

Education and Training Committee

The 109th meeting of the Education and Training Committee will take place as follows:

Date: Wednesday, 8 November 2023

Time: 10 am

Venue: By videoconference

Members: Helen Gough (Chair)
Oli Davies (Council Apprentice)
Maureen Drake
Penny Joyce
Kathryn Thirlaway
Steven Vaughan

Enquiries: Karen Flaherty, Head of Governance
karen.flaherty@hcpc-uk.org

Public agenda

1. **Chair's welcome and introduction**
2. **Approval of agenda** verbal
3. **Declaration of members' interests**
4. **Minutes of the Education and Training Committee meeting of 6 September 2023** 5 mins enclosure 1
For approval 10-10.05 ETC 19/23
Karen Flaherty, Head of Governance
5. **Matters Arising** enclosure 2
For noting ETC 20/23
Karen Flaherty, Head of Governance

Standing items

6. **Registration performance** 25 mins enclosure 3
For discussion 10.05- ETC 21/23
Richard Houghton, Head of Registration 10.30
7. **Education performance** 20 mins enclosure 4
For discussion 10.30- ETC 22/23
Jamie Hunt, Acting Head of Education 10.50

Items for discussion, decision or approval

8. **Informing and establishing our regular focus through education annual reports** 20 mins enclosure 5
For discussion 10.50- ETC 23/23
Jamie Hunt, Acting Head of Education 11.20
9. **Education and Training Committee business 2024** 20 mins enclosure 6
For discussion 11.20- ETC 24/23
Karen Flaherty, Head of Governance 11.40

Items for noting

10. **Any other business** verbal
Previously notified and agreed by the Chair
11. **Date and time of future meetings**
 - 6 March 2024 at 12.30pm
 - 12 June 2024 at 12.30pm
 - 11 September 2024 at 12.30pm
 - 6 November 2024 at 12.30pm

Available in braille and other accessible formats on request to the Head of Governance

12. Resolution

The Committee is invited to adopt the following resolution:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following:

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.'

Item	Reason for Exclusion
14	h
15	h
16	h

Private agenda

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|--|----------------------------|--------------------------|
| 13. Private minutes of the Education and Training Committee of 6 September 2023
For approval
Karen Flaherty, Head of Governance | 5 mins
11.40- | enclosure 7
ETC 25/23 |
| 14. Private matters arising
For noting
Karen Flaherty, Head of Governance | 11.45 | enclosure 8
ETC 26/23 |
| 15. Update on preparedness for practice research
For discussion
Rachael Gledhill, Head of Policy and Strategic Relationships
Rosemary Flowers-Wanjie, Policy Manager | 20 mins
11.45-
12.05 | enclosure 9
ETC 27/23 |

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16. **Any other private business**
Previously notified and agreed by the Chair

5 mins
12.05-
12.10

verbal