

Employees

No changes

General IT Infrastructure – migration work and consolidation has been completed. Star Internet infrastructure to match HPC’s requirements in place, but the full mapping of DR scenarios is continuing at Star.

Projects

Working closely with OPS project team on finding immediate solutions to questions concerning functionality with the work being developed over the last quarter this financial year.

Fee Change project

Intermediate lapsing project

Trust register look up project

Authentication and online contact management

Renewals project

BACS-IP & AUDDIS

The Finance department have tested the BACS-IP process and rolled out of the live LISA system on 20th January. A weeks hold on direct debit processing is taking place whilst the UK banking system informs all branches of the changes to IP based file delivery for 140,941 HPC registrants.

The Registrations teams have been trained by the Finance department. The IT department may be required to augment the reporting capability within Finance now we are in a position to submit files online.

SELMA Approvals & Annual monitoring system

A major upgrade of the database system used by the Education function was rolled out in November 06. This project was developed entirely within the IT department. Long term support time is being planned.

APU (Fitness to Practise tracking system).

System Functionality is complete with additional enhancements. Bespoke reports have been identified for the FTP team. 15 have been completed. A data extraction mechanism has been identified which will enable some members of the FTP department to create their own reports on the fly.

LISA On-line Applications complete. The Worldpay credit/debit card processing service has been reinstated.

As UK Registrations now have a plan to update our Application forms, the fully functioning version will be released after further changes and employee training.

LISA –.

The list of existing requests and major IT involved projects from the business was prioritised at the HPC IT priorities and development meeting on 8th November 2006. This has subsequently been updated during the budgeting process. A list will go to Finance & Resourices for approval.

The support contract has been renegotiated with Digital Steps. The new contract includes unlimited support hours in each quarter, and an annual upgrade of operating system, application server versions to the latest stable version. Before signing for 3 years Bircham Dyson Bell are examining the contract.

Business Continuity & Security

The DR plan is being migrated to Lotus Notes to enable simplified delivery of the generally minor updates to DR team members and EMT.

The plan will be updated again as the new Star functionality goes live. A test is being planned for the next month.

Environmental Issues – IT related

The Waste Electrical and Electronic Equipment regulations which are coming into force are being evaluated for impact on HPC's IT usage

Carbon Trust have been contacted related to possible savings in IT energy costs. Research found that a single PC left on overnight and at weekends racks up an annual electricity bill of £53.

In addition a typical PC left on for 24 hours a day, 220 days of the year, is responsible for up to a tonne of CO₂ over a 3-year period.

As a matter of course, 99% of HPC's PC's are shut down overnight.

IT Department Training

Rick Welsby completed Solaris Administration pt1

Craig Kjelvei completed Microsoft Managing SQL Server 2005.

Tyrone Goulbourne completed MS SQL programming course.

Roy Dunn attained the (ITIL) ISEB Foundation Certificate in IT Service Management.

Information Services

The analysis of existing age and gender data, (and the proposal to capture data on gender and age from all registrants in the near future to fill in the gaps), and the postcodes project, etc, to assist in predication of future trends and assessment of current registrant profiles, are ongoing; a proposal to restore and conserve old hard-back CPSM registers is under evaluation

We continue to receive requests for personal data concerning registrants where no case to answer was determined at the Investigation stage.