

Finance and Resources Committee

The 75th meeting of the Finance and Resources Committee will take place as follows:

Date: Tuesday 18 June 2013

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Pradeep Agrawal
Jennifer Beaumont
Frank Burdett
Mary Clark-Glass
Sheila Drayton
Arun Midha
Penny Renwick
Keith Ross

Enquiries: Claire Gascoigne, Secretary to the Committee
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Part 1 – Public Agenda

1	Apologies for absence	verbal
2	Approval of agenda	verbal
3	Declaration of members' interests	verbal
4	Minutes of the Finance and Resources Committee meeting of 19 March 2013 Claire Gascoigne - Secretary to the Committee	enclosure 1 FRC 33/13
5	Matters arising Claire Gascoigne - Secretary to the Committee	enclosure 2 FRC 34/13
6	Finance report Tim Moore – Director of Finance	enclosure 3 FRC 35/13
7	Human Resources report Teresa Haskins – Director of Human Resources	enclosure 4 FRC 36/13
8	Partner Manager report Hayley Graham – Partner Manager	enclosure 5 FRC 37/13
9	Information Technology report Guy Gaskins – Director of Information Technology	enclosure 6 FRC 38/13
10	Operations report Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 39/13

Items for discussion/approval

11	Draft Annual Report and Accounts Tim Moore – Director of Finance	enclosure 8 FRC 40/13
12	Annual Reports and Accounts - remuneration publication Marc Seale – Chief Executive	enclosure 9 FRC 41/13
13	5 Year Plan Tim Moore – Director of Finance	enclosure 10 FRC 42/13
14	Registrant Forecast Roy Dunn – Head of Business Process Improvement	enclosure 11 FRC 43/13
15	Consultation on HCPC registration fees Charlotte Urwin – Policy Manager	enclosure 12 FRC 44/13

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2013-06-05	a	F&R	AGD	Finance and Resources Committee agenda 18 June 2013	Final DD: None	Public RD: None

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| 16 | Reserves Policy
Tim Moore – Director of Finance | enclosure 13
FRC 45/13 |
| 17 | Business Process Improvement work plan 2013-14
Roy Dunn – Head of Business Process Improvement | enclosure 14
FRC 46/13 |

Items to note

- | | | |
|----|--|---------------------------|
| 18 | Review of Complaints 2012-13
Ruth Cooper – Service and Complaints Manager | enclosure 15
FRC 47/13 |
| 19 | Project Prioritisation Report
Robert Silverman – Project Portfolio Manager | enclosure 16
FRC 48/13 |
| 20 | List of unfunded projects
Robert Silverman – Project Portfolio Manager | enclosure 17
FRC 49/13 |
| 21 | Any other business
Previously notified and agreed by the Chair | verbal |
| 22 | Date & time of next meeting:
10.30 am Tuesday 18 July 2013 | |

Subsequent meetings at 10.30 am:

Tuesday 10 September 2013
Thursday 21 November 2013

Resolution

The Committee is invited to adopt one or more of the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;

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- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
23	b

Part 2 – Private Agenda

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| 23 | Executive Management Team – members reports
Marc Seale – Chief Executive | to be tabled |
| 24 | Any other business
Previously notified and agreed by the Chair | verbal |

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