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Finance and Resources Committee 23 April 2009

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

23 March 2009

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-03-23	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 23 April 2009	Final DD: None	Public RD: None

## Action points

### Finance and Resources Committee - Public meeting

16 March 2009

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by</b>	<b>Comments</b>
1	Budget for 1 April 2009-31 March 2010: Agreed that Financial Controller should present the revised budget to the next Council meeting.  (11.3)	CM	26 March 2009	Actioned. The budget was approved by Council on 26 March 2009.
2	Financial reserves policy: Approved continuation of policy  (12.3)	SL	Ongoing	
3	Money market providers: Agreed Lloyds TSB should be used as a third money market provider, instead of HSBC  (13.4)	SL	26 April 2009	
4	Money market provider update: Committee approved revised bank mandate (revision 1) for money market and treasury deposits.  (14.3)	SL	26 April 2009	
5	Finance workplan: Committee approved the workplan  (15.2)	SL	Ongoing to March 2010	
6	Departmental workplans: Executive should report progress against approved workplans in the departmental reports to the Committee. This should be done on an exception basis (i.e. if activities were not carried out in accordance with the workplan)  (15.3)	SL TH DD GG GRS	Ongoing to March 2010	
7	Human Resources workplan: Committee approved the workplan  (16.3)	TH	Ongoing to March 2010	

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8	Information Technology workplan and strategy: Committee approved the workplan  (17.5)	GG	Ongoing to March 2010	
9	Registration workplan: Committee approved the workplan  (18.3)	RH	Ongoing to March 2010	
10	Projects workplan: Committee approved the workplan  (19.3)	CR	Ongoing to March 2010	
11	Management accounts: Commentary on future management accounts should include an explanation of any departmental variances of 10% or greater.  (21.3)	CM	Ongoing	

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