
Finance and Resources Committee 6 February 2008

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

1 December 2007.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2007-12-07	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 6 February 2008	Final DD: None	Public RD: None

Action points

Finance and Resources Committee - Public meeting

20 November 2007

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Proposed fee rises in 2009 and 2011 approved (subject to the consultation process). (13.6)	SL	4 December 2007	Actioned. Proposed fee rises approved by Education and Training Committee on 4 December 2007 and Council on 13 December 2007. See further paper on agenda for 6 February 2008.
2	Five year plan 2008-2013: (1) the assumption about representation in Scotland should be amended to indicate that the Executive would explore options for appropriate representation in each of the home countries; and (2) the Executive should incorporate the change to the assumptions and present the revised plan to the next meeting of the Council on 13 December 2007. (14.3)	CM	13 December 2007	Actioned. Approved by Council on 13 December 2007.
3	Reserves policy to continue as drafted. (15.3)	SL	Ongoing	
4	Investments policy: Executive to prepare a paper for next meeting, giving details of current investments held by HPC and how ethical restrictions in investments policy might be revised. (16.3)	SL	6 February 2008	Actioned. See further paper on agenda for 6 February 2008.

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5	Investments policy: Subject to further consideration of policy on 6 February 2008, policy should continue for time being. (16.4)	SL	6 February 2008	See action point 4 above for progress.
6	Bank mandate: Revised mandate agreed, subject to an amendment that references to 'Natwest accounts' should be altered to 'HPC accounts'. (17.3)	SL	6 February 2008	Actioned.
7	Continuing Professional Development assessment fee: Agreed introduction of new assessor fee for CPD assessment of £20 per assessment completed. (18.3)	RH	Ongoing	Previously approved by Education and Training Committee on 27 September 2007.
8	Revised employee handbook: Committee approved reviewed handbook, subject to amendments listed in paragraphs 18.3 and 18.4 above. (19.8)	LF	6 February 2008	Actioned. New employee handbook introduced.

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