

# FINANCE & RESOURCES COMMITTEE

12<sup>th</sup> February 2004

## DRAFT AGENDA Open to Members of the Public

- |   |  |                                  |
|---|--|----------------------------------|
| 1 | <b>Apologies for Absence</b>   | Verbal                           |
| 2 | <b>Approval of Agenda</b>  | Verbal                           |
| 3 | <b>Approval of Minutes of the Meeting held on 20<sup>th</sup> November 2003</b><br>From Secretary to the Committee | Enclosure 1<br>Paper HPC/FRC1/13 |
| 4 | <b>Matters arising (not otherwise dealt with elsewhere)</b><br>From Secretary to the Committee                     | Enclosure 2<br>Paper HPC/FRC2/13 |

### ITEMS FOR DISCUSSION/DECISION

- |   |  |                                  |
|---|--|----------------------------------|
| 5 | <b>Appointment of Nominee to Audit Committee</b><br>From the Chairman of the Committee | Verbal                           |
| 6 | <b>IT Strategy</b><br>From Director of Information                                     | Enclosure 3<br>Paper HPC/FRC3/13 |
| 7 | <b>Bank Mandate</b><br>From Secretary to the Committee                                 | Enclosure 4<br>Paper HPC/FRC4/13 |

### ITEMS TO NOTE

- |    |   |                                  |
|----|---|----------------------------------|
| 8  | <b>Audit Committee – Minutes of the Meeting held 22<sup>nd</sup> July 2003</b><br>From Secretary to the Committee | Enclosure 5<br>Paper HPC/FRC5/13 |
| 9  | <b>Audit Committee – Minutes of the Meeting held 20<sup>th</sup> Nov 2003</b><br>From Secretary to the Committee  | Enclosure 6<br>Paper HPC/FRC6/13 |
| 10 | <b>Management Accounts to 30<sup>th</sup> November 2003</b><br>From Secretary to the Committee                    | Enclosure 7<br>Paper HPC/FRC7/13 |
| 11 | <b>Management Accounts to 31<sup>st</sup> December 2003</b><br>From Secretary to the Committee                    | Enclosure 8<br>Paper HPC/FRC8/13 |
| 12 | <b>Investment Report to 31<sup>st</sup> December 2003</b><br>From Chief Executive                                 | Enclosure 9<br>Paper HPC/FRC9/13 |
| 13 | <b>Human Resources Report</b><br>From Human Resources Director  | Verbal                           |
| 14 | <b>Any Other Business</b>   |                                  |
| 15 | <b>Date and Time of Next Meeting</b><br>Wednesday 17 <sup>th</sup> March 2004 at 11 a.m.                          |                                  |

### Resolution

The Committee is invited to adopt the following:

“The Committee hereby resolves that the next part of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted.”