

<p style="text-align: center;">Fitness to Practise Committee</p>

The first meeting of the Fitness to Practise Committee will take place as follows:

Date: Thursday 22 October 2009

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Mrs Mary Clark-Glass
Dr Malcolm Cross
Mr John Donaghy
Ms Julia Drown
Miss Morag MacKellar
Mrs Penny Renwick
Mr Keith Ross
Mr Deep Sagar
Professor Annie Turner
Mr Neil Willis

Enquiries: Steve Rayner, Secretary to the Committee
020 7840 9785
steve.rayner@hpc-uk.org

Part 1 – Public Agenda

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| 1 | Nomination and Election of Chair
Steve Rayner – Secretary to the Committee | enclosure 1
FtPC 01/09 |
| 2 | Apologies for absence | verbal |
| 3 | Approval of agenda | verbal |
| 4 | Declaration of members' interests | verbal |
| 5 | Terms of reference and standing orders of the committee
Steve Rayner – Secretary to the Committee | enclosure 2
FtPC 02/09 |
| 6 | Director of Fitness to Practise report
Kelly Johnson – Director of Fitness to Practise | enclosure 3
FtPC 03/09 |
| 7 | Fitness to Practise Department workplan 2009-2010
Kelly Johnson – Director of Fitness to Practise | enclosure 4
FtPC 04/09 |

Items for discussion/approval

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| 8 | Consumer complaints
Megan Scott – Policy Officer | enclosure 5
FtPC 05/09 |
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Items to note

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| 9 | Case Management System research project
Kelly Johnson – Director of Fitness to Practise | enclosure 6
FtPC 06/09 |
| 10 | Fitness to Practise Department service standards
Kelly Johnson – Director of Fitness to Practise | enclosure 7
FtPC 07/09 |
| 11 | Any other business
Previously notified to the Secretary to the Committee | verbal |
| 12 | Date & time of subsequent meetings: | |

10.30 am, Thursday 25 February 2010

10.30 am, Thursday 3 June 2010

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

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Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
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