

**Education and Training Committee**

**The 76<sup>th</sup> meeting of the Education and Training Committee will take place as follows:**

**Date:** Thursday 7 September 2017

**Time:** 10:30 am

**Venue:** Room G, Health and Care Professions Council, Park House,  
184 Kennington Park Road, London SE11 4BU

**Members:** Maureen Drake  
Sue Gallone  
Sonya Lam  
Joanna Mussen  
Gavin Scott  
Stephen Wordsworth (Chair)

**Enquiries:** Claire Amor, Secretary to the Committee  
020 7840 9710  
claire.amor@hcpc-uk.org

## Public Agenda

- |   |   |                                |
|---|---|--------------------------------|
| 1 | <b>Chair's welcome and introduction</b>   | verbal                         |
| 2 | <b>Apologies for absence</b>  | verbal                         |
| 3 | <b>Approval of agenda</b>   | verbal                         |
| 4 | <b>Declaration of members' interests</b>  | verbal                         |
| 5 | <b>Minutes of the meeting of 12 June 2017</b><br>Claire Amor – Secretary to the Committee | <b>enclosure 1</b><br>ETC21/17 |

### Items for discussion/approval

- |    |  |                                |
|----|--|--------------------------------|
| 6  | <b>Consultation on the threshold level of qualification for entry to the Register for paramedics</b><br>Michael Guthrie – Director of Policy and Standards | <b>enclosure 2</b><br>ETC22/17 |
| 7  | <b>Review of Health and Character declarations</b><br>Laura Coffey – Head of Case Reception and Triage   | <b>enclosure 3</b><br>ETC23/17 |
| 8  | <b>Annual monitoring: proposals to broaden the evidence base</b><br>Brendon Edmonds – Head of Educational Development                                      | <b>enclosure 4</b><br>ETC24/17 |
| 9  | <b>Revisions to Education process (visitors') reports</b><br>Jamie Hunt – Education Manager  | <b>enclosure 5</b><br>ETC25/17 |
| 10 | <b>Any other business</b><br>Previously notified and agreed by the Chair   | <b>verbal</b>                  |
| 11 | <b>Date and time of next meeting</b><br>10.30am – Thursday 23 November 2017 at Park House, SE11 4BU  | <b>verbal</b>                  |

### Resolution

The Committee is invited to adopt the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or applicant registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;

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- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
12	A

Private Agenda

- 12 **Private minutes of the meeting of 12 June 2017**  
Claire Amor – Secretary to the Committee

**enclosure 6**  
ETC26/17

- 13 **Any other business in private**  
Previously notified and agreed by the Chair

**verbal**