SET 6.2, the major change notification refers to client logbooks no longer being required to be submitted by the course, since the information they contain is detailed elsewhere. The major change notification states: "In particular, number of client hours is best evidenced in the Placement Supervisor Report and trainees' capacity to assess, formulate, plan and conduct therapy and on reflect on it is better assessed and monitored in case studies/process reports and other assessments…". A list of assessments within the programme then follows. The visitors note that client logbooks typically record times and dates of client sessions, and often hold additional detail such as the main presenting issue and when discussed in supervision. The visitors were unclear as to how the assessment process based on sign-off through Placement Supervision Reports would be sufficient in the place of client logbooks, in providing the required evidence for effective monitoring and measurement of student performance and fitness to practice throughout the programme.

Suggested documentation: Further detail as to where the information and assessments as previously held through client logbooks will be detailed and assessed elsewhere in the programme.

Section four: Recommendation of the visitors

To recommend a programme for ongoing approval, the visitors must be assured that the programme meets all of the standards of education and training (SETs) and that those who complete the programme have demonstrated an ability to meet our standards of proficiency (SOPs) for their part of the Register.

The visitors agreed to recommend to the Education and Training Committee that:

☒ There is sufficient evidence to show the programme continues to meet the standards of education and training and that those who complete the programme will continue to demonstrate an ability to meet the standards of proficiency.

☐ There is insufficient evidence to determine if or how the programme continues to meet the standards of education and training listed. Therefore, a visit is recommended to gather more evidence and if required place conditions on ongoing approval of the programme.