

People and Resources Committee

The 9th meeting of the People and Resources Committee will take place as follows:

Date: Tuesday 7 June 2022

Time: 10:00am

Venue: Videoconference

Members: Stephen Cohen (Chair)
Neville Hounsome
Rebekah Eglinton
Valerie Webster
Meera Burgess

Enquiries: Ewan Shears, Governance Officer
ewan.shears@hcpc-uk.org

Agenda

1. **Chairs welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of members' interests** verbal
5. **Public minutes of the People and Resources Committee meeting of 3 March 2022** enclosure 1
For approval
Ewan Shears, Secretary to the Committee PRC 14/22
6. **Matters arising** enclosure 2
To note
Ewan Shears, Secretary to the Committee PRC 15/22
7. **HCPC Gender Pay Gap and Ethnicity Pay Gap Reports - 2021** enclosure 3
For discussion
Fatma Ali, Head of HR
Ambia Khatun, Human Resources and MI Officer PRC 16/22
8. **HR Q4 report** enclosure 4
For discussion
Fatma Ali, Head of HR PRC 17/22
9. **Partners Q4 report** enclosure 5
For discussion
Kellie Green, Head of Professionalism Upstream Regulation
Uta Pollmann, Partner Project Lead PRC 18/22
10. **HCPC Culture Update** enclosure 6
For discussion
Fatma Ali, Head of HR PRC 19/22
11. **Finance Report: March 2022** enclosure 7
For discussion
Alan Keshtmand, Head of Finance
Margaret Osibowale, Financial Planning and Analysis Manager PRC 20/22
12. **Sustainability Update** enclosure 8
For discussion
Alastair Bridges, Executive Director of Resources and Business Performance
James McMahon, Head of Estates and Facilities Management PRC 21/22

Private agenda

13. Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
14	C, H
15	C
16	C

Papers for discussion/decision

- 14. **Private minutes of the People and Resources Committee meeting of 3 March 2022** enclosure 9
For approval PRC 22/22
Ewan Shears, Secretary to the Committee
- 15. **Estates Strategy** enclosure 10
For approval PRC 23/22
Mark Hope, Estates Advisor
John Barwick, Chief Executive and Registrar
- 16. **Procurement Memorandum – Print Management Services** enclosure 11
For approval PRC 24/22
Antonio Pinheiro, Procurement Officer

To note

17. **Any other business** verbal
Previously notified and agreed by the Chair
18. **Date & time of next meeting:** verbal
Tuesday 6 September 2022, 10am